



ST. ANDREW'S  
UNITED CHURCH

111 LARCH STREET  
SUDBURY, ON P3E 4T5  
705-674-0721



**Pentecost Sunday**

# 2022 ANNUAL REPORT

*Growing Spiritually*

*Building Community*

*Transforming Lives*

## **VISION STATEMENT**

*St. Andrew's United Church ~  
Growing Spiritually,  
Building Community,  
Transforming Lives*

## **MISSION STATEMENT**

St. Andrew's United Church is a welcoming, compassionate, and inclusive Christian community of faith in downtown Sudbury.

We offer meaningful and engaging worship, and provide leadership and support for mission-oriented programs and initiatives that are spiritually and socially relevant.

## **VALUES**

We live out our core Christian values and practice responsible stewardship by:

- Being in relationship with God
- Encouraging life-long learning
- Caring for our neighbours
- Extending hospitality
- Working for peace and justice in our community and throughout the world
- Respecting the environment
- Maintaining honest and open communication
- Cultivating an atmosphere of mutual respect and trust
- Managing our resources efficiently, responsibly and effectively
- Practising principled decision-making and leadership

St. Andrew's United Church

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**Leadership Team 2022**

Ministers: Rev. Dave Le Grand

Music Leadership: Gordon Brown, Graham Laporte, Tracey LeGrand,  
and Ralph McIntosh

Office Manager/ Administrator: Alison Warner-Smith

Co-chairs of Church Council: Ralph McIntosh  
Dr. Phil Thurston

Treasurer: Jill Bennett

Deep appreciation is also extended to the many volunteers who add their leadership, gifts, and skills to the life and mission of St. Andrew's.

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**PLEASE NOTE: The Financial Statements for both St. Andrew's United Church and St. Andrew's Place are two separate documents, i.e., not included in this Annual Report. For more information, please contact the Church Office at 705-674-0721, ext. 101.**

**St. Andrew's United Church**  
**Annual Meeting for the Year 2022**  
**Sunday, March 26, 2023**

**AGENDA**

1. Opening
2. Adoption of the Agenda
3. Acceptance of the Minutes of Congregational Meetings of May 15, 2022 and November 20, 2022
4. In Memoriam, Baptisms, Marriages, New Members
5. Appreciation of the Staff
6. Minister's Report and Reflection
7. Office Administrator's Report
8. Committee Reports
  - a) Church Council
  - b) Congregational Life: Worship & Music, Christian Education, Welcoming and Belonging, Sunday Evening Social Hour Ministry, Connex Visiting, Communications & Technology
  - c) Reaching Out, Benevolent Fund
  - d) Resources
  - e) Board of Trustees
  - f) Ministry and Personnel
  - g) Canadian Shield Regional Council
9. 2022 Financial Statements - for review and approval
10. 2023 Budget - for review and approval
11. Nominations
  - a) Council members
  - b) Regional Council members
  - c) Place Board members
12. New Business: Discernment Process 2023-2025
13. Adjournment
- . Closing

## ANNUAL GENREAL MEETING (2021) MINUTES - Part I

of St. Andrew's United Church

May 15, 2022 ~ 11:30 am

St. Andrew's United Church

111 Larch St. Sudbury

Attendance in Sanctuary and via Zoom

Chair: Ralph McIntosh

Recording Secretary: Kathy Brankley

Meeting called to order by co-chair of St. Andrew's Church Council Ralph McIntosh.

Ralph offered a welcome to all those attending in-person and via Zoom.

Thank you to Mallon Appianing, Eric Maag, Torrin Maag, and Connor Ross for technical support. Thanks to Kathy Brankley for acting as Recording Secretary.

There was an explanation of the voting procedure for those attending via Zoom and those in sanctuary.

### 1. Opening Prayer – Rev. Dave Le Grand

**2. Adoption of Agenda** – Ralph explained that the agenda as circulated needs to be amended as items #8 *Review of Audited Financial Statements* and #9 *Presentation of 2022 Budget* need to be deferred to a later date as the review of the 2021 financial statements has not yet been completed by the external auditors.

**MOTION:** Eric Maag: To accept the AGM agenda as amended.

**SECONDED:** Betty McFarlane

**CARRIED**

**3. Acceptance of the Minutes** of the Congregational Meeting of November 1, 2020 Minutes found in the Annual Report for 2021; Ralph thanked Alison Warmer-Smith for producing the Annual Report and Tracey Ross for taking the Minutes for the 2020 AGM. The Chair asked if there were any proposed changes to the Minutes of the March 21, 2021. Seeing none, the motion was presented.

**MOTION:** Doreen Saunders: To accept the meeting minutes of the 2020 Annual General Meeting for St. Andrew's United Church, held March 21, 2021.

**SECONDED:** Sylvia Carscadden

**CARRIED**

### 4. In Memoriam, Baptisms, Marriages, New Members

Chair Ralph McIntosh acknowledged the work of Bev Chapman in keeping these records. These lists appear on page 6 of the Annual Report.

The list of those we lost in 2021 was presented on the screen, and read by Ralph, who offered a prayer in their memory.

In Memoriam: \* Denotes members of St. Andrew's United Church

Alan Querney – March 27, 2021 \*

Barbara May Martindale – June 16, 2021

Ingetraud Steinbach – June 25, 2021 \*  
 Dulcey Janet Peate – June 29, 2021  
 Barbara “Barb” Ann Armstrong – August 24, 2021  
 James Kenneth Gauley – September 1, 2021 \*  
 James Austin Davey – September 7, 2021  
 Eugene Byers – October 7, 2021 \*

**5. Appreciation of the Staff** – Freda Wilson spoke on behalf of Ministry & Personnel Committee, addressing the importance of our St. Andrew’s staff and our gratitude for their work in keeping St. Andrew’s moving forward in challenging times. Freda also thanked the Church Council for their work and contribution in the past year.

**6. Ministers’ Reflection** – Rev. Dave’s message stressed his gratitude to the leadership team for helping the church to navigate the ever-changing realities, and to the volunteers and congregants who supported St. Andrew’s in the roller coaster year of 2021. While we have had welcomed some newcomers to the Church, he reflected on the loss of many dear people in the past year and expressed hope that in the coming months we may be able to gather together to celebrate what they meant to us. He likened the past two years to the experience of the Israelites in the wilderness, and affirmed that we have made it through the COVID wilderness by the grace of God. We are not alone.

We need to discern who we are now as St. Andrew’s United Church compared to pre-pandemic, and need to prayerfully discern who we will be and how we will relate to the community around us. Rev. Dave expressed his excitement about the possibilities ahead. He concluded by saying: “The standard of Faith tells us that success is not defined essentially by numbers, or by financial indicators, but by the quality of how we care for one another and our neighbours. I feel so privileged to do ministry with you.”

**7. Committee Reports** – Chair Ralph thanked the writers of the reports published in the 2021 Annual Report. He reviewed and presented highlights of each grouping, asking for any questions. No questions were posed.

- a) Church Council
- b) Congregational Life: Worship Planning, Christian Education, Welcoming and Belonging, Sunday Evening Social Hour Ministry, Connex Visiting, Communications & Technology.
- c) Reaching Out, Benevolent Fund
- d) Out of the Cold
- e) Resources
- f) Board of Trustees
- g) Ministry and Personnel
- h) Canadian Shield Regional Council

**MOTION:** Scott Darling: To request that all reports be accepted as presented.

**SECONDED:** Tracey Ross.

**CARRIED**

## 8. Nominations

a) **Church Council:** Kathy Brankley and Bev Chapman have volunteered as Recording Secretary for Church Council on a rotating basis. Leslie Cassidy will act as back-up if needed. Ralph asked for any self-nominations from the in-person and on-line attendees. None being forthcoming, he advised that he will continue to search for more people for the rotation.

b) **Regional Council Members:** These volunteers require congregational approval on an annual basis. They are: Bev Chapman, Donna Mese, and Phil Thurston.

c) **Addition to Agenda - Sunday Morning Volunteers:** Leslie Cassidy has served as the volunteer coordinator for some time, and will be retiring from this role in the summer. Rhodine White has been assisting and the Chair asked for a volunteer to work with Rhodine. He noted that training will be provided. The Chair asked for nominations from the floor or from the online attendees, but none were forthcoming at this time.

**MOTION:** Deb McIntosh: To approve the nominations from Items 10a) and 10 b).

**SECONDED:** Jim Smith

**CARRIED**

### d) St. Andrew's Place Board

**MOTION:** Scott Darling: That the following individuals be confirmed as Directors of St. Andrew's Place, Sudbury for the year 2022:

Jane Baggs, Wayne Cassidy, Scott Darling, Herb Fines, Bob Humphrey, Scott Jeffrey, Rev. Dave Le Grand, Scott McClure, Dale Myslik, Phil Thurston, Robert Topp

**SECONDED:** Jill Bennett

**CARRIED**

## 9. New Business.

The church's Living Faith Story [posted on digital UCC Church Hub] has been updated and was shared with the congregation via email in the past week.

Ralph thanked those involved in writing the original and updated versions.

**MOTION:** Bert Brankley. That the updated version of the Living Faith Story be approved.

**SECONDED:** Pat Martin

**CARRIED**

No other items of new business were put forward.

Ralph asked where we want to be in 2023? [From slide, as presented.]

*A concerted effort will be required in the months ahead to:*

*a) continue to encourage new membership,*

*b) seek new revenue sources and develop new fundraising initiatives to support our ministries and programs, and*

*c) enter into partnerships with churches of all denominations, as well as community groups, to share our resources (time, talents, and treasure) efficiently and effectively to advance a collective mission and vision for the United Church of Canada. The very successful Out of the Cold program, Refugee Support initiatives, and Community Kitchen project (to name just a few) illustrate that we are capable of rising to the challenge.*



Ralph advised that the Partnerships conversations would welcome some new input. Comment from the floor: Sylvia Carscadden noted that there will be new partnership opportunities with the new ministers at St .Peter's U.C. (Ryan Fea) and Trinity U.C. - Lively (James Ko).

Question from online: Dianne Trollope asked if the opportunities for the partnerships conversations will be publicized. Ralph answered to the affirmative.

10. Closing Prayer: Rev. Dave LeGrand

11. **The Chair reminded the congregation members of the St. Andrew's Place Board Annual General Meeting will be Wednesday May 18, at 5: 00 pm (Zoom)**

**MOTION to ADJOURN:** Freda Wilson at 12:32 pm.

Submitted by: Kathy Brankley, Recording Secretary  
St. Andrew's United Church Council

**ANNUAL GENERAL MEETING (2021) MINUTES – Part II**  
**of St. Andrew's United Church**  
**November 20, 2022 ~ 12:15 pm**  
**St. Andrew's United Church**  
**111 Larch St. Sudbury**  
**Attendance in Sanctuary and via Zoom**

Chair: Ralph McIntosh (via Zoom)

Recording Secretary: Kathy Brankley

Meeting called to order by co-chair of St. Andrew's Church Council Ralph McIntosh at 12:15 pm.

Ralph welcomed all those attending in-person and via Zoom.

He offered thanks to those offering technical support and to the recording secretary, and welcomed Rev. Dave back from his leave (to end November 20).

An opening prayer had been offered by Rev. Rob Smith, Pastoral Relations Minister, Canadian Shield Regional Council, at the St. Andrew's Place AGM immediately preceding the St. Andrew's Church AGM.

Ralph explained that this meeting is Part 2 of the AGM, to focus on the 2021 Financial Statements and other financial aspects of the Church for the years 2021 and 2022 and to look ahead to 2023. The slide presentation *A Guide to the Financial Statements for St. Andrew's United Church / 2021 Annual General Meeting Part II – Sunday November 20, 2022* served as a guide for his remarks.

## **1. Audited Financial Statements for 2021**

### **a) Introduction:**

Ralph invited Cameron Crawford of MNP LLP to introduce the Financial Statements and explain the length of time it had taken to finalize the presentation of the statements.

Cameron explained why the auditors give the financial statements of St. Andrew's United Church a qualified opinion (which is still a clean opinion).

Cameron also pointed out that Investment Funds and Endowment Funds must be shown as separate items on our financial reports. Endowment funds are by definition restricted and only interest for very specific purposes can be accessed. Our other Memorial investments funds are designated for specific purposes but the interest and some or all of the principal may be used in accordance with the intention of that fund.

There were no questions following Cameron's presentation.

### **b) 2021 Financial Statements & 2022 Budget Overview:**

Ralph noted that the Council had reviewed the 2021 financial position in the spring of 2021 and had anticipated a deficit \$18,400. Work on the draft budget of 2022 was completed in early March, and Church Council passed the Budget in March 2022. [Budget included in slide presentation and accompanied by Notes.]

Some relatively minor additional expenses have been incurred in 2022, but the Pandemic Relief Subsidy from St. Andrew's Place is projected to reduce our 2022 Occupancy costs by 90%.

Ralph asked for questions or comments – none were forthcoming.

### Statement of Operations:

Ralph reviewed the Statement of Operations slide explaining that the figures for expenses for 2020 and 2021 are comparable, due to no material increases in overall spending the second year and material decreases in spending (M & P, programs, and others).

### Liabilities:

It's important to note that St. Andrew's UC is holding \$42,000 in liabilities on behalf of Sudbury Welcomes Immigrants Group. That money is expected to be released within 1-6 months.

### Offering and Donations in 2021:

Total donations add to \$209,275, including local offerings, fundraising revenues, and donations to Mission & Service, the Benevolent Fund, the Out of the Cold Funds and the Memorial Gifts Fund.

While the congregation has continued to be supportive and generous, 2021 operational revenues were lower than projected. COVID had an effect on attendance and resulted in a decline in local operational offerings, resulted in an inability to hold fundraising events, and fewer activities were held that would have resulted in Fees for Service revenue.

In early 2021 we received a final donation to the Out of the Cold Food Fund of \$10,171.08 from the Out of the Cold Concert Series. This fund has now been exhausted through initiatives during COVID which supplied nutritious snacks and some hot meals to the shelters and warming centres.

#### 2021 Budget: Revenues

While our overall expenses were projected to be significantly lower in 2021, we were forecasting a reduction in revenues of \$5,000. However, our 2021 revenues were actually \$15,000 lower than projected (as accounted for above).

#### 2021 Budget: Expenses and Deficit:

There was a projected \$43,000 decreases in expenses, mostly from M & P; however the expenses still exceeded revenue, resulting in an operational shortfall of \$20,177 in 2021. Federal government subsidies reduced our year-end deficit to \$18,431.

**MOTION: That we approve the 2021 Audited Financial Statements for St. Andrew's United Church prepared by MNP LLP.**

**Moved by:** Jill Bennett

**Seconded by:** Debby Laporte

**CARRIED**

## **2. Financial Planning: 2022 and beyond**

### Budget for 2022:

The Resources team is fairly confident that we will be in line to meet our 2022 revenue targets, largely because investments have done well.

If revenues and expenses stay on track, the projected 2022 budget deficit should be eliminated by the end of the year, largely thanks to the Pandemic Relief Subsidy from St. Andrew's Place. He acknowledged the work of the Communications Team in updating the website and achieving improvements in the sound booth in 2022.

Ralph explained that our relatively fixed budgeted expenses of \$178,950 comprise 95.8% of total budget. This leaves only \$7,900 (4.2%) for any other expenses. He advised that we need to find additional financial resources to sustain our work at St. Andrew's.

### 2023 Revenue Planning: Our Challenge

With a decline in membership and potential decrease in offerings and donations, Ralph noted that members are encouraged to consider increasing their support for the Local fund. We continue to welcome donations to the Benevolent Fund which is characterized by many partnerships and supports a number of worthwhile community endeavours.

#### Questions:

Phil Thurston asked if the recent increases in interest rates in 2022 will impact us in 2023. Treasurer Jill Bennett advised that, seeing as we are unlikely to have to draw on our investments at year-end to cover a deficit, our investments are projected to continue provide a good base.

Torrin Maag asked if funds were earmarked for children and youth. Ralph advised that *Journeying with the Spirit* budget line pertains to that and added that a rejuvenation in this area is needed. He asked that anyone who is interested in that area to let him and Rev. LeGrand know.

Ralph added that CSRC Partnership Conversations will be discussing Right Relations and advised that St. Andrew's hopes to form its own Right Relations group, possibly in conjunction with one or more other congregations.

2022 Budget Approval:

**MOTION: That we approve the 2022 Operational Budget as presented.**

**Moved by:** Eric Maag

**Seconded by:** Debby Laporte.

**CARRIED**

The suggested Mission and Service Fund goal is \$18,000, an amount similar to 2021.

**MOTION: That we approve the 2022 goal for the Mission & Service Fund.**

**Moved by:** Diane Trollope

**Seconded by:** Dale Myslik.

**CARRIED**

**3. Where do we want to be in 2023? (50<sup>th</sup> Anniversary of St. Andrew's Place).**

Ralph advised that a concerted effort will be required in the months ahead to:

- a) Continue to encourage new members;
- b) Seek new revenue sources and develop new fundraising initiatives to support our ministries and programs;
- c) Enter into partnerships with churches of all denominations as well as community group to share our resources (time, talents, and treasure) efficiently and effectively to advance a collective mission and vision for the United Church of Canada

Ralph stated that we as a congregation have shown that we are capable of rising to the challenge.

Rev. Rob Smith concluded the meeting with a prayer.

Adjournment **moved by Diane Trollope 1:10 pm.**

## MEMBERSHIP STATISTICS

### **In Memoriam**

Pamela Church – December 23, 2021

Jean Dick – January 12, 2022 \*

Ray Laporte – February 4, 2022

Ted Conroy – February 20, 2022 \*

John Arbuckle – July 1, 2022 \*

\* Denotes member of St. Andrew's United Church

### **Weddings**

Trevor John Wells and Angel Roy – June 25, 2022

### **Baptisms**

Cooper Diane Bergeron, daughter of Saunders Mario Bergeron and Lorie-Ann Trepasso  
– September 11, 2022

### **New Members Received**

J.C. Parent – February 22, 2022

### **Total Membership, December 31, 2022**

Resident Members: 183

Non-resident members: 41

### **Official Members Removed**

By death: 3

John Arbuckle, Jean Dick, Ted Conroy

### **Total Membership, December 31, 2022**

Resident Members: 183

Non-resident Members: 41

Adherents: 60

Number of households financially supporting the church: 85

Number of households under pastoral care: 106

Total number of resident and non-resident members: 224

Respectfully submitted,  
Bev Chapman

## MINISTER'S REFLECTION

This year, 2022, was a time of opening up, not at all “back to normal”, but we aspired to a new sense of normal. I am truly grateful to those dedicated members of the Emergency Planning Team who continued to meet in order to evaluate the latest local Health Unit guidelines and then proposed the updated protocols needed to keep Place residents and the Church congregation safe and healthy.

Our congregation gathered together in person, still maintaining distancing early in the year, but incrementally removed measures like showing proof of covid vaccinations (while no longer mandatory, we still strongly encourage it) and wearing of masks in worship (many still wear masks in our gatherings).

I wonder if observations like mine, above, will serve as something of a time capsule for people 10 or 20 years from now looking back at this “pandemic time.” What did worship look like? How did they worship, and meet as committees and teams? How did they manage through those times back then?

The truth is, we adapted. We pivoted, to use a cliché term, but oh so accurate in describing us, like a deft basketball player adjusting to the forces around them. We have found peace, I think, with the realization that “normal” is a very subjective term. While this terrible health crisis has taken too many dear friends and burdened others with long-term symptoms, we have also been given great gifts. While we carry the scars of anxiety and grief, we have also learned to do things differently. We have learned how to offer hospitality to long-timers and newcomers alike with our smiling eyes when we wear masks. We have learned that we neighbours are diverse – some of us have let go of the masks, but others among us still worry, perhaps for ourselves, perhaps for others who face higher risks, knowing that masks mitigate the danger.

Technology is another gift of 2022 that we offer heartfelt thanks for – namely the ability to meet via video conferencing and to live stream our services. We have discovered this allows us to participate in meetings on snowy nights when we would not be able to navigate the roads, but there we are, meeting on Zoom. Some of us, though, miss the immediacy of in-person meeting, so we have learned the art of “hybrid” (or some of us call it “blended”), allowing some to gather together, but allowing others to stay home and join via Zoom. Why didn't we think about this before!? Of course, many organizations had already long used these technologies, but, finally, we at St. Andrew's have – well almost – caught up with the culture around us!

We have continued to reach out boldly to our nearest and most vulnerable neighbours as we engaged and many, many, partnerships to support the downtown agencies who care for precariously housed, the addicted, the marginalized. We care, and we continue to learn how might not just be charitable, but also to develop relationships with neighbours who can teach us about being adaptable during a health crisis.

One casualty of covid has been our Christian Education ministry (aka Journeying with the Spirit), as so much of that ministry is relational, and it is very difficult for us to grow in faith while sitting at a computer screen. We had a consultation in 2022 with stakeholders, identifying our particular needs in terms of growing in faith, and how we

might plant the seeds of what will have to be an altogether new structure. We did, however, enjoy our first major learning event thanks to Torrin Maag, who engaged us around the issues related to Neurodivergence. Yet another marker on our journey reminding us that we still have work to do in Loving our Neighbours (particularly those whom we don't understand at all) and being the radically-inclusive community of faith that Creator and Christ call us to be.

Rev. Dave

## **OFFICE ADMINISTRATOR'S REPORT**

Despite everything going on in the world around us, 2022 was another busy year at St. Andrew's United Church and I feel immeasurably blessed to be able to play a part in all the many activities.

My main role, of course, is to support Rev. Dave Le Grand, prepare worship-related materials, research and disseminate information, correspond and communicate with other agencies, groups, and individuals, and generally do whatever is asked of me. I thoroughly enjoy working with Rev. Dave, and we enjoy a camaraderie that makes it easy to provide the administrative support needed. I prepare the News and Liturgy to email every week, as well as the PowerPoint for Worship on Sundays and for other special services, e.g., funerals. I create the advertising posters for many events. I update and maintain the website, and I prepare and post materials for our Facebook page. And the list goes on...

Unfortunately, due to the pandemic, I have not been able to have any office volunteers. I truly miss my helpers. In fact, I have been working primarily from home since March 2020, coming into the office only on Thursdays. However, I send paper copies of the liturgy and newsletter to Leigh Cook weekly, and she mails these to the congregation members who do not have internet access. Pat Martin fills in when Leigh is away. And Bev Chapman has helped me with the sending of Memorial Gift thank-you cards and receipts. Thank you, Leigh, Pat, and Bev. And thank you, Rev. Dave, for delivering the materials to Leigh and Pat.

As you are likely aware, we have a great deal of music at St. Andrew's, and another important task of mine is to report all of the music we use in worship services and other church events to ensure composers and publishers are appropriately compensated. We must hold music licenses in order to sing, print, and stream all the music we use, which we have through "One License" and "Christian Copyright Licensing International." Through these services, we have access to thousands of congregational hymns, songs, and service music to use in our projections, worship aids, and bulletins. There are often changes in how we report our music, and I regularly attend training sessions on how to use the new reporting formats and systems to ensure there is no copyright infringement.

There is certainly never a dull moment in the church office. It is immensely satisfying, knowing I have been able to contribute to church family life at St. Andrew's. And the

best part is working with all of you. Thank you for making St. Andrew's the incredible place it is.

Alison Warner-Smith

## CHURCH COUNCIL REPORT

St. Andrew's has had another interesting year – we have enjoyed many successes and participated in several partnerships, while also facing some important challenges. As we look back at the past year, we are reminded that there is much to be thankful for, as well as much to look forward to.

St. Andrew's has gradually relaxed its gathering restrictions since the summer months: after-service social time and the choir have both resumed, and while COVID vaccinations and the wearing of masks are still strongly encouraged, they are no longer mandatory. As the public health conditions have continued to improve slowly over the course of the year, the "Emergency Planning Group" charged with making decisions about pandemic-related precautions has moved from biweekly meetings to meeting as required.

There have been several changes in how Church Council conducts its business and changes in how we worship. Reverend Dave, Office Administrator Alison Warner-Smith, the sound booth team of Roger Pile, Mallon Appianing and Eric Maag, and the Worship Planning team headed by Suzanne Nykilchuk have all coped admirably with the changing times and we thank them for their dedicated service. Worship transitioned from live streaming only with no congregation present to in-person worship plus live streaming. Each service is then posted on YouTube after its completion. New equipment has been purchased in order to continue to improve the quality of sound and video. We thank Roger Pile for designing the new sound booth, and Roger and Al Oldham for its construction.

As in previous years, we shared summer worship leadership with St. Mark's and St. Peter's United Churches on a three-week rotation. Congregational singing and after-service social time were resumed in the summer, and both activities, as well as the return of the choir, were welcome additions to our regular worship as of the fall.

As COVID-19 is still a concern, Church Council continues to meet virtually using the Zoom platform. Ralph McIntosh and Phil Thurston continue to serve as co-chairs of Council. We thank our rotating roster of Council secretaries - Kathy Brankley, Leslie Cassidy, Bev Chapman, and Phil Thurston – for sharing this important role. The list of current Council members appears at the end of this report – we are grateful to all for their many valued contributions and wise counsel. Sylvia Carscadden stepped down as chair of Reaching Out in August – we thank Sylvia for her many years of exemplary service and inspired leadership, as well as Rhodine White for taking on this important role.



Council continued its ongoing review of the mandates and operating procedures of the church's many teams, committees, and task groups, in order to clarify roles, empower each group, and streamline procedures. Updated information will be shared with the congregation on an ongoing basis throughout the first part of 2023. Council and the congregation are grateful for the valued contributions of the many individuals who support the work of the various committees and teams.

Council and committees continued to work on the Priority goals identified in 2021:

1. **To continue to focus on post-COVID renewal**, with an emphasis on increasing the size of the congregation and encouraging new volunteers to assist in the work of the Church.
2. **To continue to provide relevant and meaningful worship.**
3. **To continue to engage in community outreach activities**, both at St. Andrew's Place and elsewhere.
4. **To continue to improve internal and external communications**, including launching a new website and making better use of various social media platforms.
5. **To continue to investigate opportunities and strategies for "making mission and resources match"** as well as potential partnerships with other local congregations of various denominations.

We have allied ourselves with the other United Churches in the Sudbury region to develop a number of joint initiatives under the leadership of the Rev. Melody Duncanson-Hales of the Regional Council. Projects have included the development of jointly implemented youth programming and Confirmation classes, an outdoor Hymn Sing and several Family Faith events in the summer, and a pre-recorded Christmas Day worship service with contributions from multiple congregations. In October, Torrin Maag led a Region-wide discussion and learning session on Neurodivergence entitled "Justice for Every Mind", attended by over 30 participants both in-person and virtually. One of the Partnerships' current focus topics is Right Relations

The Canadian Shield Regional council held their annual meeting at St. Andrew's in late September 2022. Close to 200 representatives attended, from United Church congregations from as far west as Thunder Bay and as far east as Val d'Or. With this level of attendance, the 2<sup>nd</sup> floor gym, the sanctuary and the kitchen were involved. Many new friendships were developed during speeches, business meetings etc.

The financial portion of our annual meeting for 2021 was delayed until November 2022, partly due to Cameron Crawford's move to a national firm MNP in late 2021 as well as significant changes in the auditing process. The meeting allowed for participation in person as well as by Zoom. The church ended its 2022 fiscal year "in the black", thanks in part to the COVID Pandemic Relief Subsidy provided by the Place which has reduced our Occupancy costs by 90% for the 2022 and 2023 calendar years. The Church is profoundly grateful to the Place Board for offering this financial assistance, and we look forward to celebrating the Place's 50<sup>th</sup> anniversary in May 2023.

We lament the recent closure of two Sudbury-area congregations: St. Stephen's United Church in Chelmsford, and our neighbouring church Knox Presbyterian. As we move into the new year, Council has commissioned a task group to discern how we might address some of the challenges facing our congregation, such as a shrinking membership, fewer volunteers, and potential future budget shortfalls. More details will be shared at the Annual Meeting – we encourage all members of the congregation to participate in the forthcoming discussions as they are able, as we collectively look towards commemorating the Place's 50<sup>th</sup> anniversary in May 2023 and the United Church of Canada's 100<sup>th</sup> anniversary in June 2025.

### **2022 Council Members**

Rev. Dave Le Grand - Minister

Ralph McIntosh - Co-chair

Phil Thurston - Co-chair, Secretary, Regional Council Representative

Jill Bennett - Treasurer

Kathy Brankley - Secretary

Leslie Cassidy - Secretary, Welcoming Coordinator

Bev Chapman - Secretary, Regional Council Representative

Scott Darling - Place Board Representative

Debbie Laporte - Resources Chair

Donna Mese - Regional Council Representative

Suzanne Nykilchuk - Worship Planning

Anne Pile - Ministry and Personnel Chair

Ralph McIntosh and Phil Thurston, Co-Chairs  
Church Council

## **WORSHIP and MUSIC REPORT**

### **Worship Planning Component**

**Team Members:** Sue Nykilchuk (Chair), Jill Bennett, Rev. Dave Le Grand

#### **What has been going on?**

- Provided meaningful services using decor and graphics to enhance both online and in sanctuary worship.
- Presented a variety of prayers into the liturgy (prayer for grace, moment for reflection, time up front) to keep service interesting.
- Offered several opportunities for the congregation to share thoughts and ideas both in the sanctuary and online (pictures, stories, words).
- Welcomed three new members, Bev Chapman, Diane Trollope, Maureen McGuinness.
- Developed themes for Lent and Easter using scripture passages and decor in order to create a deeper sense of involvement in the Easter Story.

- Worked together with other United Churches to provide combined liturgies, Good Friday, three Sundays in July, including a Pride Day Service, also, Christmas and New Year's Day.
- Used Seasons of Creation Materials and our Cavern of Creation to encourage worshippers to reflect on their responsibility of caring for the earth.
- Purchased an Advent Program, "Sanctified Arts", to help celebrate Advent with new theme ideas and artwork.
- Presented two Christmas Eve liturgies, one, active child focused and the second, reflective and calm.

### **Future Goals**

- **\*\*Special Focus\*\*** Use services such as *Have a Heart Day, Orange T-Shirt Day, Indigenous Sunday, etc.*, in order to educate and help our congregation grow in awareness of "Right Relations" and other Indigenous issues.
- Continue to liaise with musicians and choir regarding music selection and special events, (e.g., Young Sudbury Singers)
- Keep the Communication Team updated beforehand concerning any liturgical parts that involve extra preparation on their part.
- Continue to find creative ways to show our online worshippers that they are part of the St. Andrew's Family.
- Purchase program, *Sanctified Arts*, for Lent and Easter 2023.
- Discuss and document budget expenditures each month at Worship Planning Team Meeting.
- Stay up to date with any new Covid protocols.

### **Music Component of Worship Planning**

#### **What has been going on?**

- Purchased a new music license which will allow musicians a broader choice of hymns and anthems.
- Worship Planning Team Chair, in consultation with Rev. Dave and the musicians, chooses liturgical music that is appropriate and meaningful.
- Worship Planning Team members are made aware of any special musical events pertaining to liturgy (e.g., Young Sudbury Singers guest choir, etc.)
- We remain in regular contact with the Music Task Group (formerly the Music Search Team) through WPT representative Suzanne Nykilchyk

### **Future Goals**

- Continue to work closely with all relevant teams regarding music.
- Explore other resources that may be used in Liturgies. (*Sanctified Arts, Videos, musician's compositions*)

Respectfully submitted,  
Suzanne Nykilchyk, Worship Planning Team Chair

### **Music Task Group**

**Team Members:** Mallon Appianing, Bev Chapman (Council), Graham Laporte, Tracey LeGrand, Ralph McIntosh, Suzanne Nykilchyk, Freda Wilson (M&P)

#### **What has been going on?**

- Since music continues to play an important role in our worship services, we are grateful to the choir and musicians for their contributions.
- In 2022, leadership was provided primarily by Tracey LeGrand, Graham Laporte, Gordon Brown and Ralph McIntosh on a rotating basis.
- Scheduling was coordinated by Bev Chapman, Leslie King and Jill Bennett from January to August, from that point on the musicians themselves have organized their own schedules.
- The choir was re-established in September 2022 to provide leadership for the singing of hymns, anthems and other service music. Our membership currently consists of 20 participants.
- At times we have enjoyed the talents of various soloists and guest musicians.
- The Music Task Group continues to advertise for a Music Director in various publications and social media platforms.
- We have interviewed three candidates, who unfortunately did not meet all of our requirements.
- Members of the congregation were offered the opportunity to provide feedback on the current arrangements through an informal survey in December – the results were shared with the MTG and Council in February.

#### **Future Goals**

- Anyone interested in the choir is welcome to join.
- We are still advertising and actively searching for a new Director of Music.

Respectfully submitted by the Music Task Group

## **CHRISTIAN EDUCATION REPORT**

### **Christian Education (or “Journey with the Spirit”) at St. Andrew’s**

Christian Education continues to be a “work in progress”. We conducted two “focus group” sessions, one in 2021 with a group of people who had recently joined St. Andrew’s, then another in 2022, with a group of members and leaders representing different aspects of church life. With the earlier group of new members, we learned what has been known among modern, United Churches across the country, that people want to learn about the Bible, about our United Church of Canada, and particularly how our Church understands the complex social issues – Indigenous/Right Relations, and more recently in the news Medical Assistance in Dying (M.A.I.D.).

The second focus group identified different types of Christian Education and the ages and particular life experiences of those who might be served by Christian Education. It was identified clearly: 1) that Christian Education needs to be offered for a wide range of ages and life experiences; and 2) any Christian Education programming must begin by building community, then the programs developed around that community. In other words, Christian Education, or Faith Formation, or Journey with the Spirit, must be, at its core, about Relationships and Connecting with one another. This is where we need to focus our planning and energy, on ways to create new connections and relationships in order that we grow in faith as God's community of beloved children.

It has been a number of years since Christian Education flourished at St. Andrew's, but COVID pushed us to discontinue this work. The challenge is leadership. We as a Church must identify what resources (staff, volunteer, financial resources) we are willing to invest in the birth of Christian Education anew, that equips our community (young and old) to respond faithfully to very complicated challenges and issues. The Council has become engaged in this process, but perhaps each of our stakeholders in God's work here at St. Andrew's – a.k.a. you – might have ideas or constructive feedback. Rev. Dave welcomes your ideas, as do Ralph and Phil, the co-Chairs of Church Council. Perhaps Christian Education emerge in 2023, first by connecting and creating community.

### **WELCOMING and BELONGING REPORT**

Welcoming and Belonging is responsible for the in-person worship responsibilities of ushering, offering and monitoring the front door entrance on Sunday mornings.

For 2022 Welcoming and Belonging had 14 volunteers who covered those roles and responsibilities.

We would warmly welcome anyone who wished to support in-person worship in any of the roles of Ushering, Offering Monitor and Front Door welcoming.

Leslie Cassidy

### **SUNDAY EVENING SOCIAL HOUR MINISTRY REPORT**

The online Social Hour involves a group of interested individuals who meet on Sunday evening at 7:00 for one hour via Zoom. The intention of this ministry is to offer anyone who might be interested the opportunity to connect online with others and enjoy a time of fellowship, conversation, and fun. The social hour aims to be inviting and relaxed. Everyone is always warmly welcome.

One of the best features about the social hour is that it is completely informal; there are no "rules". People can come as often as they like, they can arrive late, and they can leave early, if they need to. There is a set topic every week which is designed to promote a lively discussion but, very often, the group is so caught up in talking about other issues

that the designated topic is long forgotten. And that is just fine – the goal of the social hour is always to allow the participants to fill the time in whatever way they wish.

On the technical side, we have had very few problems from the Church end of things (we use the church's Zoom account). However, we note that weather and hydro issues can play a role, depending on where people are. One of our members is quite far away and, at times, the power has been out in that part of the province due to the weather. On one occasion, here in Sudbury, we had to cancel due to power losses in some area, making our Zoom gathering unworkable.

The online social hour was born out of the desire to have some kind of fellowship time when, in March 2020, the pandemic forced the church to discontinue in-person services and the coffee hour that always followed those services. Happily, it is possible to have in-person services once again and, accordingly, in-person fellowship time has resumed after church. However, there remains a faithful group of individuals who continue to enjoy the online social hour and attend each week. We may be small, but we are mighty! And, as long as that wonderful support for our time together continues, we will be there every Sunday evening to welcome all our guests!

Respectfully submitted,  
Diane Trollope and Bev Chapman

### CONNEX TEAM REPORT

**Members of the Connex Team:** Sylvia Carscadden, Jane Baggs, Betty McFarlane, Jim Smith, Rhodine White, Pat Martin, Maureen Oldham, Bev Chapman, Bev Harris-Cecutti, Jeannine Zadow, and Marian McKnight.

Connex is a program to keep St. Andrew's folks connected with one another. We have 13 team leaders who are in contact with 106 households.

Individual team leaders connect with members of their group in a variety of ways: by email, phone calls, letters, and occasionally, visits. In addition to keeping in touch with members of the congregation, we also pass on any changes in contact information to our Office Administrator, and relay any pastoral care concerns (with the congregant's permission) to our Minister.

This past year we prepared and distributed two formal group mailings outlining the summer worship schedule, and the Advent worship services and events.

Now that we are able to be together for fellowship time again, we are providing coffee and treats after worship. We are especially grateful to Gloria Appianing who hosts our coffee time each week. We also hope to host a Birthday Celebration event after worship one Sunday, as well as a few other community-building group events.

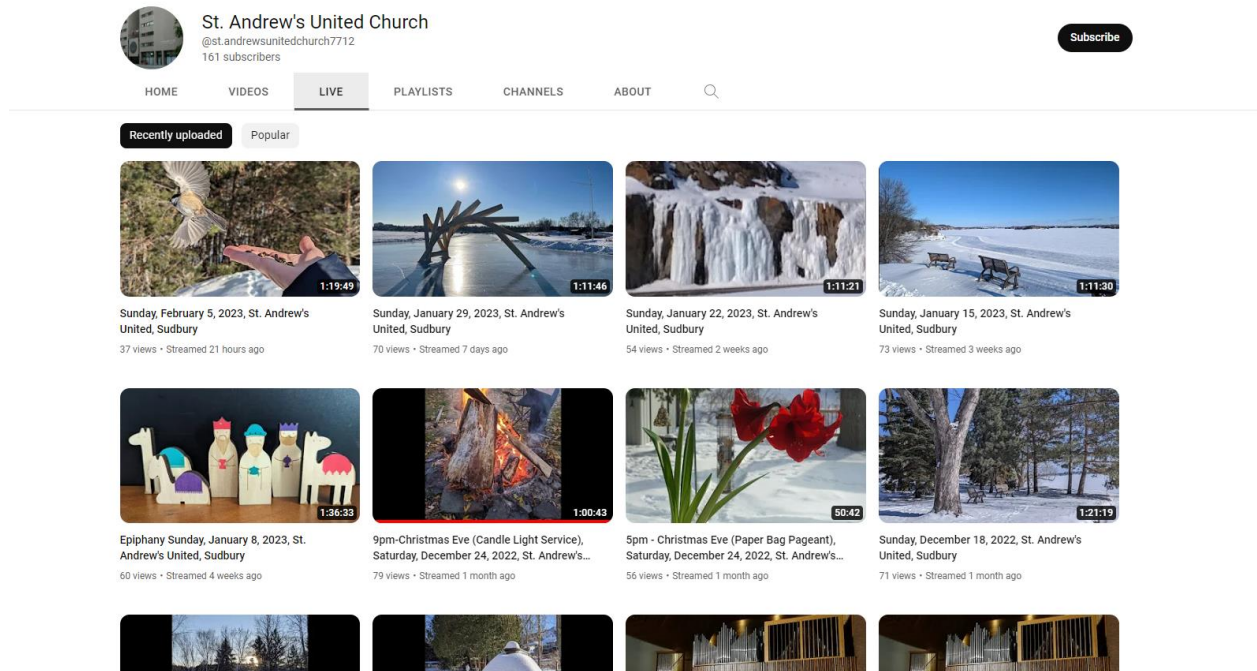
While Connex is the “formal” vehicle to keep our church family connected, we encourage every member of the congregation to continue to stay connected to friends and neighbours in our St. Andrew’s family.

Roger Pile

## COMMUNICATIONS and TECHNOLOGY REPORT

**Members:** Eric Maag (Chair), Mallon Appianing, Sylvia Carscadden, Rev. Dave Le Grand, Roger Pile, Alison Warner-Smith, and James Warner-Smith, with participation from Torrin Maag and Ralph McIntosh.

In 2022, we took the next steps in making our services better for our dual audiences. It’s great to have a large contingent of our congregation back in person in the sanctuary (what we in the sound booth call “in the house”) but also provide our services to a sizeable group joining us online live via YouTube and/or watching the service at their convenience later in the day or the week. We trend to 70-80 views of the service by the following week and have 161 subscribers to the St. Andrew’s YouTube channel as well as 372 followers on Facebook.



To achieve a quality service at a professional level for both of these audiences, the technology and communication team learned about best practices, communicated with other churches, invested in equipment and built an amazing set-up for the team and the technology components. We have added to the equipment to now have two cameras, three computers, a power amplifier, a passive mixer, a power mixer, a phonic ear system and up to 7 microphones with separate audio adjustments for online versus in the



sanctuary. All this equipment is neatly packaged within our brilliant new sound booth cabinets courtesy of Al Oldham and Roger Pile.

Evolution of the Sound Booth:







In 2022, we advanced on a new website by doing an initial mock-up of the website through a student graphic designer. Our next step is to advance the website into a functioning, operational website as well as assess and alter where appropriate our present tools and software to modernize and coordinate our ways of storing and handling documents, presentations, emails, etc.

The Communications & Technology team responsibilities are in three areas:

- Internal Communications (how we share our services and our activities and how we communicate with each other) including: email, internal calendars, etc.
- External Communications (how we engage the greater community in worship, faith and ministry) including: website, social media, YouTube, live-streaming, etc.
- Technology (what tools we use to communicate effectively both internally and externally) including: computers and associated peripherals, copiers/printers, sound, lighting and recording equipment, etc.

Many thanks to:

- Our dedicated Sound Booth team Roger Pile and Mallon Appianing, with assistance from Ralph McIntosh and Torrin Maag.

The Communications and Technology team, presently formed of Roger, Mallon, Alison, James, Sylvia, Rev. Dave and myself, with participation from Ralph and Torrin, has been meeting regularly with the objectives to use technology effectively and communicate how St. Andrew's shares the faith in words and in deeds.

Should anyone be interested in being part of this team or actively involved in the new website, please feel free to communicate with me directly.

Eric Maag  
Communications & Technology Team Leader

## REACHING OUT REPORT

**Reaching Out Team:** Kathy Brankley, Sylvia Carscadden, Joyce Dickson, Natasha Gerolami, Bev Harris-Cecutti, Marian McKnight, Rhodine White, Freda Wilson and Dave LeGrand, ex officio. We thank Jill Bennett, our church treasurer for her commitment to our work. Many people help us in so many ways and we offer all of you A BIG THANK YOU.

**Refugee Committee:** Joanne Ross, Bev Harris-Cecutti, Al Cecutti, Sylvia Carscadden.

The Reaching Out Team is committed to promoting the outreach mission of St. Andrew's United Church in the downtown of Sudbury and beyond our community of faith.

The Reaching Out Team believes that our outreach has its greatest impact when we partner with community groups who are established and have resources and expertise not available to us. We are committed to mission projects that enable independence and recovery; the community kitchen is a good example. Cooking a healthy meal with others not only provides good food to eat, but also encourages friendships and supportive relationships. We recognize of course that charity work will always be an essential part of the mission of our church.

The Team held 6 zoom meetings, January 27, March 10, April 28, August 24, September 29, and October 18.

### **Outreach**

The community needs continued in the ongoing pandemic. Cost of food items (not muffins) and vitamins were covered by Out of the Cold funds.

- Muffins were delivered to Off the Street Shelter, Réseau Access Network, the Warming Centre at 199 Larch St and SACY (Sudbury Action Centre for Youth). The muffin ministry continued until the end of April and resumed in October. It involves over 20 bakers, many of whom are from other churches and the wider community. April 2023 marks the third anniversary of the muffin mission. These gifts from the heart have an in-kind value of at least \$6000 per year.
- Vitamins were supplied to Samaritan Centre. This was funded by Out of the Cold.
- Healthy snacks were delivered weekly until mid-May to the Off the Street Shelter, Réseau Access Network, and the Warming Centre at 199 Larch. This was funded by Out of the Cold.
- Bus tickets were provided to Réseau Access Network to facilitate appointments for their clients. Items were purchased for their Holiday Hampers.

- Downtown Churches: The group met several times in the Spring. Rev. Dave is now co-chairing with Rev. Elizabeth Green of the Anglican Church of the Epiphany and there are plans for meetings to resume in 2023.
- Monetary donations were made from the Benevolent Fund to our Partners: the Elgin Street Mission, Value Vault of Sudbury Secondary School, Réseau Access Network, and Senior Citizens Advisory Panel (City of Greater Sudbury).
- We were glad when a safe injection site opened. Réseau Access took the lead in this effort.

During the season of Lent there was concern for the people of Ukraine and local families as well. People were given information that enabled them to donate to the Ukrainian relief effort.

Four people from St. Andrew's participated in the Coldest Night of the Year Walk supporting the work of the Elgin St Mission.

Our Advent projects focused on children. We partnered with the Children's Aid Society to provide gifts for three families in their care. We collected and delivered money and Walmart gift cards to Lansdowne Public School and Queen Elizabeth Public School.

We are so pleased that several people in our congregation took the opportunity to "reach out" on their own. Pat Martin took on the Red Scarf Campaign and distributed red yarn which was knit into scarves and offered to Réseau Access Network for distribution. Sandra Simpson spearheaded a sock drive, partnering with Aquilon Foot Clinic, that brought in over 900 pairs of socks distributed to The Mission, Queen Elizabeth, Princess Anne and Lansdowne Elementary Schools, Infant Food Bank, Sudbury Secondary School Value Vault, SACY, Women's Centre, APANO, and Genevra House.

If you think of a project that would further the outreach of our church tell us about it and we will be glad to encourage you.

### **Right Relations**

The team takes the lead from the Right Relations working group of the Canadian Shield Regional Council of which Sylvia is a member.

Valentine cookies were made in February by Rhodine and Amelia and shared with the message of Have a Heart Day - a program sponsored by the First Nations Family and Caring Society that lifts up the inequities in services for children on reserves. Amelia sent valentines to the Prime Minister and even received a reply.

There were discussions on how to make people more aware of the Eagle Message painting by Stanley Panamick and how we might learn more about Stanley himself. Motions were made at Council to make Right Relations work a priority in the life and work of this community of faith. Going forward the work of Right Relations has been delegated to a smaller group that will be working in the Partnership group of the cooperating United Churches.

### **Community Kitchen**

Community Kitchen was revived in the fall. Six weeks of cooking and fellowship were enjoyed by tenants from St. Andrew's Place and members of St. Andrew's United Church. We hope to expand this program. Our Community Kitchen also received \$620.86 from the Benevolent Fund to cover all expenses incurred in the 2022 Community Kitchen Fall session.

### **Love Your Neighbour**

The swag that was purchased last year was reintroduced in the summer services. Maureen McGuinness and Emily Walker made attractive table coverings, and the swag was popular with those coming to worship from other communities. The Love Your Neighbour theme continues to be part of the St. Andrew's ethos.

Going forward the Reaching Out Team has identified three initiatives as priorities:

1. Developing a working partnership with Réseau Access Network, supporting their work in ways that they have identified.
2. Continuing to promote and expand the Community Kitchen initiative, working with agencies who will refer clients to our kitchen.
3. Continuing to work with the downtown agencies to address the needs of our neighbours, e.g., the food ministry, Keeping Seniors Warm, SSS Value Vault.

### **Refugee Committee**

St. Andrew's continues its support of the *Sudbury Welcomes Immigrants* which is responsible for financial and personal support for the Al Zahran family. They are Syrian refugees who are coming to join family members in Sudbury when restrictions are lifted.

*The church is a holy vessel the living waters fill  
to nourish all its people, God's purpose to fulfill.  
May we with humble courage be open to God's will.  
We are called to follow Jesus and let God's spirit flow through us.  
Jim Strathdee, VU #598*

Respectfully submitted by Rhodine White, Team Lead, and Sylvia Carscadden

<b>Reaching Out Team - 2023 Budget</b>			
<b>Organization or Project</b>	<b>Funds requested from Reaching Out Budget/ General Fund</b>	<b>Funds requested from Benevolent Fund</b>	<b>In-Kind and Monetary Contributions from Congregation</b>
Advent Project			Similar to 2021, 2022
Community Kitchen	—	\$2,000	
Downtown Churches	\$200	-----	
Elgin Street Mission	\$1000	-----	
Keeping Seniors Warm	\$300	\$400	
Miscellaneous	\$100	-----	
Réseau Access Network	\$1000 for bus tickets	-----	
Sudbury Secondary School Value Vault			Lenten Project
	<b>Total from General Fund \$2600</b>	<b>Total from Benevolent Fund \$2400</b>	

## BENEVOLENT FUND REPORT

Then those who are righteous will reply to him, 'Lord, when did we see you hungry and feed you, or thirsty and give you a drink? When did we see you as a stranger and welcome you, or naked and give you clothes to wear? When did we see you sick or in prison and visit you?'

Then the king will reply to them, 'I assure you that when you have done it for one of the least of these brothers and sisters of mine, you have done it for me.' [Matthew 25: 37-40 CEB]

Perhaps the most sacred responsibility of United Churches across Canada is to respond with compassion to the needs of our most vulnerable neighbours in times of crisis and profound need. This has been the work of the St. Andrew's United Church through its Benevolent Fund, to care for any neighbour by being charitable. To ensure that we comply with CRA regulations, the Minister (with the advice of a small advisory team) does not give money. Instead, we help relieve the burden of a person or family by paying a bill.

In recent years, we have seen a troubling increase in unstable housing as well as people weighed down by mental health issues, not knowing where to turn. Our "social safety net" has languished, and St. Andrew's United Church - us, collectively - via the Minister have responded with compassion and charity.

More recently, leaders have asked the question: As Christ's stewards of compassion, are we called only to charity, or are we called to work towards transforming the systems causing homelessness, mental health issues, and economic instability? We have seen the competent work of partner organizations and agencies in our neighbourhood who have the skills and ability to address the essential needs of the most vulnerable neighbours. To that end, the St. Andrew's Benevolent Fund continues to respond directly to people coming to us in crisis, but we also look to partners "on the ground" in Sudbury, and now, we are drawing from their models. Presently we are using the "Community Kitchen" model which supports peoples' self-sufficiency, and community building.

Thank you for your generosity that feeds this work of the Benevolent Fund.

Donations to the Benevolent Fund totaling \$4,288 were gratefully received in 2022.

Benevolent Fund Disbursements in 2022 totaled \$1,387.

The Benevolent Fund balance as of December 31, 2022 is \$4,051.

Our Downtown Community Outreach Fund received and disbursed \$10,120 in support of our 2022 Benevolent projects.

## RESOURCES REPORT

The Resources Oversight Team oversees the Resource Teams that are responsible for the temporal matters of the congregation: the annual budget and monthly financial statements; administrative and policy matters; Stewardship initiatives; Memorial Gift funds; Fundraising; and Property maintenance.

The Board of Trustees oversees all matters related to insurance and investments.

### Financial Oversight and Administration

Debby Laporte (chair), Jill Bennett (treasurer), Susan Darling, Ralph McIntosh

What we do:

- Provide oversight of the operating budget and the Memorial Gifts Fund.
- The Treasurer and Accountant administer the operating revenues and expenditures, and work with the auditor on the year-end financial statements and the Charity return.
- The Memorial Gifts team administers the activities of the various Memorial Funds.
- The Finance team also reviews these activities monthly (or when needed) and develops new policies for Council's approval when required.
- Draft the annual operating budget for the approval of Church Council and the congregation.

### Stewardship

Debby Laporte (coordinator), Maureen McGuinness, Diane Trollope, Alison Warner-Smith, James Warner-Smith, Rev. Dave Le Grand

Stewardship is the wise use of time, talent, and financial resources. We assist the congregation in embracing a framework for the lifelong journey of what it means to be a Christian today, with a focus on being a downtown church. This year's program was shorter but impactful and continued the Journey.

What we do:

- The committee runs a comprehensive program in the late fall using materials developed by the United Church of Canada and adjusted to our specific needs.
- The program we used is called "The Journey Continues". It included a video of Maureen McGuinness interviewing Diane Trollope about how Stewardship is active in our congregation. We gave out bags filled with jam, tea and chocolate with a card designed by Diane Trollope. Graham Laporte wrote a song called "It's Time" for the program which was sung by our choir.
- We redesigned the Response Card, produced a brochure, and a letter for the congregation.

We are a generous congregation, giving of our time, talents, and financial resources. We came close (even under extenuating circumstances) to meeting our 2022 financial goals in terms of member donations and loose offerings, as well as our Mission & Service target goal. We received 18 response cards – although we have fewer donors than last

year, many members have increased their donations and volunteered countless hours to carry out our mission.

Volunteering time and talent is key to the success of our church and the wider church. Many opportunities exist to help – please contact any member of our dedicated team if you would like to become more involved.

### **Memorial Gifts**

Committee: Susan Darling, Kathy Brankley, Alison Warner-Smith

The Memorial Gifts Committee administers the Restricted and Unrestricted Memorial and Endowment Funds of St. Andrew's United Church. It receives applications for the Lola McNaughton Bursary and contributes in the selection process for the Rev. Dr. Earl and Elizabeth Lautenslager Scholarship at Huntington University. The Committee contributes to a *Celebration of Gifts* service to honour those in whose memory donations have been received.

### **Highlights for 2022**

- Reviewed criteria for accessing restricted funds.
- The Lautenslager Scholarship (\$750) was awarded to Muskan Malhotra, a resident of Huntington University completing her 3<sup>rd</sup> year in the Law and Justice program.
- There were no applicants for the Lola McNaughton Bursary.
- In April the Committee submitted its annual summary of its work for the Church News.
- A *Celebration of Life* segment was prepared for the April 24<sup>th</sup> service.

During 2022 the Church received donations in memory of:

Jean Dick	Austin Davey	Lois Bullock
Ray Laporte	Ted Conroy	Gene Byers
Ken Gauley	Viola Kallio	Joanne Yade
Mary Barr	Olive & Prowse Jerrett	Right Rev. Alfred Kingsley Appianing

### **Property**

Joint Place-Church Committee: Susan Darling, Maureen Oldham, Jane Baggs; Graham Laporte as Inventory Steward.

This Committee oversees the procurement, maintenance, repair, replacement and disposal of church equipment and furniture. The Committee endeavours to make spaces inviting to all and has at least one member who sits on the St. Andrew's Place Board. Decision-making involves awareness of the Church-Place Lease Agreement; the Space Improvement Protocol; the Gift Acceptance Guideline; Restricted Funds criteria and balances; and the Council-approved process for managing surplus items.

### **Highlights for 2022**

- Continued to maintain and update inventory of Church furnishings & technology.
- Purchased items for the Welcoming Planter in the narthex. Kept in communication with the McGuire siblings who maintain the Wilhemina Wright Fund.



- Participated in an April focus group meeting about honouring the Eagle Message artwork by Stan Panamick and reviewing the Church's commitment to Right Relations.
- Researched options and submitted recommendations to Council on LED lighting to enhance Eagle Message.
- Maintained the Welcoming Planter and narthex with décor appropriate to each season.
- Implemented the Church's council-approved process to dispose of excess furnishings – one sofa and a rocking chair.
- Obtained Council approval to dispose of six upholstered armchairs purchased in 1973 for the Bischoff Lounge.
- Moved Welcoming Planter items from Beehive vault storage to B2 level. Bins and locks were purchased for the three cages assigned by the Place for the Joint Property Committee.

### **Fundraising**

Sandra Simpson (Chair), Debby Laporte, and Alison Warner-Smith

#### **Purpose:**

- To coordinate all fundraising events.
- To ensure events are in keeping with St. Andrew's Mission.
- To follow charitable guidelines and rules of UCC and CRA.

Although raising funds to support the mission of St. Andrew's is important, another key component is to provide our church family with opportunities to meet new people and reconnect with people they know – an environment for laughter, sharing, and working together.

2022 has been another challenging year for our church family and we were not sure if there would be any fundraising events, while living with COVID restrictions throughout a lot of the year. But in the latter part of the year, some amazing projects came to fruition, and we basically met our goals.

Debby Laporte coordinated the Pulla Bread project and 60 loaves of delicious bread were sold, raising \$600. Thank you to our professional baker Wes Virtanen from Manitowaning.

The last 8 muffin cookbooks were pulled out of storage and were sold for \$99 (total).

Sandra Simpson continued another successful "Socks for Souls" campaign for those in need in our community. In partnership with Aquilon Foot Clinic to collect socks, over 900 pairs of socks were donated to Lansdowne, Queen Elizabeth II, and St. Anne's Elementary Schools, Sudbury Action Centre for Youth, Infant Food Bank, Geneva House, and APANO.

In collaboration with the Place, a Christmas dinner was prepared for the residents of our building, coordinated by St. Andrew's members. Over 35 people, prepped, cooked, and served a delicious Turkey Dinner in the 2<sup>nd</sup> floor activity hall. Gross proceeds of \$3,600 netted \$1,800.

Our sincere thanks go out to the many volunteers and supporters of our 2022 Fun-D-Raising Events.

## BOARD OF TRUSTEES REPORT

St. Andrew's Board of Trustees is responsible for investments and insurance matters.

### **Investments**

- Our church's funds are invested through RBC Dominion Securities and Canoe Financial through the United Church of Canada.
- We continue to be in compliance with our church's Investment Policy regarding the proportion of fixed income and equity investments.
- In 2022, our Canoe funds realized a gain of \$5,012, a growth rate of 1.9%.
- RBC Dominion investments were re-invested in January (\$65,000) and June (\$70,000)
- \$20,000 was transferred from RBC to the church's bank account in September 2022 as a precaution against a potential cash shortfall, to safeguard against negative financial trends related to the pandemic.
- Our funds held at RBC Dominion Securities experienced a loss of \$5,367 in 2022 (1.42%) due to relatively low interest rates and negative changes in market value.

### **Insurance**

- The United Church of Canada recently launched a self-insurance program aimed at providing a significant reduction of insurance costs.
- The majority of congregations across Canada have opted into this new program.
- As of December 1/22, we purchase our contents insurance through this program.
- Our monthly premiums have been reduced by \$123/month, a savings of @ 30%.

### **Inventory**

- In early 2023, the Chair of Trustees will work with Inventory Steward Graham Laporte and Treasurer Jill Bennett to update the church's inventory of computer-related technology and audio-visual equipment (postponed from 2022).

**Members:** Bert Brankley, Wayne Cassidy, Donna Mese (secretary), Ralph McIntosh (chair), Freda Wilson, and the Rev Dave Le Grand (staff resource).

Respectfully submitted,  
Ralph McIntosh, Chair  
Board of Trustees

## MINISTRY and PERSONNEL COMMITTEE REPORT

**M&P Committee:** Anne Pile, Chair, Bert Brankley (chair Sept-Dec), Dale Myslik, Freda Wilson, Jim Smith,

The Ministry and Personnel (M&P) Committee is a confidential, consultative body that acts under the guidelines of The United Church of Canada. The committee has three roles: consultative and supportive role, healthy relationships role, and a supervisory role. Through these roles, we assist ministry personnel, lay staff and volunteers in the performance of their duties and work on behalf of our faith community.

The issue that continued to affect staff most in 2022 was the ongoing COVID-19 pandemic, and how to continue to provide compassionate Christian care not only to the St. Andrew's community of faith but beyond into the community. As we moved through the year, office requirements were discussed with staff, re-evaluated and a hybrid model was developed, with Alison continuing to work from home 2 days a week and in the office for 1 day. Dave's office time also increased from the previous year. As we move into a post-COVID, more evaluation will help M&P to decide when and where to move forward with hybrid work.

Throughout the year M&P continued to support and work with Dave on the modified job description that had been generated following Catherine's departure in 2021. We continue this work with Dave and Council to address concerns around work load and work focus post-COVID and in the changing climate of our community in the downtown.

As always, the committee conducted annual performance and job description reviews with staff. We were also actively involved in the development of a conflict resolution protocol to be included in the Council's governance project, as well as providing feedback to Council regarding COVID protocols in worship and the office. Christmas acknowledgment of staff and office volunteers was virtual again, but Kuppa Jo gift certificates were well received.

In June I requested a sabbatical from M&P and the Chair position. This was graciously granted by the committee and Bert Brankley stepped up to take the chair from July-December 2022 providing generous and wise leadership.

As Chair, I want express my gratitude to Bert and to the committee, for your commitment, compassion, and careful consideration of all matters that come before us as we journey in faith together here at St. Andrews.

Anne Pile, Chair

## CANADIAN SHIELD REGIONAL COUNCIL REPORT

**Members:** Bev Chapman, Donna Mese, Phil Thurston

The Canadian Shield Regional Council (CSRC) acts as a governing body for most of Northern Ontario, providing updated information to faith communities. It also offers numerous opportunities for members to come together to learn about and discuss various issues of general or special interest. This year a particular area of interest has been the continuing work that must be done with respect to Right Relations. As well, the CSRC has continued to work with the local United Churches in the Sudbury area on joint projects, such as joint worship services and programming for youth.

The largest gathering of the CSRC in 2022 occurred on the weekend of September 23-25 when the annual general meeting was held. This meeting is designed to attend to the annual business of the Council, as well as to provide an opportunity for delegates to hear a variety of presentations, attend smaller workshops, and worship together. Delegates include each faith community's CSRC representatives, ordained ministers, lay personnel, and other parties with various vested interests. The meeting is organized and officiated by the Executive of the CSRC. This year for the first time since 2019, the meeting was presented in hybrid fashion, allowing those who wished to reconvene in person to do so. The meeting was held at our own St. Andrew's here in Sudbury and several of our members acted in volunteer capacities – technical work, decorating, set-up, and take-down. Their ongoing support throughout the weekend was invaluable and gratefully acknowledged.

The agenda in 2022 involved several presentations including a draft budget for 2023, the introduction of a new slate of officers, a report concerning General Council 44, a video outlining an upcoming digital collection of church music entitled "Then Let Us Sing", information about the Manitou Art Collection provided by Lisa Blais, a report about Camp McDougall, and information about the work of Manitou Intentional Learning Community (MILC). Other highlights were a deeply heartfelt address from an Elder who shared the story of his family and heritage with the audience, an inspiring presentation by Jennifer Henry from the General Council Office entitled "Deep, Bold, and Daring", the stories of two United Churches relating their journeys towards becoming Affirmed communities of faith, and a presentation given by the Rev. Melanie Duncanson-Hales dealing with the life cycles of congregations. On Saturday afternoon small workshops were offered to delegates, but this writer attended the AGM online and these small gatherings were not available in that fashion. The meeting concluded with a celebration of Ministry (anniversaries, retirements, and in memoriam), the installation of the new Chair, the Rev. Nancy Ferguson, and the acknowledgement of the service of the outgoing Chair, Barb Nott. On Sunday morning a worship service including the celebration of Communion was presided over by the Rev. Dave Le Grand. The guest speaker was the Rev. Michael Blair, the General Secretary of the United Church of Canada. At that service the Rev. Mastard Sukala, who was ordained in Zambia in 2010, was welcomed officially into the United Church of Canada.

The primary mandate of your CSRC representatives is to keep you informed about the work and business of the Canadian Shield Regional Council. Throughout the year, we continue to disseminate information sent to us by the CSRC to appropriate members and groups within St. Andrew's in an effort to keep everyone up to date. Thank you for entrusting us with this responsibility.

Respectfully submitted,  
Donna Mese  
Phil Thurston  
Bev Chapman (reporting)

**ST. ANDREW'S UNITED CHURCH, SUDBURY**

**FINANCIAL STATEMENTS**

**YEAR ENDED DECEMBER 31, 2022**

**The Financial Statements are provided in a separate report.**

**For more information, please contact the Church Office at  
705-674-0721, ext. 101.**



111 Larch Street Sudbury, Ontario P3E 4T5 Canada 705 675 5303 [www.st-andrews.ca](http://www.st-andrews.ca)

## **AGENDA**

### **51<sup>ST</sup> ANNUAL MEETING**

**SUNDAY, MARCH 26, 2023**

1. Opening
2. Minutes of Previous Annual Meetings, May 18, and November 20, 2022
3. Business Arising
4. President's Report
5. Audited Financial Statements – December 31, 2022
6. Auditor's Appointment
7. Approval of all actions of the Corporation in 2022
8. Confirmation and Election of Directors
9. Other Business
10. Adjournment

**50<sup>th</sup> ANNUAL MEETING OF ST. ANDREW'S PLACE****MINUTES OF MEETING****Wednesday, May 18, 2022****Zoom Meeting****Opening:**

Rev. David Le Grand opened with a prayer.

Board President Scott Darling called the meeting to order at 5:00 pm and welcomed the group.

**Agenda Amendments:**

1. Change the date on the AGM Agenda to May 18, 2022
2. Items 5,6, and 7 on the agenda will be deferred to the Financial AGM

**Motion to approve: the Amended Agenda**

(Bernie Hughes, Dale Myslik.)

Carried

**Minutes of Previous Annual Meeting: April 28, 2021****Motion to approve the Minutes:**

(Bernie Hughes, Scott Jeffrey.)

Carried

**President's Report:**

Scott Darling spoke to some of the developments from his report in 2021.

Areas of highlight include:

- Founding leaders in 1971 decided to make St. Andrew's Place a multi-purpose complex.
- The Board has been true to the mission of providing affordable housing and community outreach.
- The Board has focused on safety and security.
- Will continue to recognize that One Eleven Seniors is an important part of the community and the Board will offer financial assistance.
- Huntington Peace Chapel to be used for multi-purpose use since it has been retrofitted.
- New lease agreement with church.
- Pandemic relief support program is in place.

Scott Darling extended his thanks and gratitude to Luxor Management Staff and members of the congregation.

Scott Darling extended his thanks and gratitude to Bernie Hughes for his significant contribution to the Board.



**Confirmation and Election of Directors:**

*The following are confirmed as Directors of St. Andrew's Place, Sudbury for 2022:*

Jane Baggs, Scott Jeffrey, Scott McClure, Bob Humphrey, Herb Fines, Wayne Cassidy, Bob Topp, Phil Thurston, Dale Myslik, Rev Dave LeGrand, Scott Darling

**Motion to approve:** *That in accord with the nominations made by St. Andrew's United Church at its Annual Meeting, that the following be confirmed as Directors of St. Andrew's Place, Sudbury for the 2022.*

(Bert Brankley, Ralph McIntosh)

Carried

Nominations are being considered for Bernie H's place on the board.

**Other Business:**

The financial documents have been delayed. The material aspects are in order but need to be properly formatted. The place and church Financial AGM will be held at a later date.

Phil T. thanked Bob T. for all of his hard work.

**Motion for adjournment:**

(Bernie Hughes)

**50<sup>th</sup> ANNUAL MEETING OF ST. ANDREW'S PLACE**

**MINUTES OF MEETING**

**Sunday, November 20, 2022**

**Financial AGM**

**Chair:** Scott Darling, President of the St. Andrew's Place Board of Directors

**Guests:** Reverend Rob Smith from the Executive of the Canadian Shield Regional Council, Cameron Crawford from the MNP Accounting Firm

1. Scott called the meeting to order at 11:55 AM.
2. Rev. Smith opened the meeting with a prayer.
3. Scott introduced Cameron Crawford from the MNP Accounting Firm who conducted the Financial Audit for St. Andrew's Place for the fiscal year 2021.
4. Cameron Crawford began his presentation by explaining to the congregation the reasons for the unusually long delay in presenting the results of the audit. He stressed that the financial records submitted by the Place were never in question and that the audit had revealed a totally clean report. Rather, the delay was caused by the

merger last year of the firm Mr. Crawford formerly worked for with the MNP Accounting Firm. MNP observes different practices with respect to how audits are presented. When the Place received the audit in its new format late last winter, it was determined that the format differed so substantially from the format of previous years that the congregation would encounter significant difficulty in understanding it. As a result, the presentation format had to be reviewed and revised, creating the subsequent delay in having it prepared in a familiar fashion for the congregation. The revision process was further complicated by a significant shortage of labour at MNP.

5. Mr. Crawford shared the results of the audit with the congregation in the form of a review of the Statements of Financial Position, most notably the Assets, Liabilities, and Net Assets. He drew attention to the Notes which followed the Statements, highlighting the Note concerning the Net Assets which provided further information and explanation concerning these Assets.
6. Mr. Crawford concluded his presentation by noting that, as of December 31, 2021 the revenues of St. Andrew's Place exceeded its expenses, leaving The Place in very good shape financially.
7. **MOTION:** *That the audited Financial Statements of St. Andrew's Place, Sudbury, for the fiscal year 2021 as presented by the firm MNP be approved.*

**Moved by: Bob Humphrey    Seconded by: Scott Jeffrey    Carried**

8. **Motion: APPROVAL OF ACTIONS OF THE CORPORATION 2021**  
*That all the actions of the Directors of St. Andrew's Place, Sudbury carried on for the benefit of the Corporation, both recorded in the Minutes of the meetings, and those not recorded, but having been completed at this time, be and the same, are hereby ratified and confirmed.*

**Moved by: Bert Brankley    Seconded by: Bob Humphrey    Carried**

The meeting was adjourned at 12:15 PM. Moved by Bob Humphrey

Recorder: Bev Chapman

## ST. ANDREW'S PLACE REPORT 2022

St. Andrew's United Church designed the Place as a not-for-profit corporation. Its mission was to be a multi-purpose complex with a priority of providing affordable housing for seniors in downtown Sudbury. The Covid-19 pandemic as well as the changing downtown culture have meant that the Board's financial priorities in recent years have had to focus on the safety and security of our seniors and commercial tenants. The Board appreciates the acceptance and cooperation by all as we meet the challenges we face as a residence for seniors, commercial tenants, and the Church.

### Place and Church Collaboration

- Due to a healthy financial position the Place was able to offer a *Special Pandemic Subsidy Agreement* to support the Church in addressing its own financial status.
- The Place hosted a Christmas dinner for residents along with 40 Church volunteers.
- The Emergency Planning Committee monitored Public Health guidelines and updated Covid-19 protocols to ensure protection of our vulnerable seniors.
- Joint plans began for celebrating the building of St. Andrew's Place in 1973.
- Although the audit procedure was fraught with delays related to the pandemic, issues have been resolved and we anticipate a normal cycle next year.

### One Eleven Senior Citizen's Incorporated

- This Community group housed within St. Andrew's Place experienced changes in its structure. With the support of Place Board members, the organization's Board has new directors and is reviewing its policies and practices.
- The Place Board continues to pay the membership fees for Place residents.
- There is currently a posting for a new Program Co-Ordinator.
- The organization has office space on the 2<sup>nd</sup> floor and primarily uses the 111 Lounge for activities.
- One Eleven was pleased to welcome a Coop student for one semester who assisted seniors with technology training and support.

### Our Multipurpose Complex – Celebrating our 50<sup>th</sup> Anniversary

- Anniversary plans began for a celebratory concert in May, a June luncheon event for Place residents, and the launching of a special 50<sup>th</sup> Anniversary project.
- Commercial tenants at the Place continue to contribute to the solid financial performance of St. Andrew's Place. Kuppajo Express Bar has been an asset to residents and to the community as has the presence of a hair salon in the building. Accountant Emily Mantle was welcomed as a new street level tenant.

### Building Improvements

- The newly renovated 111 Lounge is being well used by seniors, by the Church on Sundays, and by outside renters.
- The refurbished Huntington University Peace Chapel is increasingly used.
- East Tower upgrades will begin on floors 5 to 8: lighting, flooring, wall treatments, millwork, apartment doors and a key fob system.
- The lower courtyard requires repairs; One Eleven plans to contribute to costs

The newly completed *Policy and Procedures Manual* has proven to be important for the proper operation of the Place and I again wish to thank those who spent many hours producing this key document: Bernie Hughes, Dale Myslik, Bob Topp, and Alicia Roy. Directors bid farewell to Bernie this year and have missed his significant contributions.

The Place Board has a practice of collaboration and reaching out to community partners including the City of Greater Sudbury, Huntington University, and the many businesses who look after repairs and improvements in the building.

We are thankful for the longstanding oversight provided by Luxor Management including by Manager Jay Mancini, and appreciate the daily efforts of on-site staff – Superintendent Richard Lachapelle; Property Administrators Angie Ethier and Alicia Roy; Roxanne Sutton, Victor LeFrancois, Bob Ritchie, and Dennis Poulin.

On behalf of the Church, I would like to express deep appreciation for those who serve on the Place Board of Directors:

Jane Baggs	Scott Jeffrey	Scott McClure	Bob Humphrey
Herb Fines	Bernie Hughes	Wayne Cassidy	Bob Topp
Scott Darling	Phil Thurston	Dale Myslik	Rev. Dave Le Grand

Respectfully,  
Scott Darling, President of the Board of Directors

**ST. ANDREW'S PLACE, SUDBURY**  
**FINANCIAL STATEMENTS**  
**YEAR ENDED DECEMBER 31, 2022**

**The Financial Statements are provided in a separate report.**

**For more information, please contact Scott Darling or  
the Church Office at 705-674-0721, ext. 101.**

**JANUARY**



Tracey at the piano during worship

**FEBRUARY**



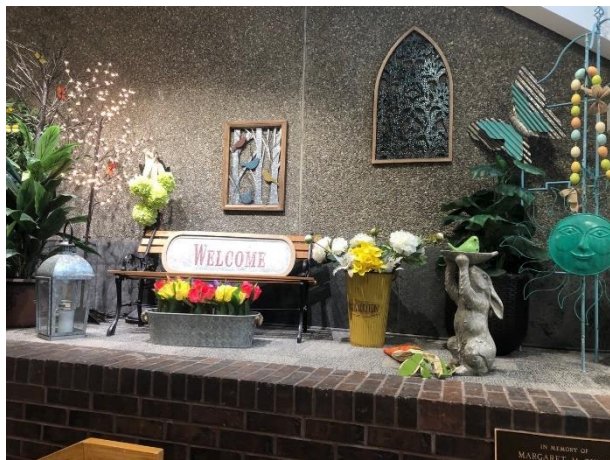
J.C. becoming a new member of St. Andrew's



Roger and Mallon, Sound Booth Heroes



**MARCH**



Spring planter in the Narthex



Welcome! Spring planter



APRIL	MAY
 <p data-bbox="402 709 591 743">Peace Chapel</p>	 <p data-bbox="889 709 1360 743">May 8 - Season of Easter journey</p>
 <p data-bbox="233 1073 760 1106">May 8 - Listen to the Good Shepherd</p>	 <p data-bbox="938 1073 1312 1106">May 15 - Annual Meeting</p>
JUNE	SEPTEMBER
 <p data-bbox="380 1776 613 1810">Summer planter</p>	 <p data-bbox="1045 1661 1208 1694">Fall planter</p>



SEPTEMBER



Cavern of Creation



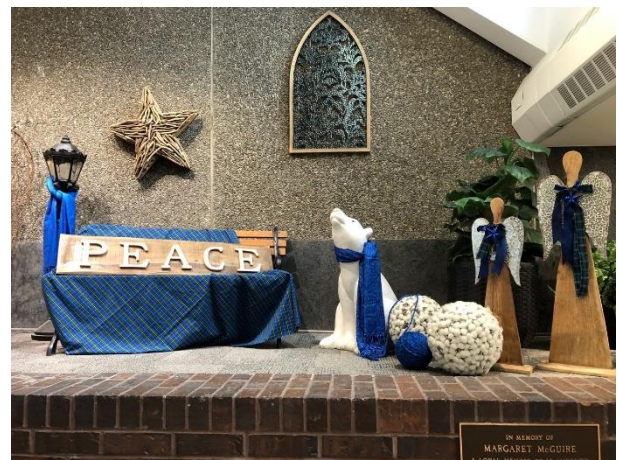
Suzanne and Jen at the Rummage and Bake Sale at St. Stephen's on the Hill United Church

OCTOBER



Thanksgiving Food Drive

NOVEMBER



St. Andrew's Day planter



Church choir



Eric, Roger, and Mallon - THANK YOU!!



DECEMBER



Tenants' Dinner



Fellowship Time



Gloria hosting Fellowship Time



"Book Babes!"



Winter Planter



Advent Art



Alison and Dave at the  
"Staff Christmas Party!"  
(All two of us!)