



ST. ANDREW'S  
UNITED CHURCH

111 LARCH STREET  
SUDBURY, ON P3E 4T5  
705-674-0721



# 2024 ANNUAL REPORT

Growing Spiritually

Building Community

Transforming Lives

## **VISION STATEMENT**

*St. Andrew's United Church ~  
Growing Spiritually,  
Building Community,  
Transforming Lives*

## **MISSION STATEMENT**

St. Andrew's United Church is a welcoming, compassionate, and inclusive Christian community of faith in downtown Sudbury.

We offer meaningful and engaging worship, and provide leadership and support for mission-oriented programs and initiatives that are spiritually and socially relevant.

## **VALUES**

We live out our core Christian values and practice responsible stewardship by:

- Being in relationship with God
- Encouraging life-long learning
- Caring for our neighbours
- Extending hospitality
- Working for peace and justice in our community and throughout the world
- Respecting the environment
- Maintaining honest and open communication
- Cultivating an atmosphere of mutual respect and trust
- Managing our resources efficiently, responsibly and effectively
- Practising principled decision-making and leadership

St. Andrew's United Church

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**Leadership Team 2024**

Minister:	Rev. Dave Le Grand (to October 6, 2024)
Music Leadership:	Gordon Brown, Graham Laporte, Tracey LeGrand, and Ralph McIntosh
Office Administrators:	Alison Warner-Smith & Gloria Kutorkor Appianing
Co-chairs of Church Council:	Ralph McIntosh and Dr. Phil Thurston
Treasurer:	Jill Bennett

Deep appreciation is also extended to the many volunteers who add their leadership, gifts, and skills to the life and mission of St. Andrew's.

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**PLEASE NOTE: The Financial Statements for both St. Andrew's United Church and St. Andrew's Place are two separate documents, i.e., not included in this Annual Report. For more information, please contact the Church Office at 705-674-0721, ext. 101.**

**St. Andrew's United Church**  
**Annual Meeting for the Year 2024**  
**Sunday, March 23, 2025**

**AGENDA**

1. Opening
2. Adoption of the Agenda
3. Acceptance of the Minutes of Congregational Meeting of April 21, 2024 and June 30, 2024
4. In Memoriam, Baptisms, Marriages, New Members
5. Appreciation of the Staff
6. Ministers' Reports
7. Office Administrator's Report
8. Committee Reports
  - a) Church Council
  - b) Congregational Life: Worship Planning Team, Sunday Evening Social Hour, Connex Team, Communications and Technology, Reaching Out, Right Relations
  - c) Sudbury Welcomes Immigrants Group
  - d) Out of the Cold Memorial Fund
  - e) Sharing Our Resources: Financial Oversight and Administration, Stewardship, Memorial Gifts, Property, Fundraising
  - f) Board of Trustees
  - g) Ministry and Personnel
  - h) Canadian Shield Regional Council
9. 2024 Financial Statements - for review and approval
10. 2025 Budget - for review and approval
11. Nominations
  - a) St. Andrew's United Church Council
  - b) Canadian Shield Regional Council
  - c) St. Andrew's Place Board
  - d) Ministry & Personnel
  - e) Other committees as required
12. Updates: Doing Discipleship process
13. Adjournment
14. Closing

## ANNUAL GENERAL MEETING for the YEAR 2023

Sunday April 21, 2024 - 12:45 pm

St. Andrew's United Church

111 Larch St. Sudbury

Attendance in 111 Lounge and via Zoom

Chair: Ralph McIntosh

Recording Secretary: Kathy Brankley

Ralph McIntosh, Co- Chair of St. Andrew's United Church Council, called the meeting to order at 12:45 pm, following the conclusion of the Place's meeting.

### 1. Opening:

Ralph welcomed everyone attending in person and online. He thanked those who contributed to the Annual Report and to the AGM.

### 2. Adoption of the Agenda:

**Motion:** That the agenda as circulated be approved.

Moved by: Freda Wilson, Seconded by Joanne Ross. **Carried.**

### 3. Acceptance of the Minutes of the Annual General Meeting held March 26, 2003:

Ralph thanked Phil Thurston for taking the Minutes of that meeting. There were no questions or corrections relating to the Minutes as published.

**Motion:** That the Minutes of the AGM for the Year 2022 held on March 26, 2023, be approved as circulated.

Moved by Bev Chapman, Seconded by Peter Penttila. **Carried.**

### 4. In Memoriam, Baptisms, Marriages, New Members:

a) Ralph read the In Memoriam names for the 2023 calendar year:

Isle Jakelski

Dr. Terry Carscadden

Ruth Buell

Howard Simpson

Dale Wilson

Maragaret Nykilchyk

Dianne Trollope

Flora Barnard

James Smith

Barbara Jane Eastick

Ralph led a prayer of thanks and asked for those named to be granted peace. We remember their contribution and will carry their legacy forward.

## b) Baptisms:

Dalton Boyd Lynds, son of Bandon Boyd Lynds and Alyssa Marie Huard - July 23, 2023.

## c) New Members:

Gloria Kutorkor Appianing, November 12, 2023

Mallon Appianing, November 12, 2023

Elizabeth Griffiths, November 12, 2023

Ralph welcomed the new members into the Congregation.

**5. Appreciation of Staff:**

Anne Pile spoke on behalf of M & P to express appreciation for the staff: to our hard-working Office Administrator Alison Warner-Smith who had to step away due to illness in the early fall and to Gloria Appianing who so capably brought her skills to the job to replace Alison; and to Reverend Dave Le Grand for his passion, transparency and honesty and his care for the congregation, the Place and the neighborhood.

**6. Minister's Report and Reflection:**

Rev. Le Grand remarked on the continued experience of changes around us and the changes to us as a congregation. The *Doing Discipleship* process has brought us to the point where we say, "We are growing into being a small church." Volunteers continue to be the lifeblood of St. Andrew's. He sees the relationship of St. Andrew's Church and The Place as being like an ecosystem and asked how we can best maintain it.

Rev. Dave offered the land acknowledgement and expressed our desire to build Right Relations with our First Nations, Métis, and Inuit sisters and brothers.

**7. Office Administrator's Report:**

Ralph stressed the important and detailed tasks carried out by the Office Administrator that relate to the music used in worship services and other events. [Details in the Annual Report].

**8. Committee Reports (See Annual Report document):**

a) Church Council

b) Congregational Life: Worship & Music; Christian Education; Welcoming and Belonging; Sunday Evening Social Hour Ministry; Connex Team; Communications & Technology.

c) Reaching Out, Benevolent Fund, Downtown Community Outreach

d) Resources

e) Board of Trustees

f) Ministry and Personnel

g) Canadian Shield Regional Council

Ralph highlighted some of the many activities outlined in the various reports, and thanked the people involved for the work they do on behalf of St. Andrew's. Some of the highlights include the following:

- Beginning in July 2023, Church Council funds held in trust on behalf of *Sudbury Welcomes Immigrants* are being distributed to members of the Al Zaharan family to support their first year in Sudbury.
- The Remit re: an Autonomous Aboriginal Church was passed by the National Church, with our congregation voting in favour.
- Torrin Maag's leadership of the Young Adult Ministry program, will continue in 2024; he has also accepted a position at the United Church in Thessalon.
- Members of the congregation are invited to share suggestions regarding new initiatives related to Christian Education for all ages.

The church's Music Leaders were thanked for their dedication.

**Motion:** That the Committee Reports as presented in the Annual Report be accepted as published.

Moved by Susan Darling. Seconded by Betty McFarlane. **Carried.**

#### 9. **The 2023 Financial Statements for Review and Approval:**

Presentation of the Reviewed 2023 Financial Statement for St. Andrew's United Church: Cameron Crawford and Ralph McIntosh reviewed the *St. Andrew's United Church Statement of Operations* as presented in the Annual Report for the Year 2023. They noted that the deficiency of revenue over expenses of \$5,250 was not a concern, as we had projected a deficit of approximately that amount at last year's AGM. Additional expenses were added to the budget mid-year when we entered into the agreement with TUCC to facilitate the Doing Discipleship process; however, improved revenues, including two grants to help offset some of these additional costs, and reduced expenses in several other areas, reduced the amount of the Memorial Gift Fund transfer required at year-end. Cameron Crawford reported a clean conclusion of the Review.

**Motion:** That the Reviewed Financial Statements prepared by MNP LLP for 2023 be approved.

Moved by Jill Bennett, Seconded by Debby Laporte. **Carried.**

**Motion:** That we appoint the firm of MNP LLP as our accountants for 2024.

Moved by Debby Laporte, Seconded by Jill Bennett. **Carried.**

#### 10. **Operating Budget for 2024 for review and approval:**

The 2024 Operating Budget for St. Andrew's United Church was approved by Church Council March 21, 2024.



Ralph discussed the Operating Fund Budget, as presented in the AGM Report. He drew attention to the last three columns namely the 2023 Budget; 2023 Actuals; 2024 Budget. Supporting slides were shared on the screen.

The 2024 Operating Budget projects an overall revenue reduction of approximately \$3600. Some of this is due to fewer supporting households as we move to a family size church. The 2024 Budget also projects an overall increase in expenses of \$8300; this includes a one-time expense of \$20,000 for the second six months of the Doing Discipleship program (January to June 2024). Therefore the 2024 Budget projects a deficit of \$11,900, which would have been greater if the Place had not been able to extend the COVID Relief Occupancy Subsidy for another year. Funds to cover the deficit will be drawn from the Memorial Gift Fund which presently holds \$249,657.

In terms of financial planning, we have relatively little room to cut back on our expenses further. We need to access additional financial resources and carry out fundraising to sustain the required work.

#### **2024 Operating Budget Approval**

**Motion:** That the 2024 Operating Budget be approved as presented.

Moved by Donna Mese, Seconded by Sylvia Carscadden. **Carried.**

#### 2024 Mission and Service Fund Approval

**Motion:** That we approve \$18,000 as a target for the 2024 Mission and Service Fund.

Moved by Anne Pile, Seconded by Marian McKnight. **Carried.**

### **11. Nominations:**

a) St. Andrew's United Church Council Members. Ralph noted that the Co-Chairs have a term from 2023-2026. Council is seeking a member at-large. Those interested can speak to Ralph. Ralph thanked Leslie Cassidy for recruiting the Sunday volunteers over the past several years until the fall of 2023; that role is now the Office Administrator's.

b) Canadian Shield Regional Council members. We need to vote for the members annually.

**Motion:** That Bev Chapman, Donna Mese and Phil Thurston be approved as representatives to the CSRC.

Moved by Scott McClure, Seconded by Peter Penttila. **Carried**

c) St. Andrew's Place Board members.

**Motion:** That the following individuals be confirmed as Directors of St. Andrew's Place, Sudbury for the year 2024: Jane Baggs, Wayne Cassidy, Scott Darling, Herb Fines, Bob Humphrey, Scott Jeffrey, Rev. Dave Le Grand, Ralph McIntosh (Council Co-Chair), Scott McClure, Dale Myslik, Joanne Ross, Phil Thurston (Past President), Robert Topp.

Moved by Freda Wilson, Seconded by Colin Clark. **Carried.**

**12. Updates: Doing Discipleship Process:**

Ralph referred to a series of PowerPoint slides to provide a review of the process to date and the plans for wrapping up the project. TUCC consultants will facilitate a session with representatives from St. Andrew's and other Sudbury-area congregations on June 1<sup>st</sup>, focusing on how we might work together for the common good. A second session with our own congregation on June 2<sup>nd</sup> will include the presentation of a report that will present several options for St. Andrew's future for the congregation's consideration. Ralph stressed that all options are on the table. After reviewing the suggested options, we will make decisions on the future direction for our congregation at a meeting in the fall.

Ralph asked for questions from the Session. Wayne Wahamaa asked about volunteers needed for Sundays going forward. Ralph responded that a door greeter, collection person, and usher/sanctuary greeter are needed. An online comment was one of appreciation for Peter Penttila as front door greeter. Ralph advised prospective Sunday volunteers to get in touch with the Office Administrator.

Before adjournment, Joanne Ross expressed her thankfulness for the leadership of Ralph, Phil, and Council.

**13. Adjournment:**

Moved by Colin Clark at 1:47 pm.

**14. Closing:**

Rev. Dave Le Grand closed with a prayer, giving thanks for the AGM leadership and for those working behind the scenes; may we be transparent in all we do.

**MINUTES OF THE ST. ANDREW'S UNITED CHURCH  
CONGREGATIONAL MEETING**

**Sunday, June 30, 2024 - 12:10 pm  
Attendance in person and via Zoom**

Chair: Phil Thurston (Co-Chair of Council)

Present: the meeting was attended by 37 persons (see end of this report), including guest Mardi Mumford, representing the Canadian Shield Regional Council (CSRC).

Reverend Dave Le Grand opened the meeting with a prayer.

There were two main items on the agenda. The first item was to deal with the report which had been prepared for St. Andrew's by Toronto United Church Council (TUCC) members Jill Strapp and Ron Ewart who have been working with St. Andrew's as facilitators while the church undertook the Doing Discipleship process. Their report concluded by presenting a slate of seven options for St. Andrew's to consider going

forward. These options ranged from continuing on as a smaller church (family size) to closing.

The report was distributed to the members of the congregation a few days before the meeting. It was acknowledged by the Chair that members had probably not yet had sufficient time to read the entire report or think about it to any extent.

The attendees at the meeting were invited to ask Sylvia Carscadden and Rev. Dave any questions they had or to express any concerns or reactions they had with respect to the report.

Members present at the meeting expressed a variety of concerns, notably:

- Important factors to consider making a decision about our future were the age of the majority of our members and the age of the key financial supporters of the church. The report noted that the majority of volunteers consists of a small group of people over the age of 65. The biggest financial supporters are a small group of families over the age of 65.
- How would each of the seven options impact the church's relationship with The Place? Although it was noted that the church could make decisions independent of The Place, the comment was made that for some the two bodies are inextricably linked. As well, there may be significant financial concerns that need to be explored with respect to continuing the present relationship with The Place as opposed to changing it.

Going forward, the plan is for the members of the congregation to read the report over the course of the summer and give it careful thought. At a congregational meeting on September 22, two or three options from the slate of seven will be chosen by vote for further exploration. Members were reminded that we need to think about our relationship to The Place. The members of St. Andrew's are the shareholders of the corporation of The Place. If we decide to change our current relationship, there may be legal ramifications to be faced.

On Thursday, July 18, members were invited to join Jill Strapp and Ron Ewart in one of two online sessions to ask questions about their report, seek further clarification, or express concerns. These sessions were offered at 2:00 PM and 6:30 PM. As well, a congregational meeting was held on Sunday, August 25 to provide members with another opportunity to consider the report and the options presented before the meeting in September at which time 2-3 options will be selected for further work.

The Chair noted that no motions were required with respect to this first issue of the meeting's agenda. The purpose of this part of the meeting was to provide information and encourage members to do some careful thinking over the summer.

At this point the Chair directed the attention of the attendees to the second item of business on the agenda, that being the acceptance of Rev. Dave's formal letter requesting a change in pastoral relations and the process to be followed after his final Sunday, October 6/24.

The Chair welcomed Mardi Mumford who will be the CSRC liaison to assist St. Andrew's through the above-mentioned process.

**MOTION:** That all in attendance at this meeting be granted permission to vote on any further motions made in the course of the meeting.

Moved by: Bert Brankley Seconded by: Eric Maag Carried unanimously.

**MOTION:** That the members of St. Andrew's UC accept with deep regret the formal letter submitted by Rev. Dave Le Grand, requesting a change in pastoral relations.

Moved by: Tracey Ross Seconded by: Bert Brankley Carried unanimously.

The Chair noted that, in light of the TUCC report and the decisions that must be made based upon the options offered, it was determined that it is impossible to call a new minister at this time. On the advice of the CSRC, our best option is to request a supply minister for a term of 1-2 years.

As noted above, Mardi Mumford is our CSRC liaison as of August. Jan Venton will provide this service in July.

It was noted that the appointment of a supply minister will be done by Rev. Rob Smith of the CSRC Executive and does not require the approval of the congregation. However, the congregation will have the opportunity to talk to any prospective candidate. The qualifications of the appointed supply minister will be in large part based on the description of the position created by a committee of members of the church.

Mardi suggested that the making of a decision regarding the options proposed by the TUCC report will likely take at least a year and, as such, a supply minister would be needed for at least the same length of time. As well, to get a qualified person in the position, we will need to make a commitment of at least a year.

When asked about the possibility of having a licensed lay leader fill the position, Mardi noted that, although such individuals had excellent leadership skills, they did not always have the necessary expertise in pastoral care. Nor are they qualified to administer the sacraments. Furthermore, they cannot be appointed and can provide leadership at services only two Sundays per month, as per CSRC regulations. When asked if the CSRC might consider relaxing the rules concerning the limitations of licensed lay leaders, Mardi replied that the CSRC is bound by the rules and regulations set out in the UC Manual and noted that the Manual was updated this calendar year. Mardi reported that both the pool of new ministers and the pool of supply ministers were very small.

**MOTION:** That the following individuals be appointed by Council to develop a supply minister position profile: Ralph McIntosh, Debby Laporte, Janet Mackenzie, a representative from the Place Board, a representative from M&P, with the power to add additional names.

At this point Phil called for any volunteers to join this group. Tracey Ross from the congregation offered her name.

Moved by: Jill Bennett Seconded by: Colin Clark Carried unanimously.

It was also noted that the work of updating our Living Faith Story and our Financial Profile will need to be done, although these tasks do not need to be undertaken until the fall when decisions are made regarding the options presented in the TUCC report.

As a final note, Mardi assured the members that the CSRC was here to help us and that they would walk with us as we journeyed forward to make decisions about our future.

Phil extended a sincere thank you to Mardi for attending the meeting and providing her guidance and expertise, as well as to all those who were present.

The meeting was adjourned at 1:00 PM

Moved by: Tracey Ross Seconded by: Rhodine White Carried unanimously.

Recorder: Bev Chapman

**Names of those in attendance at the St. Andrew's Congregational Meeting  
Sunday, June 30, 2024  
in person and via Zoom**

Janet MacKenzie	Betty Tooley	Mallon Appianing
Donna Mavelle	Barry Tooley	Gloria Appianing
Peter Penttila	Anne Smith	Lachlan Duncanson-Hales
Colin Clark	Eric Maag	Tracey Ross
Joan McCulligh	Connor Ross	Doreen Sanders
Pierette Desormeaux	Freda Wilson	Rhodine White
Bert Brankley	Jane Baggs	Betty McFarlane
Gloria Oldenburg	Sandra Simpson	Shanda Adams
Debby Laporte	Jill Bennett	Maureen McGuinness
Graham Laporte	Joanne Ross	Sylvia Carscadden
Rev. Dave Le Grand	Dale Myslik	Suzanne Nykilchyk
Phil Thurston (Chair)		
Bev Chapman (Recorder)		
Mardi Mumford (CSRC liaison)		

## MEMBERSHIP STATISTICS

### **In Memoriam**

Gayle Monica Bruneau – January 2, 2024

Dorothy Sturtridge – January 26, 2024 \*

Cheryl Murray – January 31, 2024 \*

Marilyn Wilkinson – May 29, 2024 \*

Irmas Roininen – September 15, 2024 \*

Gwen Robbins – September 15, 2024 \*

\* Denotes member of St. Andrew's United Church

### **Weddings**

Thomas Godfrey Scott and Jessica Elizabeth Richer – May 24, 2024

### **Baptisms**

Catherine Suzzane Maame Ama Ahema, daughter of Emmanuel Appianing and Gorla Kutorkor Appianing – January 28, 2024

### **New Members Received**

Janet Mackenzie (by profession of faith) – November 3, 2024

Betty Clark (by transfer) – November 24, 2024

Colin Clark (by transfer) – November 24, 2024

### **Total Membership, December 31, 2023**

Resident Members: 178

Non-resident Members: 42

### **Official Members Removed**

By death: 5

By transfer: 1

### **Total Membership, December 31, 2024**

Resident Members: 177

Non-resident Members: 40

Adherents: 40

Number of households financially supporting the church: 73

Number of households under pastoral care: 80

Total number of resident and non-resident members: 217

Respectfully submitted,

Bev Chapman

## MINISTERS' REPORTS

2024 was busy at St. Andrew's United Church and Place from a Minister's perspective. I will reflect back on the year from various lenses: Reaching Out to the neighbourhood; Right Relations; Worship, the evolution of using technology; and pastorally supporting those who live and worship in this "ecosystem" called St. Andrew's.

Yes, St. Andrew's is truly a complex, interdependent, ecosystem. As the Epistle writer Paul puts it, the Body of Christ is comprised of various body parts, each important, and when one body part ails, the other parts feel it. We became acutely aware of that connectedness – within St. Andrew's, and St. Andrew's connected with the "neighbourhood" around us – through our Doing Discipleship process. It was a marvel to watch, the consultations, the conversations, the community connections affirmed!

St. Andrew's feels its connection with the larger neighbourhood deeply, and I had opportunities to help with strengthening those relationships in 2024. We offered leadership to the Downtown Churches cluster in various ways. We invited the Executive Director of Réseau Access Network to speak to our group about how we as faith communities could offer effective support to the work with people who face unstable housing and profound addictions. We were told, unequivocally, that there will always be a significant population who do not benefit from "treatment" programs – hence, the faithful response to recent provincial policies is to support increased treatment programs and "harm reduction" (supervised injection sites). Rev. Dave added his name to the April Open Letter to Premier Ford from Faith Leaders calling for "fuller health care" that includes harm reduction.

The Downtown Churches and our Reaching Out Team at St. Andrew's both strengthened our relationship with the Downtown Sudbury Business Improvement Area (BIA) group in order to ensure that our offers of support to the most vulnerable were reinforcing the work of downtown agencies and businesses. We have learned about both the profound pain felt by downtown businesses trying to cope with issues of addiction and homelessness, and their desire to find a constructive solution that honours the humanity of those Jesus called the "least" among us.

We strengthened another important relationship in 2024, with Blair Trudeau, a talented Indigenous artist who has offered his pieces for purchase on a number of occasions. He graciously shared some of his story with us in a lunch and learn after worship. There was talk of incorporating a conversation with Indigenous communities into our Doing Discipleship consultations. While that didn't materialize in a busy year, Sylvia and her newly minted Right Relations team at St. Andrew's began a relationship with a well-respected Elder from Sudbury, Jim Eshkawkogan. That relationship continues to flourish and resulted in a special Message during St. Andrew's worship by two high school students whom Jim had recommended to us. Miigwetch, Jim!

Worship has come to use rich and thought-provoking artwork and images in recent years. Enhancing the use of artwork, the Worship Planning Team has used "Sanctified Art" resources on several occasions, including an Art Display during Lent. The artwork served as "lenses" through which to engage the Lectionary Scriptures, with many appreciating this approach. Worship leaders have decided to take a break from

Sanctified Art, though we are grateful for another medium through which to experience God's Grace. Technology use in worship has also evolved in recent years (especially since COVID). Recognizing our steady number of online congregants during live streams, the technology team generously offered to make the change this past summer to ensure that we offered live stream worship in our three weeks of summer worship. I am eternally grateful to Eric, Roger, Mallon, Francis, Connor, and Fred for their dedication to online worship!

With people living, worshipping, gathering in such close quarters, St. Andrew's does a great deal of pastoral care, sometimes well beyond what might be expected. The "Deeper Faith Bible Church" became a "tenant" of St. Andrew's a few years ago, but they have since become friends, even family. Thanks to a shared Fellowship time in 2024, we became even closer. They have since outgrown their original "sanctuary" (the Peace Chapel) and now worship in the 2<sup>nd</sup> floor Activity Hall. The United Church of Canada is focusing on intercultural ministry, reporting that the greatest growth Christian Communities in Canada are those made up of new Canadians. We are bearing witness to that right here at St. Andrew's!

We had a terrible fire at St. Andrew's Place in 2024, but I was witness to an enormous amount of "community building" that happened among Residents, and the deep care shown by your Place Board Chair and Place staff who stayed much of the night to offer much needed logistical and emotional support. We truly are an interdependent ecosystem, blessed by residents, staff, and congregants who care deeply!

Finally, I want to say what a gift of mentoring we have at St. Andrew's United Church. A request came to us from Lachlan Duncanson-Hales who was hired by Regional Council to be a "Climate Motivator". He needed an office space for his summer placement, and a mentor. A huge thanks to Donna Mese (and Cathy Orlando) who worked with Lachlan to coordinate a major Sudbury-wide event held at St. Andrew's in August. I want to express my deepest gratitude to Ralph and the Council for quickly making the arrangements to equip Lachlan for his important work. Thank you to Council, to M&P, to the Resources Team, Worship Planners, Reaching Out, CSRC Reps, Communications Team, Trustees, Place Board, Alison, Bev, and all who reinforce the connections among the Body of Christ at St. Andrew's every day. Blessings to all of you.

Dave

### **LETTER FROM REV. DR. LINDA MARCOTTE**

Greetings in the Name of the Lord, Jesus Christ,

It is with great joy that I have come to join you on your faithful journey here at St. Andrew's UCC in Greater Sudbury.

I want to thank St. Andrews for inviting me and my partner Ari Snyder, to come and be with you for the year 2025. We are grateful for the warm welcome we received on our arrival on December 10<sup>th</sup>, 2024.



Worshiping with you in your lovely sanctuary is indeed a blessing. I am grateful for the many people who come forward, always happy to assist making Sunday morning worship joyous. This is, of course, my main goal here at St Andrew's. I want to not only prepare and lead worship, but praise God and pray with you on Sundays.

My other goal this year is to share my skills, as a transitional minister, to be a resource and assist you in your next steps that you started in 2023 with the TUCC and Doing Discipleship groups. As they have now completed the work they were mandated to do, it is now up to the three ad hoc committees – Becoming a Sustainable Church, Collaboration, and Legacy – to gather information and bring back a plan for the future of St. Andrew's United Church in downtown Greater Sudbury. This will take time, careful discernment, and much prayer. This process, that you have embraced, is exciting. Congratulations on your accomplishments thus far. Looking at where you have been, where you are now, and where you want to be is challenging and takes courage to do this work. It is the work the Holy Spirit calls us to do.

We must remember why we do this work. Our New Creed states,

“We are called to be the Church:  
To celebrate God's presence,  
to live with respect in Creation,  
to love and serve others...”

In the little time I have been with you, I see that you do these with a great heart. It is important for you. The question now is: How do you continue to answer the call to celebrate, live, love and serve others well as was the dream made fifty years ago when St. Andrew's Church and Place were born? What do we need to embrace and what do we need to let go – how do we welcome change as witnessed by the prophet Isaiah, “**Behold, I am about to do something new.**” What will it look like?

In this 100<sup>th</sup> Anniversary of the United Church of Canada, let's walk into 2025 celebrating by having **Deep Spirituality**, being **Bold Disciples**, and doing **Daring Justice!**

In Christian love and with Grace & Peace, Linda (Rev Dr Linda Marcotte)

## OFFICE ADMINISTRATOR'S REPORT

2024 was another busy year at St. Andrew's United Church and Gloria and Alison feel immeasurably blessed to be able to play a part in all the many activities. As you are probably aware, Alison was on sick leave until March, and Gloria quickly and capably filled in up to then. Alison is very grateful to Gloria and to Roger Pile for his assistance.

My main role, of course, is to support the minister, prepare worship-related materials, research and disseminate information, correspond and communicate with church teams and committees, other agencies, groups, and individuals, and maintain the office. I prepare the News and Liturgy to email every week, as well as the liturgy script (formatting, not content) and PowerPoint presentation for Worship on Sundays and for

other special services. I create advertising posters for many events, update and maintain the website, Facebook, and electronic membership list. And the list goes on...

Another important task is to report all the music used in worship services and other church events to ensure composers and publishers are appropriately compensated. We must hold music licenses to sing, print, and stream all the music we use, which we have through "One License" and "Christian Copyright Licensing International." Through these services, we have access to thousands of congregational hymns, songs, and service music to use in our liturgy, projections, and worship aids. There are often changes in how we report our music. I regularly attend training sessions on how to use the new reporting formats and systems to ensure there is no copyright infringement.

I send paper copies of the liturgy and newsletter to send to Leigh Cook weekly, and she mails these to the congregation members who do not have internet access and are not able to attend services. Thank you, Leigh. And thank you, Rev. Dave, for delivering the materials to Leigh.

There is certainly never a dull moment in the church office. It is immensely satisfying, knowing I have been able to contribute to church family life at St. Andrew's. And the best part is working with all of you. Thank you for making St. Andrew's the incredible place it is.

Respectfully submitted,  
Alison Warner-Smith

## CHURCH COUNCIL REPORT

The past year was one of significance for our congregation for many reasons, as you will learn as you read through the following reports.

Perhaps the most significant event was saying goodbye to Rev. Dave Le Grand and his family - Tracey, Sophia and Benjamin - in October 2024 after six years of ministry together.

Dave came to St. Andrew's in the fall of 2018, to join part-time minister Rev. Catherine Somerville to form our ordained leadership team until Catherine left in April 2021 to answer the call of St. Stephen's on the Hill United Church. During Dave's time with us we faced and overcame many challenges associated with COVID-19, pivoted to offering online worship, then to masked gatherings with physically distanced seating. (That all seems so long ago now, doesn't it?) At the same time, we dealt with security concerns in and around our building while also seeking ways to be part of the solution to the associated crises of homelessness, addiction and mental health challenges faced by the vulnerable population who call the downtown their home.

Dave and the Worship Team experimented with new styles of worship, including the use of intriguing artworks as a spark for reflection, and encouraged us to become more aware of, and commit more intentionally to, Right Relations. Both Dave and Catherine also played important roles in the Downtown Churches Association.

We wish Rev. Dave and his family the best as he begins his ministry at St. James in the Valley United Church, and look forward to seeing them at other activities associated with the upcoming 100<sup>th</sup> anniversary of the formation of the United Church of Canada.

### **WELCOME REV. LINDA and ARI!**

Following two concurrent search processes between June and December 2024, St. Andrew's has called Rev. Dr. Linda Marcotte to serve as our Transitional Minister for the 2025 calendar year, with the option to extend the terms subject to mutual agreement. We have also hired her partner Ari Snyder as our interim music director for the same term.

Rev. Linda and Ari come to us from Wolfville, Nova Scotia, where she served as a Supply Minister for Youth and Young Families as part of the team ministry at Orchard Valley Pastoral Charge.

Since retiring in 2014, Linda has never stopped serving congregations across Canada, including three years in Yellowknife, NWT, where she became very involved in the MMIW&G and Every Child Matters movements. She has served in all ten provinces and three territories and has been called a 'tumbleweed' by her colleagues, as she is willing to go anywhere the Church needs help.

Linda's partner Ari Snyder is a concert pianist and composer with an extensive musical background. They share an interfaith union – Christian & Jewish – and have already made important connections with other faith communities throughout Sudbury.

We look forward to our time with Linda and Ari as we come together to worship, sing, reach out to our neighbours, and discern our future.

### **THE DOING DISCIPLESHIP PROCESS**

(The following report outlines activities undertaken from the fall of 2023 to January 2025. See the 2023 Annual Report for additional background information.)

In recognition that St. Andrew's was facing some significant challenges in terms of a shrinking and aging volunteer base, declining financial revenues and increasing concerns about personal safety and security related to our downtown location, an *ad hoc* Visioning Team recommended to Council in early 2023 that the church hire an outside person or group to facilitate future discussions and help us to develop a series of options for the congregation's consideration.

Council informed the congregation at the March 2023 Annual Meeting that they had approved a proposal to hire a facilitator to lead the congregation through a Discernment process over the next two years, beginning sometime in 2023. This process would culminate in a report and recommendations to Council and the congregation before spring 2025, coinciding with the United Church of Canada's 100<sup>th</sup> anniversary.

Consultants Jill Strapp and Ron Ewart from the Centre for Church Leadership & Development, Toronto United Church Council (TUCC) was hired in June 2023 to facilitate a series of consultations between September 2023 and September 2024.

These gatherings involved members of our own congregation at first and then expanded to invite the participation of representatives from other United Churches, other

downtown denominations, community organizations with whom we currently partner and/or might partner in the future, and other potentially interested parties.

The process considered our current contexts, including the challenges faced by many congregations within the local United Church community, as well as various societal trends within the wider community, especially in our downtown neighbourhood. Our intention was to dig deep and examine our current contexts, refocus our vision and mission, and discern goals and related actions.

By extending the outreach beyond our walls, we sought to garner additional important input and feedback to help our congregation to discern our future options as a community of faith, options which could include discussions about partnerships, amalgamations, or mergers with other congregations, and/or possible closure(s). The major events/activities facilitated by TUCC consultants Jill and Ron with the ongoing support of our Doing Discipleship Team included:

- September 23-24, 2023: meetings with church leadership on Saturday and the congregation on Sunday, allowing Jill and Ron to introduce themselves and to get a better understanding of who we are, what we do and why we sought their help
- *\*Another innovation was initiated this weekend: interactive “table church” services that combined worship with small group discussions*
- November 2023: a Community Roundtable involving representatives from multiple community stakeholders focussed on addressing common challenges such as homelessness, addiction, and mental health issues, followed by a second “table church” service and congregational gathering
- February 2024: a 3<sup>rd</sup> congregational discussion, followed by small online focus group sessions in March, focussing on what was important to us and what we wanted to retain as we moved forward into a potentially different future
- April 2024: a 4<sup>th</sup> table church service and congregational discussion to gather initial feedback on several possible options for our future
- June 2024: a congregational meeting to review and gather more feedback on the seven options.

Following the release of their July report with more information about potential options for our future, opportunities for further discussion were offered in late August and early September, leading to a September 2024 congregational gathering to choose up to three of the seven options that we will focus on over the next 12 to 18 months, which were: Becoming a Family-Sized Church; Seeking Collaborative Ministry Arrangements; and A Legacy Project (as defined by us).

Since TUCC’s final report was issued in late October, the Discernment Team facilitated a congregational discussion about the three options in early November, where various leaders stepped forward to steer three working teams.

The Family-Sized Church group has met three times since then and has renamed their team *Becoming a Sustainable Church*. This team convened a discussion group after church on Sunday December 15, and shared a survey in January with staff, committee chairs and team leaders seeking feedback on topics such as committee roles and responsibilities, volunteer commitments, budgets and more. The other two teams began

their work in late January, and all three teams will keep Church Council and the congregation informed as they move forward.

We are grateful to the Canadian Shield Regional Council which has generously provided funding support to help offset the costs of this important project. We also welcome donations in support of this project.

We encourage all members of the congregation to participate in the ongoing discussions as they are able, as we collectively look towards commemorating the United Church of Canada's 100<sup>th</sup> anniversary in June 2025.

\* \* \* \* \*

What follows is a snapshot of some of the other information and activities that came to Council's attention over the course of another busy and productive year.

Monthly Church Council meetings were held primarily on Zoom, with occasional in-person meetings when possible. Beginning in January 2025, Church Council will meet every second month, and an Executive Council will carry out the business required between official meetings, in consultation with other key leaders as required.

Church Council greatly appreciates the valued contributions of the many individuals who support the work of the various committees and teams who carry out the mission of the church.

Our church is blessed by the talents of many people who provide leadership and support for our worship services. Our sincere thanks and appreciation are extended to Office Administrator Alison Warner-Smith, the Worship Planning team, and the Sound Booth team for their dedication and creativity. The church is also grateful for the musical leadership provided by Tracey LeGrand, Graham Laporte, Ralph McIntosh, and guest organist Gordon Brown over the past several years.

After Rev. Dave's last service with us on October 6<sup>th</sup>, the Worship Planning team organized the weekly services to the end of the year, ensuring that our church continued to have meaningful services, fellowship, and spiritual care. Debby Laporte led most of the services during this time, supported by many others. We thank them, as well as guest preachers Rev. Brian McIntosh (October 27) and Rev. Melody Duncanson-Hales (the month of December), for their contributions.

Additional volunteer support is required each week to greet worshippers as they arrive, monitor offering donations, and assist with monthly communion services. New volunteers are always welcome – please contact Alison in the Church Office to sign up.

Once again, Council and the congregation were deeply grateful to the Place Board for extending the COVID Pandemic Relief Subsidy to the Church through 2024 and into 2025, resulting in a significant reduction to our occupancy costs. The savings have allowed Council the financial flexibility to fund the discernment process without having to draw on our operational funds.

Each year, Council develops a list of priority topics to support in addition to carrying out their regular roles and responsibilities. For 2024, those priorities included:

- The United Church of Canada's Remit 1: Establishing an Autonomous National Indigenous Organization, as well as ongoing Right Relations work
- Three Regional projects:
  - a) Christianity at the Margins – Young Adult Ministry initiative
  - b) Climate Motivator position – <https://thegoproject.ca/climate-motivators/>
  - c) Sudbury Partnership Conversations – investigating collaborative projects in consultation with other local United Churches
- Matching Resources & Mission (Worship & Music – Mission & Outreach – Communications & Technology)

Information about Remit 1 was shared with the congregation through the fall of 2023 and at an after-church session in January 2024 led by Rev. Melody Duncanson-Hales. Church Council submitted our congregation's vote in February 2024.

More information about the Remit can be found here:

<https://generalcouncil44.ca/council/remit-1-establishing-autonomous-national-indigenous-organization>

All 16 voting regional councils, the National Indigenous Council, and just over 80% of pastoral charges in The United Church of Canada voted in the recent remit process. The results can be viewed here:

<https://generalcouncil44.ca/news/remit-1-results-numbers>

Torrin Maag initiated a Young Adult Ministry pilot project in August 2023, which came to be called "Christianity at the Margins". Young adults from across the city met regularly online or in-person to share in community and discussion as they explore a socially conscious vision of Christianity. They also host a monthly book study, open to all ages, and a monthly young adult supper. This project served as a placement component as part of Torrin's studies with the Atlantic School of Theology. Torrin was provided with access to office space on our 3<sup>rd</sup> floor, and a three-member team from St. Andrew's – Donna Mese, Kate Barber and Rev. Dave Le Grand – provided additional support and oversight. Funding support was provided by St. Andrew's, the Regional Council, Trinity United, Capreol United, St. James in the Valley, and St. Peters United Churches. The project continues. As many of the participants of Christianity at the Margins are in university or working, the work they do has slowed down considerably. The leader of the group, Torrin Maag has also accepted a part time ministerial position at Thessalon United Church. Torrin is also working at his studies at the Atlantic School of Theology.

As we did in 2023, St. Andrew's provided office space in support of the work of the Region's Climate Motivator, a new summer intern position filled in 2024 by Lachlan Duncanson-Hales. Council is grateful to the Canadian Shield Regional Council for its financial support of the Young Adult Ministry and the Climate Motivator position.

Between June 2023 and June 2024, St. Andrew's distributed the funds raised by Sudbury Welcomes Immigrants to assist the Al Zaharan family from Syria as they transitioned to their new life here in Canada. Thank you to the many individuals who have contributed time, talent and/or monetary donations in support of this worthy cause.

We once again shared summer worship leadership with St. Mark's and St. Peter's United Churches on a three-week rotation. Several of our members continue to regularly participate in the bi-monthly Sudbury Partnership Conversations on Zoom, under the leadership of Rev. Melody Duncanson-Hales of the Canadian Shield Regional Council.

The Regional Council led gatherings of representatives from all local United Churches at St. Andrew's UC (June) and St. Stephen's on the Hill UC (September), to examine common challenges and to brainstorm possible collaborative ministry efforts. It is hoped that these and other conversations will lead to further initiatives in the months ahead.

In September 2024, the Regional Council initiated plans for the Festival of Faith to be held in Sudbury over the weekend of June 13-15, 2025, in partnership with the Shining Waters Regional Council. The United Church of Canada's 100<sup>th</sup> Anniversary will be celebrated locally on Sunday June 15<sup>th</sup> with an outdoor service at the Grace Hartman Amphitheatre in Bell Park. Invitations to serve on the local planning team were shared with local congregations in January and February – speak to a member of Church Council if you might be interested in volunteering at these events.

#### **2024 Council Members**

Rev. Dave Le Grand – Minister (to October 2024)

Ralph McIntosh - Co-chair

Phil Thurston - Co-chair, Secretary, Regional Council Representative

Jill Bennett - Treasurer

Kathy Brankley – Secretary (to August 2024)

Leslie Cassidy – Secretary

Bev Chapman – Secretary, Regional Council Representative

Scott Darling – Place Board Representative

Debby Laporte – Resources Chair

Donna Mese – Regional Council Representative

Suzanne Nykilchuk - Worship Planning Chair

Anne Pile - Ministry and Personnel Chair

## **CONGREGATIONAL LIFE REPORTS**

### **Worship and Music**

#### **What has been going on?**

- Planned and presented weekly services that would be meaningful to our congregation in the sanctuary and at home.
- Communion was presented each month with the exception of July and August. Special thanks to Jeannine Zadow.
- Collaborated with other United Churches to provide services for Good Friday, Christmas, and summer.
- Participated in special services such as baptism, covenanting services (Janet Mackenzie, Elizabeth Griffiths, Appianing Family, Betty and Colin Clark).

- Presented Ash Wednesday and Maundy Thursday services both in the sanctuary and on Zoom.
- During Lent, we introduced new activities such as table discussions, colouring, quiet meditation, and stations of the cross.
- Honoured our commitment to Right Relations by celebrating Indigenous Sunday, Orange Shirt Day, and Have a Heart Day.
- Celebrated the life of our team member, Diane Trollope, by creating a memorial altar cloth.
- Provided pulpit supply for several services. Special thanks to Debby Laporte.
- Simplified our décor, while still maintaining and enhancing our liturgy. Special thanks to Maureen McGuinness.
- Through the generosity of the Martin Fund, we were able to purchase a refillable Christ Candle, many thanks to Pat Martin.
- We joyfully welcomed two new members to the Worship Planning Team, Elizabeth Griffiths and Debby Laporte.
- After Rev. Dave's resignation, we worked diligently to continue to provide meaningful liturgy. Many thanks to Rev. Melody and everyone who graciously helped to make this possible.

#### **Future Goals**

- We welcomed Rev. Linda Marcotte, our new minister.
- We welcomed our new music director, Ari Synder.
- We will continue to work closely with Rev. Linda regarding all aspects of worship.
- Right Relations and Indigenous issues will remain a priority as we make new friendships with our indigenous brothers and sisters.
- We will support our Doing Discipleship Teams in any way needed.
- As of February 10<sup>th</sup>, 2025, Suzanne will resign as chair of Worship Planning.

#### **Items needing Council input, feedback, approval**

- None at this time.

Respectfully Submitted by Suzanne Nykilchyk, Chair, Worship Planning Team

#### **Sunday Evening Social Hour**

Social Hour has gone through a few iterations but in the late spring of 2025, the Sunday Evening Social Hour via Zoom will celebrate its fifth anniversary. Originally created as a way in which our congregation could connect online when the pandemic shut down in-person gatherings, the social hour is still going strong, despite the return to the "new normal".

Every Sunday evening at 7:00 we get together on Zoom to visit with each other and catch up on the news or discuss issues that have sparked our interest or concern. The atmosphere is meant to be inviting and relaxed, with no "rules or regulations". Everyone is always welcome and free to attend whenever they can or care to. Our "core" is there almost every week, but others come and go. Folks are welcome to stay the whole hour or, if it better suits their schedule, join late and/or leave early.



Given that we live in a world where things always seem to be changing, it is reassuring for those who join us to know that they can count on the weekly social hour to connect with supportive friends. I am so grateful to the regulars who are small in number but fiercely loyal and with whom I have developed deep and lasting friendships.

As the host of Social Hour, I take great pleasure in continuing this work. As long as folks express an interest and enthusiasm in having these get-togethers on Sunday evening, we will be here.

Respectfully submitted,  
Bev Chapman

### **Connex Team**

- The purpose of Connex is to maintain contact with members of the St. Andrew's family.
- Connections take the form of phone calls, in-person conversations, letters, and emails.
- We update the office of any changes in contact information of congregants, and inform our minister of any pastoral care concerns we are made aware of.
- A "Welcome Back" luncheon is hosted by the Connex Team in September. A congregation mailout happens in December, informing the congregants of Advent services and outreach projects.
- Connex provides supplies for the after-worship fellowship time. We are so grateful to Gloria Appianing who so ably coordinates coffee time.
- Connex leaders are: Jane Baggs, Sylvia Carscadden, Bev Chapman, Pat Martin, Betty McFarlane, Marian McKnight, Maureen Oldham, Roger Pile (chair), and Jeannine Zadow.

Respectfully submitted by Roger Pile

### **Communications and Technology**

The Communications & Technology team responsibilities are in three areas:

- Internal Communications (how we share our services and our activities and how we communicate with each other) including: email, internal calendars, etc.
- External Communications (how we engage the greater community in worship, faith and ministry) including: website, social media, YouTube, live-streaming, etc.
- Technology (what tools we use to communicate effectively both internally and externally) including: computers and associated peripherals, copiers/printers, sound, lighting and recording equipment, etc.

We had limited interaction as the committee for communications and technology in 2024, but we were very active in matters around the sound booth operations as that was an area of need. The sound booth team is very fortunate to be led by Roger Pile and Mallon Appianing whose extensive efforts in time and commitment are an incredible gift of talents in making seamless online and in person service meaningful to all. One of the key areas in the first half of the year beyond the regular services was to support the doing

discipleship efforts to give the direction to the future of St. Andrew's. With that in mind, the new website project was shelved until a more appropriate time.

In 2024, we expanded to have a vibrant team with key new team members Frederick Amponsah, Francis Cudjoe, and Connor Ross coming into the fold. Last fall, we made the adjustment to improve the flow and focus of worship by having the sound booth team lead the announcements, and worked with our minister (and the worship committee) to ensure a quality offering for all our congregants. The sound booth team has also been providing services for funerals, concerts and other activities. Our team's commitment is that, as our congregation finds our path forward as St. Andrew's, that the journey from week to week is well received whether from the pew or from the tablet!

Eric Maag, Communications & Technology Team Leader

### Reaching Out

The Reaching Out Team is committed to promoting the outreach mission of St. Andrew's United Church in the downtown of Sudbury. The Reaching Out Team believes that our outreach has its greatest impact when we partner with community groups who are established and have resources and expertise not available to us. We are committed to mission projects that enable independence and encourage community recovery; the Community Kitchen is a good example.

The Team held three in person meetings: January 25, September 3 and November 1.

### **Outreach Projects:**

- **The Lenten Project** focused on the needs of the homeless population of Sudbury. On February 25<sup>th</sup> **Ali Farooq from the Go-Give Project** spoke to the congregation about the services Go-Give provides. A lunch was provided. Ali answered many questions from the congregation and stayed after the presentation speaking with members. Over \$2000 and two large totes filled with food, socks and other items were delivered to the Go-Give offices on Larch Street.
- The **Community Kitchen** ran three sessions of six weeks each throughout the year. Participants included tenants of St. Andrew's Place and members of St. Andrew's Church. Both the participants and the facilitators look forward to our Community Kitchen sessions. It's a busy place, filled with camaraderie and the sounds and smells of delicious food cooking. Everyone participates; from choosing the menus, to working in groups and helping each other, to bringing food to other members who were unable to join us. Community Kitchen is a happy place.
- **The Advent Project** again focused on Children at the Centre. The generous congregation of St. Andrew's donated cash and cheques towards the Christmas celebrations of three downtown elementary schools. \$775 was presented to each school. Lansdowne Public School purchased food for students and their families, Queen Elizabeth II Public School purchased items for their holiday hampers and Princess Anne Public School purchased food for their School Christmas Feast. We received a warm welcome at each school and have photos for this Annual Report. With the aid of a generous donation, we were able to send \$2000 to Sudbury

Secondary School for Christmas hampers that they provide for students and their families.

- **Coffee with our Neighbours.** On a cold day this past fall members of St. Andrew's brought coffee and water to our neighbours who gather in the lane way behind the church. Good conversation and coffee were shared. The Reaching Out Team hopes this may be continued this year.

### **Monetary Donations**

Cheques were disbursed from the Reaching Out Budget to the following organizations:

- Keeping Seniors Warm - \$600 via the United Way.
- The Sudbury Secondary School Value Vault - \$600.
- Réseau Access Network - \$1000 for bus tickets for their clients and \$200 for their Holiday Hampers.
- The Youth Wellness Hub - \$300.
- Community Kitchen - \$2000 (was drawn from account over the whole year).

Funds were disbursed from the Out of the Cold Fund to the following organizations:

- The Elgin Street Mission - \$2000.
- The Samaritan Centre - \$200 for Vitamins.

### **Outreach by other teams at St. Andrew's United Church**

- The Fundraising Team, Sandra Simpson, Debby Laporte and Alison Warner-Smith, collected socks and warm blankets that were distributed to various agencies.
- The knitting of red scarves by our church members was coordinated by Pat Martin and they were delivered to Réseau Access Network for their Holiday Hampers.

### **Collaborative Learning and Sharing:**

The members of St. Andrew's have been invited by the Church of the Epiphany to share in their Lunch and Learn Sessions. Several members of the Reaching Out team have attended two informative information presentations by leaders of service agencies in the downtown. St. Andrew's, in return, has welcomed members of the Church of the Epiphany to the Right Relations team's Sharing Circles.

### **Future Plans**

The Reaching Out team is looking forward to this year's Lenten Lunch and Learn presentation as well as other plans that will make 2025 an exciting year for St. Andrew's United Church.

**Reaching Out Team Members in 2024:** Kathy Brankley, Sylvia Carscadden, Marilyn Hurst, Marian McKnight, Rhodine White, Freda Wilson and Rev. Dave Le Grand, ex officio to October 6, 2024. The Rev. Dr. Linda Marcotte has joined the team for 2025.

Respectfully submitted, Rhodine White, Team Lead.

*Give us strength to love each other,  
every sister, every brother.*

*Spirit of all kindness, be our guide.*

*Marty Haugen VU 619*

## Right Relations

Our mandate is to develop awareness and learning opportunities on the matters of Right Relations and Reconciliation in line with the priorities of the United Church of Canada.

Activities of our Team included:

- Recognition in worship of Red Dress Day on May 5.
- Moose Hide Campaign on May 16 making people aware of gender-based violence. The congregation was very positive in its response by sending cards to government officials.
- Encouraging people to attend local events on Indigenous Peoples' Day in June. Seven people went to O'Connor Park where they enjoyed a pancake breakfast and joined Jim Eshkawkgonen in a sharing circle.
- On Sept 15, we invited Blair Trudeau, whom Roger had come to know, to come and tell us about his family story in his painting that was purchased and hung in the Serpent River community school. Blair brought his paintings to our coffee hour several times and a painting was commissioned by the Council as a thank you gift for Rev Dave.
- On Sept 29, in recognition of Orange Shirt Day honouring those who suffered and went missing from residential schools, Tracey Ross took a photo after church of everyone wearing their orange shirts.
- We have had two sharing circles with Elder Jim Eshkawkgonen, each circle gathering 8-11 people. The focus of these circles is to build relationships with each other and to experience the indigenous way of sharing and learning from one another. We have invited our friends at Church of the Epiphany to join us.

We look forward to working with Rev. Linda in bringing Right Relations, which is a priority of the United Church, to the attention of our community.

Respectfully submitted, Sylvia Carscadden

*Teachings come from everywhere when you open yourself to them.*

Richard Wagamese  
*Embers. One Ojibway's Meditation*  
 Douglas and McIntyre (2013)

<b>Reaching Out Team-Proposed Budget for 2025</b>					
<b>Event or Project Initiated or Supported</b>	<b>Partners</b>	<b>Time of Year</b>	<b>Expenditures</b>	<b>Source of Funds</b>	<b>Target group/persons</b>
Keeping Seniors Warm	City of Greater Sudbury	Fall	\$600	Reaching Out Team Budget/St. Andrew's United Church	Vulnerable senior women and men

<b>Reaching Out Team-Proposed Budget for 2025</b>					
Community Kitchen		Fall, Winter, and Spring	\$2,000	As above	Seniors primarily from St. Andrew's Place and St. Andrew's congregation
Value Vault	Sudbury Secondary School		\$600	As above	Students at risk
Réseau Access Network Bus Tickets	Réseau Access Network		\$1,000	As above	Clients treated for HIV AIDS, hepatitis C & related conditions, harm reduction & education.
Youth Wellness Hub	Compass		\$300	As above	Youth at risk
Réseau Access Network Holiday Hampers	Réseau Access Network		\$200	As above	Réseau Access Network clients
Miscellaneous			\$300		
<b>TOTAL FROM R.O. BUDGET</b>			<b>\$5000</b>		
Food Program	Elgin St. Mission		\$5,000	Out of the Cold budget	Marginalized persons
Vitamins	Samaritan Centre		\$200	Out of the Cold Budget	Marginalized persons
<b>TOTAL OOTC</b>			<b>\$5,200</b>		

## **SUDBURY WELCOMES IMMIGRANTS GROUP**

In January 2020, St. Andrew's United Church Council was approached by the local refugee sponsorship group "Sudbury Welcomes Immigrants" asking that we, as a registered charity, coordinate the disbursement of funds they collected to bring the Alzahrn family to Sudbury. Using a signed agreement and a payment schedule, St. Andrew's agreed and accepted a deposit of \$42,000. Due to unforeseen delays, that funding was held intact until August 2023 when the Alzahrn family arrived in Sudbury. St. Andrew's accepted a further deposit of \$15,000 at that time, along with a request to begin flowing the funds per the payment schedule.

Disbursements from the fund of \$57,000 began in August 2023 to the family and continued until the final payments at the beginning of June 2024. St. Andrew's has now completed its commitment made to the Sudbury Welcomes Immigrants Group.

Respectfully submitted, Jill Bennett, Treasurer, St. Andrew's United Church

## **OUT OF THE COLD MEMORIAL FUND**

St. Andrew's United Church continues to hold and manage funds from a generous bequest and subsequent memorial donations made to the Out of the Cold (OOTC) Program. In 2024, St. Andrew's donated \$6,000 from this fund to the Elgin Street Mission to support their programs. St. Andrew's also made a donation to the Mission in memory of Bob Bale honouring the years Bob dedicated to supporting the OOTC Food Program. As well, vitamins were purchased for clients at the Samaritan Centre, an initiative started by Diane Trollope.

The OOTC fund was also used to fund a pilot project, similar to our Community Kitchen program, with participants coming from City of Sudbury newly housed programs. Two sessions were held for this group in 2024, building on the experiences of three sessions in 2023. Following these pilots, we will work to align with the City of Sudbury focusing on initiatives with clients of housing programs go forward.

At the beginning of 2024, the balance of the OOTC Memorial fund, an interest-bearing fund, was \$33,415.24. After expenses of \$6,974.42 in 2024, the closing balance was \$26,440.82 before interest earned.

Respectfully submitted, Jill Bennett, Treasurer, St. Andrew's United Church

## **SHARING OUR RESOURCES REPORTS**

The Resources Oversight Team oversees the Resource Committees that are responsible for the temporal matters of the congregation: the annual budget and monthly financial statements; administrative and policy matters; Stewardship initiatives; Memorial Gift funds; Fundraising; and Property maintenance.

The Board of Trustees oversees all matters related to insurance and investments.

### **Financial Oversight and Administration**

Debby Laporte (chair), Jill Bennett (treasurer), Susan Darling, Ralph McIntosh

What we do:

- Provide oversight of the operating budget and the Memorial Gifts Fund.
- The Treasurer and Accountant administer the operating revenues and expenditures, and work with the auditor on the year-end financial statements and the Charity return.
- The Memorial Gifts team administers the activities of the various Memorial Funds.
- The Finance team reviews these activities monthly (or when needed) and develops new policies for Council's approval when required.
- Draft the annual operating budget for the approval of Church Council and the congregation.

### **Stewardship**

Debby Laporte (coordinator), Rev. Dave Le Grand

Stewardship is the wise use of time, talent, and financial resources. We assist the congregation in embracing a framework for the lifelong journey of what it means to be a Christian today, with a focus on being a downtown church. However, due to extra work with Doing Discipleship during the year, a formal program was put on hold and due to Rev. Dave leaving in early October, when we would usually have program, we were not able to. We did have time in a service in December, when Rev. Melody Duncanson-Hales presided, devoted to Stewardship. and Debby spoke to the congregation whereby she thanked everyone for their commitment of time, talent and financial support.

Thanks to the generosity of our congregation, we came close to meeting our 2024 financial goals in terms of member donations and loose offerings, as well as our Mission & Service target goal. Even though we have fewer donors than last year, many members have increased their donations and volunteered countless hours to carry out our mission. One thing to note is that the percentage of donors using PAR is one of the highest ones in Canada, for which we are very grateful.

Volunteering time and talent is key to the success of our church and the wider church. Many opportunities exist to help – please contact any member of our teams if you would like to become more involved.

### **Memorial Gifts**

Committee: Susan Darling, Kathy Brankley, Alison Warner-Smith

The Memorial Gifts Committee administers the Restricted and Unrestricted Memorial and Endowment Funds of St. Andrew's United Church. It receives applications for the Lola McNaughton Bursary and contributes in the selection process for the Rev. Dr. Earl and Elizabeth Lautenslager Scholarship at Huntington University. The Committee prepares a brief segment within a spring church service to celebrate the gifts received to the Memorial Gift Fund and to honour those in whose memory donations have been received.

### Highlights for 2024

- The Lautenslager Scholarship (\$750) was awarded to Isaac Vestby, a resident of Huntington University completing his 3<sup>rd</sup> year in Outdoor Adventure Leadership.
- There were no applicants for the Lola McNaughton Bursary.
- A *Celebration of Life* segment was prepared for the April 22<sup>nd</sup> Sunday service.
- The Church received \$3,123 .00 in donations to the general Memorial Gift Fund. Memorial Gifts were received in memory of:
 

Jim Smith	Dorothy Sturtridge	Cheryl Murray
Diane Trollope	Marilyn Wilkinson	Douglas Barber
Gwen Robbins	Irma Roininen	

### Property

Joint Place-Church Committee: Susan Darling, Maureen Oldham, Jane Baggs; Graham Laporte as Inventory Steward.

This Committee oversees the procurement, maintenance, repair, replacement and disposal of church equipment and furniture. The Committee endeavours to make spaces inviting to all and has at least one member who sits on the St. Andrew's Place Board. Decision-making involves awareness of the Church-Place Lease Agreement; the Space Improvement Protocol; the Gift Acceptance Guideline; Restricted Funds criteria and balances; and the Council-approved process for managing surplus items.

### Highlights for 2024

- Continued to maintain and update inventory of Church furnishings and technology
- Maintained the Welcoming Planter and narthex with décor appropriate to each season
- Purchased items for the Planter from the Wilhemina Wright Fund and continued to manage decor items in three storage cages in B2 level
- Accepted new Yamaha piano donated by Laurentian University for 111 Lounge
- Arranged for surplus piano to be donated to Kuppajo Espresso Bar
- Assisted with preparations for offices of new Minister and new Music Director
- Sought estimates for replacing flooring of 3<sup>rd</sup> floor spaces
- Along with other committees and volunteers, decluttered and reorganized several spaces
- Attended Place/One Eleven Seniors meetings regarding redesign of Courtyard

### Fundraising

Sandra Simpson (Chair), Debby Laporte, and Alison Warner-Smith

### **Purpose:**

- To coordinate all fundraising events.
- To ensure events are in keeping with St. Andrew's Mission.
- To follow charitable guidelines and rules of UCC and CRA.



Although raising funds to support the mission of St. Andrew's is important, another key component is to provide our church family with opportunities to meet new people and reconnect with people they know – an environment for laughter, sharing, and working together.

It was a very busy year for Fundraising, good times were had by all who participated. The volunteer response and involvement from members of our church family was amazing. And we saw several of our Place residents dropping in to see what was going on. In turn, they reached out, asking if they could also help at events. Fellowship in Action! Thank you!

We brought back a number of featured events, added new ones and exceeded our FR financial goals.

- JUNE – Hidden Treasures, Indoor Garage Sale - \$3,222
- OCTOBER – Ladies Gently Used Clothing Sale - \$952
- NOVEMBER – Microwave Cozies - \$895 and Notecards \$50
- NOVEMBER – Nativity Walk - \$331
- Hot Cross Buns and Smile Cookies - \$152

In December we were pleased to assist the Bel Canto Chorus with their post concert receptions. An impossible task without the many volunteers who came out to help over two evening raising \$1,000.

Sincere thanks go out to the organizing team and the numerous volunteers who coordinated and assisted in preparing/serving another successful Christmas Dinner to residents of the Place raising \$2,000.

This year, we were also recipients of \$1,500 in support of the continuation of these projects. Unfortunately, these are much needed items, for many in our community.

In closing, reach out and touch somebody's hand, make this place a better place, when you can! Thank you!

## **BOARD OF TRUSTEES REPORT**

St. Andrew's Board of Trustees is responsible for investments and insurance matters.

### **Investments**

- Our church's funds are invested through RBC Dominion Securities and Frontier Capital Funds through the United Church of Canada.
- We continue to comply with our church's Investment Policy regarding the proportion of fixed income and equity investments.
- In 2024, our Frontier Capital holdings realized a gain of \$46,898, from \$290,936 to \$337,834, a growth rate of 16.12%.
- In June 2023, the Church began providing monthly allotments to the newly-arrived adult family members of the Alzhran Family, using the funds that we had been holding in trust on behalf of Sudbury Welcomes Immigrants (SWI) for several years in anticipation of the family's immigration to Sudbury.

- \$65,000 in RBC Dominion investments that matured in January 2024 were held back from reinvestment and transferred to our RBC High Interest Savings Account (earning approx. 4.5%), some of which was used to:
  - a) cover the remaining allotments to the Alzahrán family (ending June 2024), and
  - b) cover the anticipated invoices from Toronto United Church Council for the work of facilitators Jill Strapp and Ron Ewart from January to October 2024.
- In June 2024, \$70,000 of maturing RBC holdings were transferred to the same High Interest Savings Account, as a precautionary measure to cover any unforeseen additional expenses related to the transitional period beginning October 7, 2024, following the conclusion of Rev. Dave's pastoral relationship with St. Andrew's.
- In summary, while the funds in our RBC portfolio averaged an 11.62% gain over 2024, these transactions reduced our total RBC portfolio from \$350,246 to \$303,184, a decrease of \$47,062.

### **Insurance**

- We continue to purchase our contents insurance through the United Church of Canada's self-insurance program, at a savings of approximately 25% over our previous annual costs.

### **Inventory**

- The Chair of Trustees is working with Inventory Steward Graham Laporte and Treasurer Jill Bennett to update the church's inventory, including our computer-related technologies and audio-visual equipment.

**Members:** Bert Brankley, Wayne Cassidy, Donna Mese (secretary), Ralph McIntosh (chair), Freda Wilson, and the Rev. Dave Le Grand (staff resource to October 6, 2024).

Respectfully submitted,  
Ralph McIntosh, Chair  
Board of Trustees

## **MINISTRY and PERSONNEL COMMITTEE**

The Ministry and Personnel (M&P) Committee is a confidential, consultative body that acts under the guidelines of The United Church of Canada. The committee has three roles: consultative and supportive role, healthy relationships role, and a supervisory role. Through these roles, we assist ministry personnel, lay staff, and volunteers in the performance of their duties and work on behalf of our faith community.

In 2024 office work continued in a hybrid fashion. Alison was able to return to work in the early spring following her medical leave. The committee was fortunate to have Gloria Appianing provide support to Dave and the office until Alison's return. The office continued to be open on Thursdays while Alison worked from home on Tuesdays and Wednesdays. This continues to allow for in-person connection of staff, volunteers, and Place staff. A further opening up of the office is being reviewed.

Throughout the year, M&P continued to support and work with Dave as he and St. Andrew's moved through the active work of visioning and discernment. This was a busy and challenging time, and as Dave moved toward the decision of requesting a change of Pastoral Relations we reflected on the 6 years that he spent with St. Andrews. His passion and commitment throughout his time with us was so appreciated by the committee. As we said goodbye, it was with sadness but also a realization that both Rev. Dave and we needed to move forward on our journeys. Thank you, Dave, for everything and especially your support of Ministry and Personnel.

Ministry and Personnel was actively involved in the search committees, which resulted in the hiring of both our new transitional minister, Rev. Dr. Linda Marcotte, and our new music director, Mr. Ari Snyder. We look forward to working with them in this coming year.

The committee, as always, conducted annual performance and job description reviews with staff. We were available for conflict resolution and provided representation to the Doing Discipleship group as well as the Search Committees.

As Chair, I want to express my gratitude to the committee, for their commitment, compassion, and careful consideration of all matters that come before us as we journey in faith together here at St. Andrews.

Anne Pile (Chair) Bert Brankley, Dale Myslik, Freda Wilson

### **CANADIAN SHIELD REGIONAL COUNCIL REPRESENTATIVES**

It has been another busy year for the St. Andrew's representatives to the Canadian Shield Regional Council (CSRC) which is headquartered in North Bay, Ontario. Outlined below are some of the key activities that have transpired in 2024.

On the weekend of May 3-5, the CSRC held its annual meeting in person and on Zoom. Delegates gathered in Sault Ste. Marie for the meeting for which the overarching theme was "Upon this Rock". Among the highlights of the conference was the presence of The Rev. Dr. Carmen Lansdowne, current Moderator of the United Church of Canada. As well as dealing with various customary items of business such as the approval of the budget and the introduction of the newly elected slate of officers and of the various teams involved at the executive level, the delegates heard a number of special presentations.

Rev. Dr. Lansdowne spoke about the need for positivity and the importance of focusing on goals with an emphasis on what flourishing would look like in our individual churches. Andrew Richardson explored the concept of collaborative ministry and the possibilities it offered. He stressed that the mindset of "scarcity" was fatal and that churches needed to focus on their gifts. Calin Lau, a growth animator, noted that churches needed to focus on imaginative thinking, using the concepts of renewal, creation, and invitation as guideposts. Rev. Whitney Bruno reported that the response to the recent Remit had been very good. Peter Haddow, representing the Affirming Team, addressed various issues such as the importance of respecting pronoun preferences. Rev.

Melody Duncanson-Hales provided a presentation in which she talked about M&S work and the ever-growing need to respond to social issues with generosity and compassion through M&S. A breakout session attended by the writer was entitled “Faithful Footprints” hosted by Aleyxa Gates Julien who is the Communications Co-ordinator for the UCCF dealing with green living. She offered a number of ways in which churches could reduce their carbon footprint. Towards the end of the business items of the conference, Bill Jones was declared the Chair-elect. As well, plans for the upcoming celebration of the 100<sup>th</sup> anniversary of The United Church of Canada slated for June 2025 were shared. As always, the conference concluded with a banquet honouring licensed lay leaders, students, special anniversaries, retirees, and memorials.

As well as the AGM in May, the CSRC has offered a number of workshops, typically online, for delegates and others who might be interested. Right Relations, stewardship, opportunities for youth, M&S, rural ministries, and lay leadership are some examples of topics often highlighted in these workshops.

Going forward, the celebrations planned for the 100<sup>th</sup> anniversary of the United Church of Canada will be an event of great significance in 2025. A year of celebrations will begin with a service in Toronto on June 9<sup>th</sup>. As well, celebrations are planned for Newfoundland in June. Several books are in the works and highlights can be found in The Essentials newsletter which is available online from The United Church of Canada office. Individual churches are encouraged to have their own celebrations.

In addition, the Festival of Faith, held every two years, makes its return in June 2025. This year will see the celebration happening on the weekend of June 13-15 at the Holiday Inn on Regent Street in Sudbury. Co-hosted by the CSRC and the Shining Waters Regional Council, the festival will have as its theme “God Never Sleeps”. John Lambertson Bell, a Scottish hymn writer and Church of Scotland minister, will be the keynote speaker.

An important task that occurs throughout the year is the dissemination of the many e-mails and bulletins that come from the CSRC. We ensure that each one is forwarded to the appropriate person in our church.

Your delegates to the CSRC are proud to represent you and feel privileged to enjoy the trust you have placed in us to do so. Thank you so much for your ongoing and faithful support.

Respectfully submitted,

Donna Mese, Phil Thurston, Bev Chapman (reporting)

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2025 Operating Budget - Approved by Church Council March 6, 2025

REVENUES	2021	2022	2022	2023	2023	2024	2024	2025
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET
Offering Envelopes & PAR	147,161	145,000	151,856	145,000	138,937	145,000	124,092	135,000
Other Donations from Members	100	100	130	100	8,795	100	8,000	100
Loose Offering & Canada Helps	5,730	5,000	7,075	5,000	5,846	5,000	2,430	2,500
Miscellaneous *1	584	500	1,591	500	8,136	5,500	6,059	500
Young Adult Ministry	0	0	125	0	4,500	0	0	0
Fundraising	2,297	4,000	3,894	8,000	1,513	5,000	7,164	7,000
Catering	0	0	0	0	5,682	5,000	4,820	3,000
Fees for Service	0	1,500	0	1,500	2,550	1,500	1,950	1,500
Interest General Fund	16	15	0	15	35	15	7	15
Interest Cook (Pastoral Care)	403	235	221	235	246	235	240	235
Interest Thornton (Pastoral Care)	2,304	2,300	2,210	2,300	2,464	2,300	2,391	2,300
Interest Capital Fund (Housing)	4,194	4,200	4,023	4,200	4,484	4,200	4,358	4,200
Interest Memorial Gifts Fund	12,982	13,000	10,062	12,000	12,891	12,000	13,815	12,000
Tsf Benevolent for Reaching Out	0	0	0	5,000	5,000	5,000	5,000	5,000
<b>SUB-TOTAL</b>	<b>175,771</b>	<b>175,850</b>	<b>181,188</b>	<b>183,850</b>	<b>201,079</b>	<b>190,850</b>	<b>180,326</b>	<b>173,350</b>
MG Trsfr: Doing Discipleship	0	0	0	0	13,349	20,000	20,000	0
<b>TOTAL REVENUE</b>	<b>175,771</b>	<b>175,850</b>	<b>181,188</b>	<b>183,850</b>	<b>214,428</b>	<b>210,850</b>	<b>200,326</b>	<b>173,350</b>
<b>EXPENDITURES</b>								
	2021	2022	2022	2023	2023	2024	2024	2025
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET
Ministry and Personnel	144,327	126,500	119,367	122,479	129,917	133,576	109,560	123,225
Occupancy Costs *2	19,038	17,775	7,143	23,775	8,669	23,775	7,816	23,775
Fees for Service	300	1,500	0	1,500	3,350	1,500	1,600	1,500
CSRC Assessment	10,762	8,775	8,872	8,229	8,229	8,158	8,158	7,564
Church Council	367	1,000	0	1,000	614	1,000	1,188	1,000
<b>SUB-TOTAL</b>	<b>174,794</b>	<b>155,550</b>	<b>135,382</b>	<b>156,983</b>	<b>150,779</b>	<b>168,009</b>	<b>128,322</b>	<b>157,064</b>
<b>CONGREGATIONAL LIFE</b>								
Celebrating God's Presence	1,599	1,500	2,405	1,500	1,322	1,500	3,798	1,500
Journeyming with the Spirit	0	300	0	300	0	300	556	300
Welcoming & Belonging	0	300	138	300	186	300	0	0
Reaching Out *3	0	400	0	5,000	5,000	5,000	5,000	5,000
Staying Connected (Connex)	114	400	194	700	479	500	730	750
Young Adult Ministry	0	0	0	0	3,310	1,190	0	0
Telling our Story	0	500	0	6,500	0	6,500	0	0
Right Relations	0	0	0	0	0	0	0	500
<b>SUB-TOTAL</b>	<b>1,713</b>	<b>3,400</b>	<b>2,737</b>	<b>14,300</b>	<b>10,297</b>	<b>15,290</b>	<b>10,084</b>	<b>8,050</b>
<b>RESOURCES</b>								
Office/Administration	6,432	8,000	7,919	8,000	7,676	8,000	8,330	8,000
Insurance	7,447	7,500	4,071	3,200	3,060	3,738	3,861	3,900
Professional Fees *4			13,635	11,000	10,661	13,000	9,451	13,000
Communications	1,795	5,000	3,105	3,600	1,793	2,000	1,708	2,000
Capital Purchases	87	1,000	961	1,000	0	1,000	146	1,000
Property Supplies/Repairs	26	500	660	1,000	1,150	1,000	95	300
Music Instr. Repairs/Maintenance	1,116	1,500	416	1,500	378	1,500	0	0
Technology Supplies/Repairs	800	2,400	188	2,400	694	1,000	759	1,000
<b>SUB-TOTAL</b>	<b>17,703</b>	<b>25,900</b>	<b>30,955</b>	<b>31,700</b>	<b>25,412</b>	<b>31,238</b>	<b>24,350</b>	<b>29,200</b>
Fundraising	1,301	1,500	879	1,500	0	1,500	1,504	1,500
Catering	0	0	0	0	2,086	2,200	1,676	2,200
Doing Discipleship	0	0	0	0	20,817	20,000	25,987	0
Miscellaneous Expenses	437	500	1,589	500	1,447	500	8,095	500
<b>SUB-TOTAL</b>	<b>1,738</b>	<b>2,000</b>	<b>2,469</b>	<b>2,000</b>	<b>24,350</b>	<b>24,200</b>	<b>37,262</b>	<b>4,200</b>
<b>TOTAL EXPENDITURES</b>	<b>195,948</b>	<b>186,850</b>	<b>171,542</b>	<b>204,983</b>	<b>210,838</b>	<b>238,737</b>	<b>200,018</b>	<b>198,514</b>
<b>SURPLUS (DEFICIT)</b>								
COVID Relief Subsidy *5	-20,177	-11,000	9,645	-21,133	3,590	-27,887	308	-25,164
Transfer Memorial Gifts Fund	-	16,000	16,000	16,000	16,000	16,000	16,000	16,000
	-20,177	0	0	-5,133		-11,887		-9,164
<b>OTHER INCOME</b>								
Mission & Service & World Relief	18,255	20,000	21,885	18,000	21,021	18,000	20,573	18,000
Benevolent Fund	8,169		11,588		4,051		7,407	
<b>NOTES:</b>								
	1 2024 Miscellaneous Revenue Includes \$3,000 CSRC grant for Doing Discipleship work							
	2 Occupancy includes weekly Sanctuary rentals, 24/7 3rd Floor space							
	3 Transfer from Benevolent account donations to cover Reaching Out expenses in the Downtown Community Outreach account and Community Kitchen							
	4 Professional Fees are comprised of Audit and File Review services, and Accounting services - Acctg Invoice of \$3,461 received January 2025 from 2024 to be paid in 2025							
	5 Subsidy renewed for 2025 to cover 90% of Third floor space rental							

025-03-11



## 2025 Budget Notes – March 6, 2025

REVENUE LINE ITEMS	2024 Actual	2025 Budget	REASON(S) FOR DIFFERENCE (where applicable)
Envelopes + PAR	124,092	135,000	*This target would require a 9% increase on average
Other Donations from Members	8,000	100	2023 and 2024 totals include a special bequest
Loose offering	2,430	2,500	
Miscellaneous	6,059	500	Broadview subscriptions, grants, gift donations for former minister received
Young Adult Ministry	0	0	
Fundraising	7,164	7,000	
Catering	4,820	3,000	
Fees for Service	1,950	1,500	Wedding/funeral/rental fees
Intrst: General (operational)	7	15	
Intrst: Cook (pastoral care)	240	235	
Intrst: Thornton (pastoral care)	2,391	2,300	
Intrst: Capital Fund (housing)	4,358	4,200	
Interest: Memorial Gifts Fund	13,815	12,000	Used primarily to offset annual CSRC Assessment
Trsfr Benevolent: Reaching Out	5,000	5,000	The amount transferred will match the Expense line below
Trsfr MG: Doing Discipleship*	20,000	0	
<b>SUB-TOTAL</b>	<b>\$200,326</b>	<b>\$173,350</b>	Anticipated decrease of \$26,976 (*primarily due to DD)
EXPENDITURES	2024 Actual	2025 Budget	REASON(S) FOR DIFFERENCE (where applicable)
Ministry & Personnel	109,560	123,225	2024 costs reflect no full-time minister for three months
Occupancy Costs	23,816 (- 16,000)	23,775 (-16,000)	New 5-year lease effective January 2022 (reduced by COVID Relief Subsidy extended for 2025)
Fees for Service	1,600	1,500	Weddings/funerals/rentals – impossible to predict
CSRC Assessment	8,158	7,564	Reflects a pre-assessed value set by Regional Council
Church Council	1,188	1,000	Contingency expenses for Council projects
Congregational Life	10,084	8,050	
Celebrating God's Presence	3,798	1,500	2024 includes pulpit supply expenses for last three months
Journeying with the Spirit	556	300	
Welcoming & Belonging	0	0	
Reaching Out	5,000	5,000	Several Outreach projects are funded from other sources
Staying Connected/Connex	730	750	
Young Adult Ministry	0	0	(\$1,190 remains available for future related activities)
Telling Our Story	0	0	
Sharing our Resources	24,350	29,200	
Administration/Office	8,330	8,000	
Insurance	3,861	3,900	Insurance rates have increased across the country
Professional Fees	9,451	13,000	*A late-received 2024 invoice was paid in early 2025
Communications	1,708	2,000	Photocopying, internet, phones, technology upgrades
Property – Capital purchases	146	1,000	Contingency amount set aside annually
Property Supplies/Repairs	95	300	Contingency amount set aside annually
Musical Inst. maintenance	0	0	Piano/organ maintenance (Legge Fund is used for this)
Technology supplies/repairs	759	1,000	Some costs may be borne by our Technology Fund
Fundraising	1,504	1,500	
Catering	1,676	2,200	
Doing Discipleship (MG transfer)	25,987	0	
Miscellaneous Expenses	8,095	500	2024: mostly moving costs and furnishings for our new minister, gift donations for former minister disbursed
<b>TOTAL EXPENDITURES</b>	<b>\$200,018</b>	<b>\$182,514</b>	Anticipated decrease of \$17,504 over 2024 (8.8%)
<b>TOTAL REVENUES</b>	<b>- \$200,326</b>	<b>- \$173,350</b>	Anticipated decrease of \$26,976 over 2024 (13.5%)
<b>SURPLUS (DEFICIT)</b>	<b>\$308</b>	<b>(\$9,164)</b>	Projected deficit = 1.4% of the Church's net assets

**ST. ANDREW'S UNITED CHURCH, SUDBURY**  
**FINANCIAL STATEMENTS**  
**YEAR ENDED DECEMBER 31, 2024**

**The Financial Statements are provided in a separate report.**

**For more information, please contact the Church Office at  
705-674-0721, ext. 101.**





111 Larch Street Sudbury, Ontario P3E 4T5 Canada 705 675 5303 [www.st-andrews.ca](http://www.st-andrews.ca)

## **AGENDA**

### **53<sup>rd</sup> ANNUAL MEETING**

### **SUNDAY, MARCH 23<sup>rd</sup>, 2025**

1. Opening
2. Minutes of Previous Annual Meeting, April 21, 2024
3. Business Arising
4. President's Report
5. Audited Financial Statement – December 31, 2024
6. Auditor's Appointment
7. Approval of all actions of the Corporation in 2024
8. Confirmation and Election of Directors
9. Other Business
10. Adjournment

## 52<sup>nd</sup> ANNUAL GENERAL MEETING OF ST. ANDREW'S PLACE

### MINUTES OF MEETING

Sunday, April 21, 2024

Live and via Zoom

#### 1. Opening

The meeting was called to order at 12:05 PM by Scott Darling, President of the Place. Scott extended a warm welcome to all and noted that all members of St. Andrew's United Church were encouraged to participate in the meeting and vote on any motions put forward. The agenda was introduced.

MOTION: That the agenda for the meeting be approved, as circulated.  
 Moved by: Graham Laporte    Seconded by: Susan Darling    Carried

#### 2. Approval of Minutes of the Annual General Meeting of March 26, 2023

MOTION: That the minutes of the Annual General Meeting of the Place from March 23, 2023 be approved, as circulated.

Moved by: Wayne Wahamaa    Seconded by: Colin Clark    Carried

#### 3. Business Arising

There was no business arising at this time.

#### 4. President's Report

Scott reviewed several key events and undertakings which had been notable in 2023. The celebration of the Place's 50<sup>th</sup> anniversary was clearly the highlight of the year. The weekend of May 13-14 witnessed a wonderful concert featuring the internationally-renowned Penderecki Quartet, of which Jeremy Bell is a member. Jeremy, the son of the Reverend Donald Bell, grew up in St. Andrew's and has always had a strong connection to his roots here. Over 200 people attended the concert which was followed by an elegant reception. The next day at a special church service, the 50<sup>th</sup> anniversary of the Place was further highlighted and celebrated. Scott noted that the events of the weekend were the result of a collaborative affair. As well, Scott made mention of a special pandemic subsidy that had been extended to the Place and might be further extended for another year.

The annual Christmas dinner for the building's tenants, numbering over 150, was another highlight. The offer made by the Place to the Church Council to have St. Andrew's cater the dinner has been accepted for the last two years, with many volunteers from the church stepping forward to ensure that the event is both a wonderful experience for the tenants who come as our guests and a successful fundraiser for the church.

The pandemic temporarily forced the shutdown of 111 Seniors but this group of highly committed and engaged individuals is finding new life and undergoing a significant rejuvenation under the leadership of a new program co-ordinator hired. A full slate of activities is offered on a continual basis, one highlight being the barbecue in July which was attended by approximately 40-50 tenants. In addition, the 111 Seniors group is actively involved in projects around the building such as the courtyard garden.

Maintenance and upgrade projects for the Place include the caulking process on the east side of the tower which is currently underway and should be done in about 60 days of this writing, with plans to extend this project to another area of the building next year.

Scott summarized the current state of the Place by expressing his belief that the Place had remained true to the mission that it set out to fulfill back in 1970.

In his final remarks, Scott noted that the twenty-five year relationship between the Place and its property managers (Luxor) was an excellent one and thanked Luxor and their staff for their exemplary work in maintaining the building by overseeing such projects as the renewal of floors 5-8 in the tower and providing state-of-the-art technology.

Scott also extended a sincere thank you to the ten members of St. Andrew's United Church who serve on the Place Board.

As a final note, Scott referenced comments made by various local officials such as the Mayor and the MPP who summed up the Place as "a success story".

#### 5. Audited Financial Statements – December 31, 2023

Scott introduced Cameron Crawford from the firm MNP LLP, who is the CPA engaged by the Place to provide the audit for 2023.

Cameron began his presentation by noting that the goal of the audit is to provide an independent and objective opinion. As a result of his audit, he was able to provide a clean and fair report which meant that all the statements could be considered reliable.

Cameron reviewed the statements and noted several highlights. He also mentioned that the notes in his audit could be referred to for additional information. Cameron concluded that the Place was in a very good financial position.

There were no questions about the statements or about the process of the audit provided by MNP LLP.

#### MOTION #1

That the Audited Financial Statements for St. Andrew's Place, Sudbury, for the fiscal year of 2023, as prepared by the firm of MNP LLP, be accepted as presented.

Moved by: Scott McClure    Seconded by: Scott Jeffrey    Carried

Auditor's Appointment

MOTION #2

That the firm of MNP LLP be appointed as Auditors of St. Andrew's Place, Sudbury, for the fiscal year of 2024.

Moved by: Bob Humphrey      Seconded by: Scott McClure      Carried

6. Approval of all actions of the Corporation in 2023

MOTION #3

That all the actions of the Directors of St. Andrew's Place, Sudbury, carried on for the benefit of the Corporation, both recorded in the Minutes of the meetings, and those not recorded, but having been completed at this time, be and the same, are hereby ratified and confirmed.

Moved by: Bert Brankley      Seconded by: Anne Pile      Carried

7. Confirmation and Election of Directors

MOTION #4

That in accord with the nominations made by St. Andrew's United Church at its Annual Meeting, that the following be confirmed as Directors of St. Andrew's Place, Sudbury, for the year of 2024:

Jane Baggs, Wayne Cassidy, Scott Darling, Herb Fines, Bob Humphrey, Scott Jeffrey, Rev. Dave Le Grand, Ralph McIntosh (Council Co-Chair), Scott McClure, Dale Myslik, Joanne Ross, Phil Thurston (Past President), Robert Topp

Moved by: Joanne Ross      Seconded by: Peter Penttila      Carried

8. Other Business

No other business was identified at this time. Scott closed the meeting by reiterating his comment that the Place was truly "a success story" of which we could all be proud.

9. Adjournment

The meeting was adjourned at 12:45 PM

Moved by: Bert Brankley

On behalf of St. Andrew's, Joanne Ross extended a sincere thank you to Scott for all his fine work and tireless and faithful leadership in his role as President of the Place.

Recorder: B. Chapman

## **ST. ANDREW'S PLACE REPORT 2024**

St. Andrew's United Church can proudly claim it successfully fulfilled its mission to create a not-for-profit multi-purpose complex whose mission was to provide affordable housing for seniors in downtown Sudbury. Church Council took considerable risk to plan a radically new kind of church building. As you enter St. Andrew's Place you see the 7-tongued Pentecostal flame, a piece commissioned by famous artist Jordi Bonet, and chosen because it symbolizes renewal and vitality.

Since the 50<sup>th</sup> Anniversary celebrations, the Doing Discipleship discernment process has provided an excellent opportunity to reflect on the Church's original vision as well as today's reality of a changing downtown culture. The Board continues to appreciate the cooperation by all as we meet the challenges we face as a residence for seniors, commercial tenants, and the Church.

### **Place and Church Collaboration**

Due to a healthy financial position the Place was again able to offer a *Special Pandemic Subsidy Agreement* to support the Church in addressing its financial status.

- With many Church volunteers, the Place hosted a popular Christmas dinner for over 100 residents.
- A very unfortunate apartment fire in February tested our emergency procedures. The Fire Department commended the Place for the evacuation process and follow-up support to residents. There was excellent collaboration from Church members, Kuppajo Espresso Bar, and the neighbouring Church of the Epiphany. Subsequently safety systems and evacuation procedures were reviewed and updated.
- The Place repurposed its Hospitality Suite to provide accommodation for the newly hired St. Andrew's United Church minister.
- Church and Place are working with Sudbury Housing to create a new agreement to provide community housing, and to also possibly provide a Client Wellness Navigator to support our Place residents.

### **One Eleven Senior Citizens' Centre Incorporated** - A Sudbury community organization

- Place Directors assisted the One Eleven Seniors Board as it reviewed its policies and practices and generally revitalized the organization.
- The Place Board continues to pay the One Eleven membership fees for Place residents. Other support is provided by Place Board and Church members who serve on the One Eleven Board.
- Program Coordinator Cassie Beaulieu has done a remarkable job of ensuring there are a variety of activities to keep our seniors physically, socially and intellectually engaged.
- New initiatives for members include guest speakers, therapy dogs, Karaoke, cards and puzzle nights, and musical programs that provide socialization for our seniors.

- The Garden Committee of One Eleven Seniors initiated a refurbishment of the well-used Courtyard and applied for grants to assist in this process. The space was stripped of furnishings and planters in late summer. The Place hired a landscape architect, Mark Elliott, who began meeting with representatives from the Place Board, Luxor Management, and the Church to develop a proposal for a new multi-use courtyard design.
- A flexible-use Walkway adjacent to 111 Lounge is also being considered. Preliminary meetings have included representatives from the Epiphany, the Downtown Business Improvement Area (BIA) and Kuppajo Espresso Bar.

**Our Multipurpose Complex** – Successfully continuing the Church’s original vision.

- The Place Board manages an annual revenue of just under 2 million dollars. As a non-profit, surplus funds beyond expenses are reinvested into the complex.
- We have full occupancy in terms of apartments; revenue from commercial spaces also contribute to the solid financial status of the Place.
- We receive important income from space rentals: concerts in the sanctuary, and events in the 2<sup>nd</sup> Floor Activity Hall, the 111 Lounge, the Huntington University Peace Chapel, and in the Bischoff Boardroom.
- St. Andrew’s welcomed two denominations that rent space on Sundays – the Deeper Christian Life Ministry in the 2<sup>nd</sup> floor Activity Hall and the Redeemed Christian Church of God in the 4<sup>th</sup> floor Bischoff Boardroom.

**Building Improvements**

- After considerable upgrades inside the two apartment towers over several years, we began to focus on improvements to the exterior, primarily the caulking project with an approximate cost of \$250,000.
- The Place is budgeting for the replacement of the sanctuary’s HVAC system.
- Due to a flood, the narthex flooring will need to be replaced.
- Elevator door mechanisms are being replaced.
- Flooring tiles were replaced in the 111 Lounge.
- Security gates were installed at either end of the walkway adjacent to the Epiphany.
- The garage door mechanism had major repairs.

We are thankful for the longstanding oversight provided by Luxor Management Manager Jay Mancini and truly appreciate the daily efforts of on-site staff who have assisted Superintendent Alicia Roy: Property Administrators Julie Blais; Roxanne Sutton, Bob Ritchie, Dennis Poulin – and Victor Lefrancois who we heartily congratulate on his retirement!

The Place Board has continued its practice of collaboration with community partners including the City of Greater Sudbury, Huntington University, Sudbury Housing, and the many businesses who look after repairs and improvements in the building.

The Doing Discipleship process triggered an examination of succession planning and how the structure of the Place Board might change to include representation from the Sudbury community. We are fortunate to have Directors engaged and willing to serve

beyond the normal term of office. On behalf of the Church, I would like to express deep appreciation for those who serve on the Place Board of Directors:

Jane Baggs	Scott Jeffrey	Scott McClure	Bob Humphrey
Herb Fines	Wayne Cassidy	Joanne Ross	Bob Topp
Scott Darling	Phil Thurston	Dale Myslik	Ralph McIntosh
Rev. Dave Le Grand			

Respectfully,  
Scott Darling, President of the Board of Directors

**ST. ANDREW'S PLACE, SUDBURY**  
**FINANCIAL STATEMENTS**  
**YEAR ENDED DECEMBER 31, 2024**

**The Financial Statements are provided in a separate report.**

**For more information, please contact Scott Darling or  
the Church Office at 705-674-0721, ext. 101.**



JANUARY



Catherine's Baptism, with Anne Pile



Catherine's Baptism, with Maureen Oldham

MARCH



Spring planter in the Narthex



Welcome! Spring planter



APRIL MAY



Isaac Vesty, Lautenslager Scholarship Recipient, and Kathy Brankley



Monday Morning Coffee Group



Connex Partners



Connex Partners - having fun!

JUNE



Coffee Group at Bell Park



Farewell Pierrette!



JULY



Deb McIntosh - Concert at Bell Park

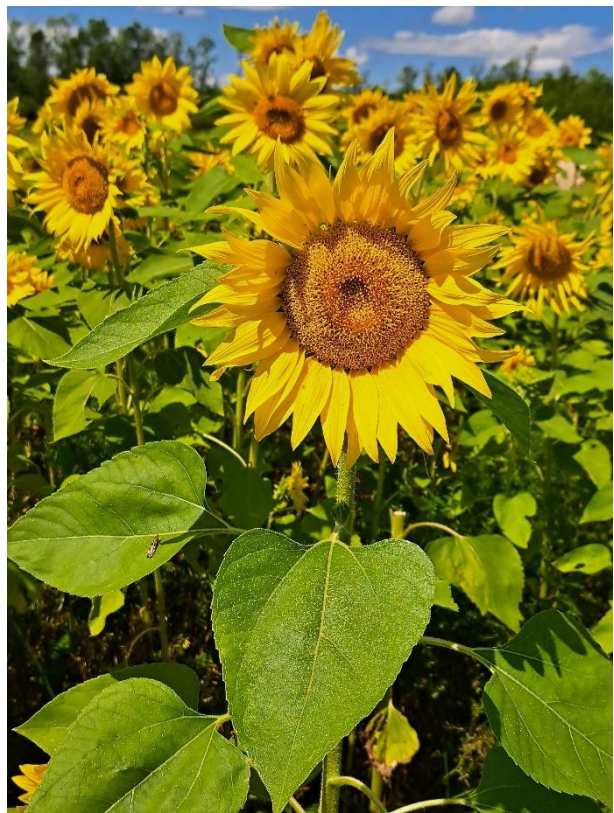


Deb McIntosh - North Channel

AUGUST



Graham Laporte among the sunflowers



Laportes on Manitoulin Island





Deb McIntosh - Wahnipitae River



Deb McIntosh - Wahnipitae River

SEPTEMBER



Orange Shirt Day



Myfawny, Tracey, Benjamin, & Roger

OCTOBER



Community Kitchen



Community Kitchen



NOVEMBER



Nativity Walk



Nativity Walk

DECEMBER



Congratulations, Dr. Appianing!



Red Scarf Campaign





Fun-D-Raising!



Fun-D-Raising!



Advent Banner by Marian McKnight



Advent Banner by Marian McKnight



St. Andrew's Place  
Christmas Dinner



St. Andrew's Place Christmas Dinner





St. Andrew's Place Christmas Dinner



Children at the Centre  
Lansdowne Public School

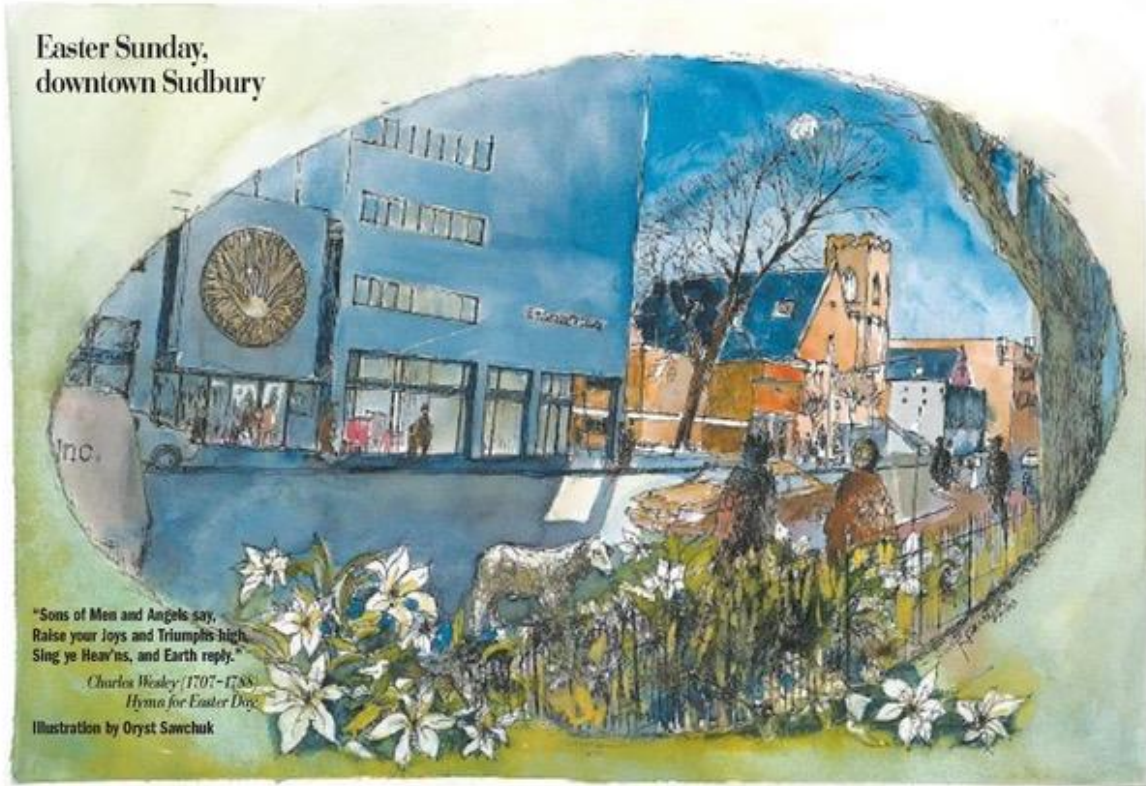


Children at the Centre  
Queen Elizabeth II Public School



Children at the Centre  
Princess Anne Public School





Artist: Oryst Sawchuk

**OUR MUSICIANS!**



Graham, Tracey, Ralph, and Gordon. Thank you!