



ST. ANDREW'S
UNITED CHURCH

111 LARCH STREET
SUDBURY, ON P3E 4T5
705-674-0721



Hot Cross Blessings, Good Friday

2021 ANNUAL REPORT

Growing Spiritually

Building Community

Transforming Lives

VISION STATEMENT

*St. Andrew's United Church ~
Growing Spiritually,
Building Community,
Transforming Lives*

MISSION STATEMENT

St. Andrew's United Church is a welcoming, compassionate, and inclusive Christian community of faith in downtown Sudbury.

We offer meaningful and engaging worship, and provide leadership and support for mission-oriented programs and initiatives that are spiritually and socially relevant.

VALUES

We live out our core Christian values and practice responsible stewardship by:

- Being in relationship with God
- Encouraging life-long learning
- Caring for our neighbours
- Extending hospitality
- Working for peace and justice in our community and throughout the world
- Respecting the environment
- Maintaining honest and open communication
- Cultivating an atmosphere of mutual respect and trust
- Managing our resources efficiently, responsibly and effectively
- Practising principled decision-making and leadership

St. Andrew's United Church

111 Larch Street, 3rd Floor

Sudbury, Ontario P3E 4T5

705-674-0721

Fax 705-222-5303

Email: church@st-andrews.ca

Website: www.st-andrews.ca/church

Facebook: www.facebook.com/standrewsunitiedchurchsudbury

Leadership Team 2021

Ministers: Rev. Dave Le Grand
Rev. Catherine Somerville (until March 31, 2021)

Music Director: Jonathan Swift (January to April 2021)

Office Manager/Administrator: Alison Warner-Smith

Co-chairs of Church Council: Ralph McIntosh
Dr. Phil Thurston

Treasurer: Jill Bennett

Deep appreciation is also extended to the many volunteers who add their leadership, gifts, and skills to the life and mission of St. Andrew's.

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AGENDA
ANNUAL MEETING FOR THE YEAR 2021
St. Andrew's United Church
Sunday, May 15, 2022

1. Opening
2. Adoption of the Agenda
3. Acceptance of the Minutes of Congregational Meeting of March 21, 2021

4. In Memoriam, Baptisms, Marriages, New Members
5. Appreciation of the Staff
6. Minister's Reflection

7. Committee Reports
 - a) Church Council
 - b) Congregational Life: Worship Planning, Christian Education, Welcoming and Belonging, Sunday Evening Social Hour Ministry, Connex Visiting, Communications & Technology
 - c) Reaching Out, Benevolent Fund
 - d) Out of the Cold
 - e) Resources
 - f) Board of Trustees
 - g) Ministry and Personnel
 - h) Canadian Shield Regional Council

8. Review of Audited 2021 Financial Statements
9. Presentation of the 2022 Budget

10. Nominations
 - a) Council & Committees
 - b) Place Board
11. New Business
12. Adjournment
13. Closing

ANNUAL GENREAL MEETING MINUTES FOR 2020
Sunday, March 21, 2021
Attendance in Sanctuary and via Zoom

Chair: Phil Thurston

Recording Secretary: Tracey Sanders

Meeting called to order by co-chair of St. Andrew's Church Council Phil Thurston.

Preliminary announcements for those attending via Zoom:

Contact Connor Ross at 705-988-7113 for technical support.

Thank you to Torrin Maag for running our Zoom part of this meeting.

1. Opening Prayer – Rev. Dave LeGrand

2. Adoption of Agenda – Adopted by consensus from attendees. **CARRIED**

3. Acceptance of the Minutes of the Congregational Meeting of November 1, 2020

MOTION: Sylvia Carscadden: To accept the meeting minutes of the November 1, 2020 Annual General Meeting for St. Andrew's United Church

SECONDED: Ralph McIntosh. **CARRIED**

4. In Memoriam, Baptisms, Marriages, New Members

These lists appear on page 5 of the Annual Report. The list of those we lost in 2020 was presented on the screen, and read by Phil Thurston, who offered a prayer in their memory.

5. Appreciation of the Staff – Bert Brankley spoke on behalf of Ministry & Personnel Committee, addressing the importance of our St. Andrew's staff and our gratitude for how much they all do to help keep St. Andrew's running smoothly. Bert also offered a huge vote of thanks to all the staff and volunteers who have had to put in extra time and effort due to the pandemic.

6. Ministers' Reflections – Lead by Rev. Dave LeGrand and Rev. Catherine Somerville – the Ministers' Reports are also included in the Annual Report.

7. Staff Reports – Chair Phil Thurston noted that the following staff reports appear in the Annual Report, and opened the floor for questions or comments. No follow-up questions were asked.

- a. Director of Music – Jonathan Swift
- b. Office Manager – Alison Warner-Smith
- c. Children, Youth and Family ministry team – Kate Barber
- d. Christian Education – Tracey LeGrand

Acceptance of Staff reports by consensus.

8. Committee Reports:

The following committee reports are included in the Annual Report:

- a. Church Council
- b. Congregational Life: Worship Planning, Connex Visiting, Reaching Out, Telling Our Story, Communications, Welcoming and Belonging,
- c. Resources
- d. Board of Trustees
- e. Ministry and Personnel
- f. Benevolent Fund
- g. Out of the Cold
- h. Canadian Shield Regional Council

Phil thanked everyone for their hard work over the course of a difficult year.

No follow-up questions were asked.

Acceptance of Committee Reports by consensus.

9. Discernment Team's Report and Recommendations

The Discernment Team was formed in January in response to Rev. Catherine's request for a change in pastoral relations as of March 31. Ralph spoke to the team's report and recommendations approved by Council that were shared with the membership this past week. Bert Brankley then presented the revised 1.0 Ministry Position Description.

MOTION: Bert Brankley: That the congregation approve the Report and Recommendations of the Discernment Team, and the revised 1.0 Ministry Position Description as presented at the 2020 Annual Meeting

SECONDED: Anne Pile

CARRIED

10. Community of Faith Profile

Sylvia Carscadden gave an overview of the information posted on the United Church of Canada's **ChurchHub** (new digital site as of 2019). Four primary elements are publicly available for each congregation, and are to be updated each year: Living Faith Story, Property Profile, Congregational Demographics, and Current Financial Statements. Sylvia spoke to the importance of the Living Faith Story which provides an overview of the life and work of the congregation.

MOTION: Sylvia Carscadden: That the congregation approve the Living Faith Story as presented at the Annual Meeting

SECONDED: Ralph McIntosh

CARRIED

St. Andrew's Property Profile

The Property Profile provides a snapshot of the church's physical assets (building, equipment, musical instruments, etc.), report provided in AGM report.

MOTION: Susan Darling: To approve St. Andrew United Church's Property Profile as presented in the AGM report.

SECONDED: Debby Laporte

CARRIED

11. Review of Audited 2020 Financial Statements and Presentation of the 2021 Budget

Ralph McIntosh presented on the screen and spoke to the congregation about the 2020 Financial Statements for St. Andrew's United Church, also provided in the AGM report.

Ralph spoke on the challenges that our church has had to face in light of COVID-19, the extra expenses (some of which were offset by assistance from Canadian Federal Government relief programs), and the decrease in offerings and donations received. Ralph shared how we have relatively very little room to cut back on our expenses any further, and how we need to find additional financial resources required to sustain the important work of our church.

AN IMPORTANT NOTE under Liabilities: Deferred Funds

St. Andrew's United Church is holding \$42,000 in trust on behalf of **Sudbury Welcomes Immigrants**, funds that have been collected to support the transition of another family to Sudbury when their immigration application is approved.

MOTION: Debby Laporte: That we accept the Audited Financial Statements for 2020 prepared by McClelland, Crawford & Topp, as printed in the 2020 Annual Report

SECONDED: Jill Bennett

CARRIED

MOTION: Susan Darling: That we appoint the firm of McClelland, Crawford & Topp as our auditors for 2021

SECONDED: Debby Laporte

CARRIED

For 2021 we are asking members to consider redirecting some of the donations they might normally have made to the Out of the Cold Fund and the Benevolent Fund to our LOCAL fund instead. Local givings are used to offset our day-to-day operational costs, while also providing the flexibility to support any of our programs and outreach ministries.

MOTION: Jill Bennett: That we approve the 2021 Budget as presented in the Annual Report.

SECONDED: Susan Darling

CARRIED

Mission and Service

MOTION: Anne Pile: That we approve the 2021 goal for the Mission & Service Fund

SECONDED: Sylvia Carscadden

CARRIED

12. Nominations – Church Positions

We are still in need of two council positions for St. Andrew's Church Council.

No nominations were received at the meeting.

Confirmation and Election of Directors ~ St. Andrew's Place Board

MOTION: Scott Darling: That the following individuals be confirmed as Directors of St. Andrew's Place, Sudbury for the year 2021: Jane Baggs, Wayne Cassidy, Scott Darling, Herb Fines, Bernie Hughes, Bob Humphrey, Scott Jeffrey, Rev. Dave Le Grand, Scott McClure, Dale Myslik, Phil Thurston, Robert Topp

SECONDED: Connor Ross

CARRIED

No items of new business were put forward.

MOTION TO ADJOURN: Joanne Ross at 2:30 pm

Submitted by Tracey Sanders, Secretary

St. Andrew's United Church Council

MEMBERSHIP STATISTICS

In Memoriam

Alan Querney – March 27, 2021 *
 Barbara May Martindale – June 16, 2021
 Ingetraud Steinbach – June 25, 2021 *
 Dulcey Janet Peate – June 29, 2021
 Barbara “Barb” Ann Armstrong – August 24, 2021
 James Kenneth Gauley – September 1, 2021 *
 James Austin Davey – September 7, 2021
 Eugene Byers – October 7, 2012 *

* Denotes member of St. Andrew’s United Church

Weddings

None

Baptisms

None

New Members Received

None

Total Membership, December 31, 2020

Resident Members: 189
 Non-resident members: 42

Official Members Removed

By death: 14
 Alan Querney, Ingetraud Steinbach, James Kenneth Gauley, Eugene Byers
 By request: 1
 Individual prefers to remain anonymous.

Total Membership, December 31, 2021

Resident Members: 183

Non-resident members: 43

Adherents: 60

Number of households financially supporting the church: 89

Number of households under pastoral care: 113

Total members and non-resident members: 226

Respectfully submitted,
Bev Chapman

MINISTER'S REFLECTION

The times they are a changin', proclaimed the prophet, Bob Dylan.

Of course, they've always been a changing', but 2021 taught all church leaders, this one included, to adapt, learn, and hopefully grow. We celebrate the joys and grieve the losses, there were "seasons" for both.

Here is how 2021 looked, for me, at St. Andrew's:

- We acquired the technology (thanks Roger, Mallon, and Eric) and know-how to live stream worship, then started live streaming in September. We are profoundly aware of the dozen or so special people who do not access internet and cannot physically attend, so St. Andrew's mails paper copies of the worship transcript to them;
- We said farewell to staff in 2021, of note the departure of Rev. Catherine who moved on to another ministry. Her warmth in pastoral care and her spearheading of partnering work with downtown agencies will not be forgotten;
- A small and dedicated team created a roster of weekly guest music leaders in Spring 2021 (thank you Leslie, Jill, and Bev). Each musician/team brings their unique style and talent. We are truly blessed;
- Rev. Dave developed new ways of offering pastoral care, adapting to ever-changing health restrictions. This is a work in progress and I ALWAYS welcome a

phone call or email telling me about someone who needs a visit. A note of gratitude to Roger who coordinates Connex, and Bev and Diane who created space on Zoom for social and spiritual connections every Sunday;

- Most haunting, though, has been the worsening circumstances of the most vulnerable in downtown Sudbury. The symbols of the gaps in our social safety net are the tents, where people live through the bitter cold of winter next to St. Andrew's United Church. God bless first responders, front line agency staff people, and City Council and staff who compassionately respond and try to adapt the system. Thanks to, and continued prayers for, all those who help within the network, including the "muffin brigade" as well as others, who, on our behalf, take nourishment to the Shelter, Drop-In Centre and Samaritan Centre – the hands and feet of Christ.

"Benevolent" work factored powerfully as my ministry adapted to the changing context among and around us. My ministry work centres in worship and pastoral care, but the needs of those who Jesus would call the "least among us" have become profoundly visible. Thanks to your generous support of the Benevolent Fund, we have been able to respond to individual crises coming to our doorstep, but we have also been able to support our downtown Partners who need our prayers and our financial support in their good work. The Benevolent Fund is evolving with changing needs, and you can see the "Story" of that evolution as told by Sylvia, the passionate chair of Reaching Out.

Thank you for being a part of the many ministries of St. Andrew's United Church!

Rev. Dave

CHURCH COUNCIL REPORT

This year found St. Andrew's continuing to adjust to the effects of COVID-19, in particular the Delta and the Omicron variants. Council has continued to meet virtually using the "Zoom" software, and members of Council were also involved in the "Emergency Planning Group" jointly with members of the St. Andrew's Place Board of Directors. This group, chaired by Scott Darling of the Place Board, was mandated by the Canadian Shield Regional Council to consider our options on worship processes. The group has had to carefully consider a multitude of issues including whether we worshipped in person or not, whether vaccination was required (double vaccination policy implemented November 2021), and whether we could sing under our masks.

Worship has alternated between in-person with live streaming, live streaming only, and pre-recording for posting on our YouTube channel, depending on the public health conditions in place at a given time. We are thankful for the ongoing leadership and flexibility of Rev. Dave, the Worship Planning Team and our intrepid sound booth team of Roger Pile and Mallon Appianing, and thank them for continuing to provide weekly worship throughout the pandemic.

2021 has seen further technological changes in response to new challenges. The annual meeting in March was in-person, with some participating by Zoom – all participants were able to vote. In June, at the recommendation of Roger and Mallon, we shifted the sound booth to the floor of the sanctuary to improve the camera angles while also easing the adjustment of sound levels and communication between Rev. Dave and the technicians.

There have been some changes in Council and church staff. In November 2020 council acquired two co-chairs, Ralph McIntosh and Phil Thurston, and this arrangement continued through 2021. Gail Wahamaa officially ended her term on Council in February, after taking a leave from the position in September 2020. In October 2021, Donna Mese stepped down from Worship Planning and Council after many years of exemplary service both in the worship planning role as well as a past Chair of Council. Suzanne Nykilchyk is now chairing Worship Planning.

After serving as secretary of Council for four years, Tracey Ross took a leave of absence as of June, and officially resigned from the position in September. Since then, Bev Chapman, Leslie Cassidy and Anne Pile have shared this important responsibility, along with Kathy Brankley in early 2022. We are grateful to all for their service.

St. Andrew's ended its relationship with Director of Music Jonathan Swift at the end of March 2021. Since then, we have benefited from the musical contributions of a rotating roster of church members, including Tracey Le Grand, Graham and Debby Laporte, and Ralph and Deb McIntosh.

Lastly, we had a change in pastoral relations when the Rev. Catherine Somerville accepted a call to St. Stephen's on the Hill UC effective April 1, 2021, after serving St. Andrew's in joint ministry over the past seven years, first with Dr. Bill Steadman (fall 2014 to mid-2018) and most recently with Rev. Dave Le Grand (fall 2018 to March 2021). Rev. Catherine's responsibilities were primarily pastoral care and community outreach, but I still remember her sermon on her pilgrimage in Spain complete with sore feet. Her work in pastoral care involved many hospital visits and conducting numerous funerals/celebrations of life. She had the remarkable ability to listen carefully to bereaved family members and to thereby create truly remarkable funerals.

Rev. Catherine's request for a change in pastoral relations led to a joint discernment process facilitated in consultation with members of Regional Council. That process led St. Andrew's to return to 1.0 ministry personnel in April, with commensurate changes to Rev. Dave's job description along with certain increased responsibilities for our volunteers.

Under Council Co-chair Ralph McIntosh's leadership, Council has undertaken a comprehensive review of the mandates and operating procedures for the church's committees and task groups in order to minimize overlap and clarify roles of the various groups. Council has also begun providing the congregation with a monthly report, summarizing important issues and decisions arising from each Council meeting.

Over September and October, Council developed the following list of five Priority Goals for 2021-22, to help guide our decision-making and planning:

1. To focus on post-COVID recovery/renewal, with an added focus on human resources, especially leadership recruitment and team involvement.
2. To continue to provide relevant and meaningful worship.
3. To improve internal and external communications, including increased facility with technologies and online platforms.
4. To continue to engage in mission/outreach activities, working with the Place as appropriate
5. To investigate opportunities and strategies for "making mission and resources match" (including human, physical and financial resources) including potential partnerships with local United Churches through our Regional Council's Sudbury Partnerships initiative.

The leadership of St. Andrew's worked with the Rev. Melody Duncanson-Hales of the Regional Council to enlist the participation of most Sudbury area United churches in "Sudbury Partnership Conversations". Almost 40 representatives from various congregations have attended a meeting or contributed to one initiative or another since the first meeting in March 2021.

Three partnership examples stand out: the production of virtual services for Good Friday, Union Sunday and Boxing Day, with contributions from multiple congregations; the organization of several Summer Family Faith events for families with children and youth; and the production of a region-wide catalogue of assets, listing the physical and intellectual resources of almost all of our local United congregations.

In summary, another busy year with many changes! By the time you read this report we will have resumed in-person worship and hopefully have begun congregational singing,

albeit while still masked and physically distanced. We look forward to the return of in-person worship, and continuing to make a difference in our community.

2021 Council Members

Rev. Dave Le Grand - Minister

Rev. Catherine Somerville - Minister (resigned March 2021)

Ralph McIntosh - Co-chair

Phil Thurston - Co-chair

Tracey Sanders - Secretary (resigned Sept. 2021)

Jill Bennett - Treasurer

Leslie Cassidy

Bev Chapman - Regional Council

Scott Darling - Place Board representative

Debbie Laporte - Resources

Donna Mese - Worship Planning and Regional Council (resigned Oct. 2021)

Suzanne Nykilchyk - Worship Planning (Oct. 2021)

Anne Pile - Ministry and Personnel

Gail Wahamaa (resigned February 2021)

Ralph McIntosh and Phil Thurston, Co-Chairs
Church Council

WORSHIP and MUSIC REPORT

Members: Sue Nykilchyk (Chair), Jill Bennett, Rev. Dave Le Grand

What has been going on?

- Provided meaningful worship physically in the sanctuary when deemed safe, and began live streaming worship in September 2021.
- Have actively incorporated the official theme, "Love Your Neighbour".
- Members of the Worship Planning Team (WPT) have attended webinars regarding blending technology with established worship practices.
- Used technology to record aspects of the Service outside of the sanctuary.
- Added new elements to enhance the liturgy, such as Prayer for Grace and Quiet Meditative Moments.
- Encouraged and invited more congregational participation by inviting people to record readings on video from home, adding ideas for banners, posters, word poems. Also, children contributed to "time up front" from home.

- Have been actively searching for new members of WPT and to help lead worship.
- Liaising with the “Guest Musician Roster Team” that has done extraordinary work recruiting guest music leaders for worship.

Future Goals

- Incorporate the one remaining aspect of “Love Your Neighbour” in July 2022, “People who do not LOVE like us.”
- Invite the congregation to send prayer requests by text or email directly to the Worship Planning Team Chair, Suzanne, for prayer.
- Develop a theme for Lent that will increase engagement and participation by the congregation, whether in the sanctuary or worshipping from home.
- Continue to invest resources in getting out of the sanctuary and into the community to record various segments of the liturgy.
- Increasingly use our new digital music recordings when musicians are unavailable.
- Plan ways to include children and youth working together in “Time up Front” Activities.
- We are still looking for new members to join our awesome team!!
- Will meet with “Guest Musician Roster Team” and Worship Readers’ Coordinator, (possibly twice a year) to share our ideas and concerns regarding liturgy.

Respectfully submitted,

Suzanne Nykilchyk

Music Leadership at St. Andrew’s United Church

- In the Spring of 2021, Church Council asked that a small sub-committee be formed to arrange and coordinate music leadership for our worship services. As a result, Donna Mese, Leslie King, Bev Chapman and Jill Bennett took on this responsibility.
- Music has played and continues to play a critical role at St. Andrew’s.
- St. Andrew’s has a rich resource of musical talents in the congregation and in its network throughout the broader Sudbury music community who enjoy playing the high quality, well-maintained pianos and pipe organ at St. Andrew’s.
- In 2021 our worship services were enriched with the music leadership of Michael Barber, Charlene Biggs, Helena Cheu, Ben Done, Graham Laporte, Tracey LeGrand, Ralph McIntosh and Eric Pukara. We are deeply grateful for them and look forward to working with many of them again in 2022.

- Although the St. Andrew's Choir has not been active in 2021, several members of the Choir and congregation have contributed in song. Our thanks to Leslie King, Debby Laporte, Deb McIntosh, Kevin McIntosh, and Anne Pile, as well as our singing piano players.
- With the use of the Legge Memorial Fund, St. Andrew's has also purchased a large inventory of recorded hymns from Voices United and More Voices on CDs and DVDs. These recorded hymns will be used in worship services as well.

Respectfully submitted by the Guest Musician Roster Team,

Leslie King, Bev Chapman and Jill Bennett

CHRISTIAN EDUCATION REPORT

Christian Education continues to be very much "under construction."

We had tried a couple of youth events on Zoom, but we found that the platform does not allow us to engage youth as well as in person.

We also hit the "pause" button for Church School, knowing how challenging it is to keep the attention of young minds via video. We did strategically invite the younger families to be part of pre-recording Time Up Front segments on Zoom, which were fun (as short and as high energy as possible) for participants, and received positive reviews of those worshipping online those weeks.

Suzanne Nykilchuk coordinated a series of Lectionary Study Group sessions immediately after worship, which had good attendance. We would focus on the lectionary scripture reading for the following Sunday, and enjoyed the differing perspectives. When COVID restrictions prevented us from meeting face-to-face, we did not hold sessions, but have been considering using Zoom in the future.

Council has asked Rev. Dave to form a task group in spring 2022 to review the work of the workshop held in 2020, and to come up with some recommendations to bring to Council about a workable model for Christian Education at St. Andrew's.

WELCOMING and BELONGING REPORT

For the year 2021 Welcoming & Belonging has relied on a small number of volunteers that regularly and consistently offer their time to ensure that in-person worship is a safe and enjoyable experience for congregation members attending St. Andrew's United Church on Sunday mornings.

Using the Doodle Poll portal (an on-line signup service) volunteers indicate the Sunday they wish to volunteer for and the role they are going to fulfill. The five necessary duties are:

- Two front door Greeters / Screeners
- Attendance Recorder
- Offering Attendant
- Sanctuary Door Greeter / Usher

Welcoming and Belonging would also like to thank Freda Wilson who ensures that the PHONIC EAR system is working and available to St. Andrew's members who want to use it every Sunday that in-person worship occurs.

Leslie Cassidy

SUNDAY EVENING SOCIAL HOUR MINISTRY REPORT

This social time began back in 2020 shortly after the pandemic made in-person worship on Sundays no longer possible. Via Zoom, it was designed to offer folks a chance to connect after the church service for a time of conversation, essentially replacing the "coffee and conversation hour" that typically took place on the second floor after the service on Sunday morning.

Since its inception, the format has changed somewhat, as has the time, but the intent remains the same. Now offered on Sunday evenings at 7:00 using Zoom, the social hour continues to invite anyone who cares to join the chance to visit with others and catch up on all the news, church-related and not.

Everyone is welcome and there are no "rules". Folks can come as often as they like. They can drop in and leave when they need to or stay for the whole hour. Every week there is a topic for discussion which is set out in advance by means of the weekly NEWS sent out on Thursdays from the church office. Topics range from ones that are strictly fun (are you a minimalist or a hoarder) to ones which might provide a chance to learn (what are the origins of some common superstitions) to ones that evoke reflection and/or nostalgia (what is your favourite Christmas memory). Participation is strictly voluntary and no

one is ever put on the spot or made to feel obligated to speak up. On many occasions the group is so enjoying the opportunity just to chat with each other that the week's designated topic goes by the wayside. And that's fine, too. The agenda is always extremely "fluid".

Along the way, there have been some special gatherings offered. In late summer there was a virtual congregational picnic and just before Christmas there was a virtual congregational Christmas party, both of which were well received.

We consider this weekly offering "a labour of love" and are amply rewarded if it brings those attending an extra ray of sunshine in the course of these pandemic weeks and months. It is a privilege and a pleasure to see our participants each week and we are most grateful to them for sharing a part of their Sunday evening with us so faithfully. As long as there is an interest in continuing this particular ministry, we'll be there.

Respectfully submitted,

Diane Trollope and Bev Chapman

CONNEX REPORT

Connex is a program to keep St. Andrew's folks connected with one another. The Connex Team was led by Rev. Catherine Somerville from January to March. I took on the leadership when Catherine left. We have 13 team leaders who are in contact with 113 households.

Individual team leaders connect with members of their group in a variety of ways: by email, phone calls, letters, and occasionally, visits. In addition to keeping in touch with members of the congregation, we also pass on any changes in contact information to our Office Administrator, and relay any pastoral care concerns (with the congregant's permission) to our Minister.

This past year we prepared and distributed three formal group mailings outlining the summer worship schedule, the Advent worship services and events, and a January group email.

Once we are able to be together for fellowship time again, we plan to host a Birthday Celebration event after worship one Sunday, and hopefully a few other in-person group events.

Members of the Connex leadership team are: Sylvia Carscadden, Jane Baggs, Betty McFarlane, Jim Smith, Rhodine White, Pat Martin, Maureen Oldham, Anne Smith, Bev Chapman, Bev Harris-Cecutti, Jeannine Zadow, and Marian McKnight.

While Connex is the “formal” vehicle to keep our church family connected, we encourage **every** member of the congregation to explore ways to share in this “connectedness”.

Roger Pile

COMMUNICATIONS and TECHNOLOGY REPORT

Members: Eric Maag (Chair), Mallon Appianing, Sylvia Carscadden, Rev. Dave Le Grand, Roger Pile, Tracey Sanders-Ross, Alison Warner-Smith, James Warner-Smith

We live in exciting times!

Who would have thought just a couple of years ago that we would be a church that would be cutting edge in the application of technology to share our services through live-streaming and recordings on YouTube? Thanks to some very effective small investments in technology and the amazing Roger Pile, we have become the go-to experts in the United Churches in Greater Sudbury where other churches are now asking for our assistance with their technology.

The Communications & Technology team was instrumental in making these services happen in the virtual space and to connect to our congregants near and far in these COVID times. We have been working on improving the technology in all facets of church life – for example, the sound booth equipment was moved to the back of the sanctuary for improved online visuals, Rev. Dave has a much-needed shiny new laptop that keeps him well connected during his multitude of Zoom meetings, and our other laptops were repurposed with new software for use by Alison and our sound booth personnel.

St. Andrew’s has gone from Zoom recordings, to recorded videos of the services to the present day, where we livestream our services every Sunday morning, but can be watched on YouTube anytime anywhere and be discussed on our Facebook site!

Many thanks to:

- Our dedicated Sound Booth team Roger Pile and Mallon Appianing, with assistance from Ralph McIntosh, and Torrin & Eric Maag
- The St. Andrew’s Church and Place Board members who served on the Sound Booth Relocation Team: Scott Darling, Bob Humphrey, Scott McClure, Ralph McIntosh, Roger Pile and Phil Thurston

The next big challenge for the team is to **modernize the website** as to achieve three key objectives:

1. **Ease of use for our volunteers and staff** to update with the latest services, sermons, pictures, news and events;
2. **Ease of navigation and use for a website visitor** (whether on phone, tablet or computer) that showcases our church, brings forward key information, and gives an opportunity for action and engagement;
3. **Improved content** (more pictures, less words) that brings forward our worship, music, events, mission and outreach, ties to St Andrew's Place, and being active in community, notably in the downtown core.

Our team, presently formed of Roger, Mallon, Alison, James, Sylvia, Tracey, Rev. Dave and myself, with occasional participation from Ralph and Torrin, has been meeting regularly with the objectives to use technology effectively and communicate how St. Andrew's shares the faith in words and in deeds.

Should anyone be interested in being part of this team or actively involved in the new website, please feel free to communicate with me directly.

Eric Maag
Communications & Technology Team Leader

REACHING OUT REPORT

The Reaching Out Team is committed to promoting the outreach mission of St. Andrew's United Church in the downtown of Sudbury and beyond our community of faith.

The Reaching Out Team believes that our outreach has its greatest impact when we partner with community groups who are established and have resources and expertise not available to us. The Team held four zoom meetings, January 27, April 22, June 3 and November 11.

Outreach

We tried to address the community needs in the ongoing pandemic. Cost of food items (not muffins) and vitamins were covered by Out of the Cold funds.

- Muffins were delivered to Off the Street Shelter, the warming centre at 199 Larch Street, and SACY (Sudbury Action Centre for Youth). The muffin ministry continued all year, through the summer and Christmas holidays. It involves over 30 bakers, many of whom are from other churches and the wider community.
- Snacks were delivered to the warming centre at YMCA - Mr. Noodles was a favourite treat.

During the spring we supplied sandwiches made by Kuppajo.

Delivery of all these items was made by Rhodine White and Marcel Lapalme, Natasha Gerolami and Michael Kamau, Joyce and Jim Dickson, Jane Baggs, Mardi Denniston, Lynn Roy, Michelle Quirion and Catherine Somerville.

- Vitamins were supplied to Samaritan Centre.
- Bus tickets were provided to Réseau Access Network to facilitate appointments for their clients.
- Personal items were provided at Better Beginnings, Better Futures.
- Downtown Churches – Leadership is changing but we have a close relationship with Church of the Epiphany next door.
- Monetary donations from the Benevolent Fund to our Partners, e.g., Elgin Street Mission, Better Beginnings, Better Futures, Value Vault of Sudbury Secondary School, Réseau Access Network, Senior Citizens Advisory Panel (City of Greater Sudbury) [see Benevolent Fund Story].
- In July Sylvia invited Fern Cormier, City Councilor for Ward 10, to have a conversation with outreach members Joyce Dickson and Dave Le Grand, and Catherine Somerville was a guest. Councilor Cormier addressed our concerns and we offered support for the work of the Council in establishing Transitional Housing. The Reaching Out team considers seriously the direction of the consultant Iain DeJong hired by City of Greater Sudbury to deliver a report on encampments. He stated that groups seeking to be helpful to the homeless should work with established community agencies which have expertise and can coordinate resources.
- Joyce Dickson sits on the committee that is finding a safe injection site. Réseau Access Network is taking the lead in this effort.

Love Your Neighbour

In the spring we had a very successful launch of our swag – bookmarks, buttons and stickers. However, it was cut short when services went on-line and people were not coming to church. Roger Pile made some YouTube videos, which were used in worship to support the banner message. People brought pictures about “What Love Looked Like” and posted them on banners on the pillars at the back of the sanctuary.

Red Scarf Campaign

Pat Martin undertook to pass out red yarn to be knit into scarves. Marian McKnight, a devoted Reaching Out member herself, knit around 30 scarves, and approximately 50 scarves were turned over to our friends at Réseau Access Network.

Indigenous Learnings

During the Sundays of Lent, the Minute for Right Relations readings were used in the worship.

A special worship service on June 20 marked a day of Prayer for Reconciliation. The Stanley Panamick picture was moved to the dais so it could be seen by those on livestream. This made this painting – from the Manitou Collection – more visible, serving to remind people that we are working toward reconciliation.

Community Kitchen

We have not been able to hold any community kitchen events in the past year because of COVID restrictions. This important program will continue when restrictions are lifted.

Refugee Committee

St. Andrew's acts as a recognized constituent group under the Sponsorship Agreement between the United Church of Canada and Immigration, Refugees and Citizenship Canada. In this capacity, St. Andrew's was asked to support the work of a community group called *Sudbury Welcomes Immigrants* which is responsible for financial and personal support for the Al Zahran family. They are Syrian refugees who are coming to join family members in Sudbury when restrictions are lifted.

Reaching Out Team members: Kathy Brankley, Sylvia Carscadden, Joyce Dickson, Natasha Gerolami, Bev Harris-Cecutti, Marian McKnight, Rhodine White, Freda Wilson, Dave Le Grand, ex officio.

Refugee Committee Members: Joanne Ross, Bev Harris-Cecutti, Al Cecutti, Sylvia Carscadden.

We thank Jill Bennett, our church treasurer for her commitment to our work. Many people help us in so many ways and we offer all of you A BIG THANK YOU.

*Christ has no body now but yours,
Here on this earth, yours is the work,
To serve with the joy of compassion.*

Teresa of Avila

More Voices. #171

Respectfully submitted,

Sylvia Carscadden, Team Lead

Reaching Out-Proposed Mission Activities for 2022					
Event or Project -- Initiated or Supported	Partners	Projected Time of Year	Projected Expenditures	Source of Funds	Target Group/Persons
Advent Project 2022	TBD	Nov.-Dec.	None	Congregational donations	TBD
Elgin St. Mission		On appeal	\$5000	Benevolent Fund	Downtown Mission patrons
Healthy Snack and Vitamin Ministry	CMHA Off the Street Shelter/ SACY - warming centre/ Samaritan Centre/ Réseau Access Network	As needed	\$6,000	Out of the Cold Funds	Downtown vulnerable & under-housed
Keeping Seniors Warm	City of Greater Sudbury Monique - 111 Seniors Centre	October event	\$1000 sponsoring 6 people	Benevolent Fund	Vulnerable, senior women and men
Value Vault	Sudbury Secondary School	As needed	\$2000	Benevolent Fund	Students at risk
Blessing Bags	Church Staff	Throughout the year, as needed	\$100	Benevolent Fund	Drop ins
Community Kitchen	111 Seniors' Centre & St. Andrew's Place	Begins in the fall	\$900 1 sessions x3 (Church rate)	Benevolent Fund	St. Andrew's residents and seniors
Downtown Churches	Downtown Churches	As needed	\$200	Benevolent Fund	
Virtual Event TBD	Truth and Reconciliation Next steps	April event	\$250	Reconciliation Fund	St. Andrew's and wider community

Reaching Out-Proposed Budget 2022	
Source for Expenditures	Proposed Amounts
<i>Source: Reaching Out Budget</i>	
Love Your Neighbour	\$200
Miscellaneous	\$200
TOTAL	\$400
<i>Source: Benevolent Fund</i>	
Downtown Churches	\$200
Elgin Street Mission	\$5000
Keeping Seniors Warm	\$1000
Community Kitchen	\$900
Value Vault	\$2000
Reseau Access (bus tickets)	\$1,000
TOTAL	\$10,100
<i>Source: Reconciliation Fund</i>	
One Event TBD	\$250
TOTAL	\$250

BENEVOLENT FUND STORY

The Story of the Benevolent Fund

The word *benevolent* means “doing good, kindness, giving.”

“In the beginning” a Benevolent offering was received at each communion service to provide the minister with funds to support people in the congregation of St Andrew’s; those who had immediate struggles as well as others landed at the church door asking for assistance.

When St. Andrew’s moved to our present building many people found their way to the third-floor counter where they received a chit for a night’s stay at the Salvation Army, and a meal. Eventually the church provided a specific sum on a monthly basis to the Salvation Army to provide overnight accommodation and meals for transient or homeless population.

When the Reaching Out Team of St. Andrew's was established, they began by asking "Who are our Neighbours?" - we discovered some amazing neighbours. Over the years partnerships have been formed as we came to know our neighbours better, discovering areas of mutual interest and concern. Often it has been appropriate to support their work because it is work that fits the mission priorities that we have as a church. There is a long list of neighbourhood partners that we have relationships with. The staff of our Agency partners have expertise that enable our contributions to make a real impact.

This fulfills the requirement of The United Church of Canada *Manual* that requires that the Benevolent Fund be shared in the community as well as for the emergency needs of St. Andrew's United Church members. Gifts to the Benevolent Fund are ways to live out the gospel message of "feeding the hungry, visiting the sick and the prison, caring for one another." Being kind and doing good.

Respectfully submitted,

Sylvia Carscadden

OUT OF THE COLD (OOTC) PROGRAM REPORT

Out of the Cold Financial Report for 2021				
2430 Out of the Cold Food		Balance January 1, 2021		\$5,280.62
(Used for food only - funded by OOTC Concert Series and Donations)				
Revenue	OOTC Concert Series*	13,171.08		
	Donations	650.00		
*This includes the final donation as the OOTC Concert Series has now concluded.				
Expenses	OOTC Outreach		8,177.71	
Balance December 31, 2021				\$10,923.99
3230 Out of the Cold Fund (Memorial)		Balance January 1, 2021		\$55,111.28
(Used for all other OOTC expenses - funded by Donations and Interest)				
Revenue	Donations	500.00		
	Interest	1,646.67		
Expenses	Payments to Wholesale Club Acct		1,884.52	
	Vitamins, Food, General Supplies		10,876.41	
	Cleaning, Occupancy, Insurance		660.00	
Balance December 31, 2021				\$38,743.66
Wholesale Club Account		Balance January 1, 2021		\$0.00
	Payments on Account	1,884.52		
Debits	Food Expenses		2,181.72	
Balance December 31, 2021				\$297.20
Out of the Cold Activities for 2021				
<ul style="list-style-type: none"> • In 2021 the OOTC Program continued in a manner differing from previous years • Through the year the OOTC provided Vitamins to clients at the Samaritan Centre and healthy snacks to the Warming/Cooling Centre and Reseau Access • November to April, sandwiches were provided as evening nourishment at the Off the Street Shelter on Mondays, hot meals were distributed Downtown by partner agencies Tuesday and Wednesday evenings, and sandwiches were brought to the Warming Centre on Thursday afternoons • Our activities are planned in coordination with the Elgin Street Mission • St. Andrew's United partnered with St. Stephen's on the Hill, St. Peter's, Grace United, Holy Redeemer, Church of the Ascension, and Church of the Epiphany • Letters of gratitude are being sent to Bob Bale and Jim Dickson for the many years of support to the OOTC through the OOTC Concert Series, as well as letters to our partner Churches and private donors as well 				
Respectfully submitted Jill Bennett OOTC Coordinator February 5, 2022				

RESOURCES REPORT

The Resources Committees are responsible for the temporal matters of the congregation. The Resource teams oversee: the annual budget and monthly financial statements; administrative and policy matters; Stewardship initiatives; Memorial Gift funds; Fundraising; and Property maintenance.

The Board of Trustees oversees all matters related to insurance and the church's investments.

Financial Oversight and Administration

Members: Debby Laporte (chair), Jill Bennett (treasurer), Susan Darling, Ralph McIntosh, Rev. Dave Le Grand

What we do:

- Provide oversight of the operating budget and the Memorial Gifts Fund.
- The Treasurer and Accountant administer the monthly operating revenues and expenditures, work with the auditor for the year-end financial statements, and prepare the Charity return.
- The Memorial Gifts team administers the activities of the various other Memorial Funds.
- The Finance team also reviews these activities monthly or when needed and develops new policies for Council's approval when required.
- Members also draft the annual operating budget for the approval of Church Council and the congregation.

Stewardship

Members: Debby Laporte (coordinator), Maureen McGuinness, Diane Trollope, Alison Warner-Smith, James Warner-Smith, Rev. Dave Le Grand

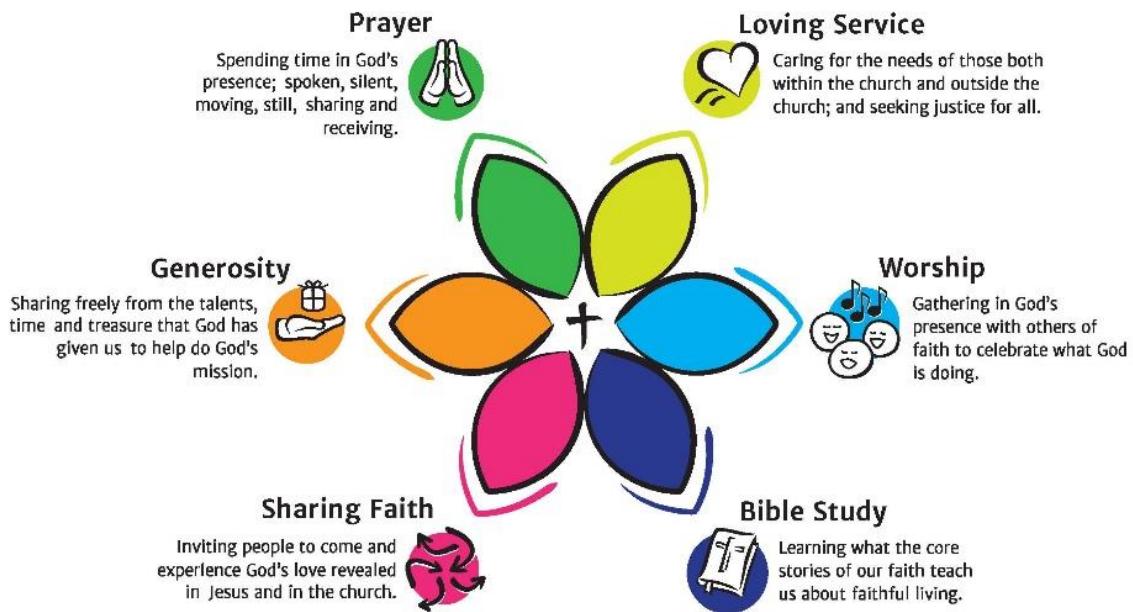
Stewardship is the wise use of time, talent and financial resources. We assist the congregation in embracing a framework for the lifelong journey of what it means to be a Christian today, with a focus on being a downtown church. This year we also emphasized Stewardship at Home.

What we do:

- The committee runs a comprehensive program over several weeks in the fall using materials developed by the United Church of Canada and adjusted to our specific needs.
- The program we used called "Stewardship is Discipleship" included fun things to do, such as Gratitude Jars that were well received and a Stewardship song composed by David Kai called "This Indescribable Gift", sung by James Warner-Smith and also by Deb and Ralph McIntosh.

- Testimonials were provided by members of our congregation from The Le Grand family – Sophia, Benjamin, Tracey and Rev. Dave – and Sylvia Carscadden. These were heartfelt and poignant – we thank you all.
- As we were not able to have our community meal this year, we instead gave out packages of short bread cookies on the last day of the program which was also St. Andrew’s Sunday. Thank you to our bakers.
- Members of our team attended a virtual Stewardship Best Practices seminar this summer led by Rev Melody Duncanson-Hales. One of the highlights was the Stewardship Flower that was used in the program.

Discipleship Flower – Key Spiritual Practices



We are a generous congregation, giving of our time, talents, and financial resources. We came close (even under extenuating circumstances) to meeting our 2021 financial goals in terms of member donations and loose offerings, as well as our Mission & Service target goal. We received 37 response cards – although we have fewer donors than last year, many members have increased their donations and volunteered countless hours to serving our mission.

This year most packages were emailed; however, some were mailed out as needed. Our congregation has embraced our digital way of doing things this year which has been a good use of our technological resources.

Volunteering time and talent is key to the success of our church and the wider church. Many opportunities exist to help – contact any member of our dedicated team if you would like to become more involved.

Memorial Gifts

Members: Susan Darling, Kathy Brankley, Alison Warner-Smith

The Memorial Gifts Committee administers the Restricted and Unrestricted Memorial and Endowment Funds of St. Andrew's United Church. It receives applications for the Lola McNaughton Bursary and contributes in the selection process for the Rev. Dr. Earl and Elizabeth Lautenslager Scholarship at Huntington University. The Committee contributes to a *Celebration of Gifts* service to honour those in whose memory donations have been received.

Highlights for 2021

- Maintained and updated records for restricted funds and the criteria for use. The James Taylor fund was exhausted and a new Council-created fund added for Technology.
- Developed an information page on Charitable Bequests to promote donating to the mission of the Church with a charitable legacy gift.
- The Lautenslager Scholarship (\$750) was awarded to Justin Dawson, a 4th year BPHE student.
- There were no applicants for the Lola McNaughton Bursary.
- In April the Committee submitted its annual summary of its work for the Church News.
- A *Celebration of Life* message was recorded for the April 25th service. Since there was no such service in 2020, it included an *in memoriam* list representing two years.

During 2021 the Church received donations in memory of:

Martha Harper	Alan Querney	Giuseppi "Joe" Zito	Ingetraud Steinbach
Carole Trollope	Ken Gauley	Barbara Armstrong	Gene Byers
Austin Davey	David Bair	Barbara Martindale	

Property

Joint Place-Church Committee: Susan Darling, Maureen Oldham, Jane Baggs, Graham Laporte as Inventory Steward

This Committee oversees the procurement, maintenance, repair, replacement and disposal of church equipment and furniture. The Committee endeavours to make spaces inviting to all and has at least one member who sits on the St. Andrew's Place Board. Decision-making involves awareness of the Church-Place Lease Agreement; the Space Improvement Protocol; the Gift Acceptance Guideline; Restricted Funds; and the Council-approved process for managing surplus items.

Highlights for 2021

- Assisted with a comprehensive property inventory of all church-owned furnishings.
- The Committee welcomed Graham Laporte as the Inventory Steward.
- Assisted with space improvements to the Peace Chapel, renamed and rededicated in October as the Huntington University Peace Chapel. Purchases from the Scott Fund dedicated to this space included two foldable meeting tables, a fern plant, and a small plaque explaining meaning of the Peace door designed and sculpted by artist Jordi Bonet. Vintage items from the old St. Andrew's United Church were added – pew, folding choir chair, and framed sketch of the old church.
- Maintained the Welcoming Area of the upper lobby with décor appropriate to each season.
- Arranged installation in the narthex of the Council-approved plaque that explains the gospel meaning of the Sanctuary door panels sculpted by artist Jordi Bonet.

Fundraising

Members: Sandra Simpson (Chair), Debby Laporte, Donna Mese, Alison Warner-Smith

Purpose:

- To coordinate all fundraising events.
- To ensure events are in keeping with St. Andrew's Mission.
- To follow charitable guidelines and rules of UCC and CRA.

Although raising funds to support the mission of St. Andrew's is important, another key component is to provide our church family with opportunities to meet new people, and reconnect with people they know – an environment for laughter, sharing, and working together.

2021 has been another challenging year for our church family and for implementing new and creative fundraising events, while living with COVID restrictions. We feel we have been successful in reaching out and connecting with our church family through the following events.

We kicked off the year with an Easter event, Hot Cross Blessings, raising just over \$900, followed by the creation and sale of a Marvelous Muffin Cookbook which honoured the many "Muffin Makers" who bake weekly in support of downtown needs; gross revenue of \$1800.

In 2022, we will be launching a new spring event in support of "greening" our planet. More information to follow in upcoming St. Andrew's News!

We also fulfilled our 2020 commitment to use proceeds from our 2020 Tea Connections to purchase "Socks for Souls" for those in need in our community. With a 25% discount from Giant Tiger (South end location), we purchased 300 pair of socks.

In collaboration with the Reaching Out Committee, socks were distributed to Lansdowne Public School, Princess Anne Public School, Queen Elizabeth II Public School, and Sudbury Secondary School, The Locker, as well as to SACY (Sudbury Action Centre for Youth) who would distribute them to those in need in downtown Sudbury.


Our sincere thanks go out to the many volunteers and supporters of our 2021 Fun-d-raising events. We look forward to the day, when once again, we can gather in fellowship!

Warm Sweaters - Warm Hearts  Project

Although not a Fun-d-raising event, members of the Fun-d-raising committee spearheaded a campaign to collect and distribute sweaters/hoodies to those in need in downtown Sudbury.

This project far exceeded our goal of 100 sweaters. Over a three-week period, with the help from members of St. Andrew's, friends, family, students from Lo Ellen and Lockerby high schools, and caring residents of our community who heard the call to action, we collected over "600" items to distribute in the downtown area.

Working together, in loving our neighbors, no exceptions, we did make a difference in someone's life!

Thank you! 

Respectfully submitted,

Sandra Simpson

BOARD OF TRUSTEES REPORT

St Andrew's Board of Trustees is responsible for investments and insurance matters.

Investments:

- Our church's funds are invested through RBC Dominion Securities and Canoe Financial through The United Church of Canada.
- We continue to be in compliance with the church's Investment Policy regarding the proportion of fixed income and equity investments.
- In 2021, St. Andrew's transferred \$50,000 from its portfolio of funds held at RBC Dominion Securities to its portfolio held at Canoe (\$25,000 in both January and June).
- We realized an additional gain of \$58,558 through Canoe, at a growth rate of 27.7%.
- RBC Dominion investments were reinvested in January (\$25,000) and June (\$137,000).
- Our remaining funds held at RBC Dominion Securities realized a gain of \$36,000 in 2021 (9.04%) through a combination of dividends, interest, and changes in market value.
- \$33,169 was held back from re-investment in January 2021 to offset the adjusted 2020 year-end deficit.
- \$30,000 was transferred to the church's bank account in June 2021 as a precaution against a potential cash shortfall, to safeguard against negative financial trends related to the COVID-19 pandemic.

Insurance:

- We continue to purchase our contents insurance through the General Insurance Plan for The United Church of Canada; our provider is Hub International UCC Protect.
- Our insurance policy was renewed December 1, 2021.
- The Chair of Trustees is working with Inventory Steward Graham Laporte and Treasurer Jill Bennett to update the church's inventory of computer-related technology and audio-visual equipment.

Members: Bert Brankley, Wayne Cassidy, Donna Mese (secretary), Ralph McIntosh (chair), Freda Wilson, and the Rev. Dave Le Grand (staff resource).

Respectfully submitted,

Ralph McIntosh, Chair
Board of Trustees

MINISTRY and PERSONNEL COMMITTEE REPORT

The Ministry and Personnel (M&P) Committee is a confidential, consultative body that acts under the guidelines of The United Church of Canada. The committee has three roles: consultative and supportive role, healthy relationships role and a supervisory role. Through these roles, we assist ministry personnel, lay staff and volunteers in the performance of their duties.

The issue that continued to affect staff most profoundly in 2021 was how to continue to provide compassionate Christian care not only to the St. Andrew's community of faith but beyond into the community during the ongoing COVID-19 pandemic. Office closure which had started in 2020 continued throughout 2021. Alison and Dave continued to work from home, coming into the office only when necessary and in conjunction with essential office volunteers, making sure that there were no more folk in the office at any one time than necessary.

In January 2021 the committee received, with regret, the request for a change in Pastoral relations from Rev. Catherine Somerville effective March 1, 2021. We thank Catherine for her significant service to the community of St. Andrew's over the past years, and we wish her the best in her future endeavours.

Catherine's move required a re-evaluation of the job description for Rev. Dave as he would now be in a position of a sole minister. In conjunction with Council the committee worked with Rev. Dave to develop a position description that would allow the priorities of the congregation to be addressed. This was put in place in April and will be re-evaluated in early 2022. Many thanks to Bert Brankley for his lead in this endeavour.

In April, Council accepted with regret the termination of our Music Director, Jonathan Swift. We are thankful for those in our congregation who stepped up to provide musical support.

In June the position description of the Office Administrator was adjusted to reflect some of the changes in the office. A new contract was put in place effective July 1, 2021.

As always, the committee conducted annual performance and job description reviews with staff. We also adapted COVID-19 workplace policies and procedures for staff and office volunteers as necessary.

After Rev. Dave raised concerns regarding his laptop a solution was worked out in conjunction with the Communications and Resource committees to provide him with a new laptop, as well as providing a used laptop for Alison as she continues to work from home through remote connecting.

In place of hosting a Christmas sit-down lunch for staff and office volunteers, we held a Zoom coffee time, and door-step delivered our thanks in the form of treat bags.

As Chair, I want express my gratitude to the committee, for your commitment, compassion and careful consideration of all matters that come before us. It was a very busy and challenging year and I personally thank the entire committee and especially my co-chair, Leslie King, for their work over and above. I feel blessed to be serving St. Andrew's with you.

M&P Committee: Bert Brankley, Leslie King (co-chair Jan-Sept), Dale Myslik, Freda Wilson, Jim Smith, Wayne Wahamaa (Jan-Sept)

Anne Pile, Chair

CANADIAN SHIELD REGIONAL COUNCIL REPORT

Members: Bev Chapman, Donna Mese, Phil Thurston

The Canadian Shield Regional Council acts as a governing body for most of Northern Ontario, providing updated information to faith communities. It also offers numerous opportunities for members to come together to learn about and discuss various issues of general or particular interest. For example, workshops have dealt with matters such as music leadership, Right Relations, emotional intelligence (an M&P retreat) and licensed lay worship. Due to the pandemic, all of these sessions are offered via Zoom.

The largest gathering of the CSRC in 2021 occurred on October 16th when the annual general meeting was held. This meeting is designed to attend to the annual business of the Council, as well as provide an opportunity for delegates to hear a variety of presentations, attend smaller workshops, and worship together. Delegates include each faith community's CSRC representatives, ordained ministers, lay personnel, and other parties with various vested interests. The meeting is organized and officiated by the Executive of the CSRC.

The agenda in 2021 included the approval of the CSRC budget, a presentation by Sara Stratton on Right Relations in which she suggested that conversations were needed between Indigenous Peoples and the United Church about restorative justice, a proposal for Justice and Peace between Palestine and Israel for which a motion was passed to refer this proposal to the CSRC Executive for review and consideration before submission to General Council 44, and an update on the Manitou Collection of Indigenous Art. Other items of business involved the announcement of Barb Nott as the new Chair of the

CSRC, the presentation of the slate of officers, and the naming of the delegates to General Council 44. Small workshops included topics such as Mission and Service and the Opioid Crisis which were the two attended by this writer. The meeting concluded with the presentation of the Certificate of Affirmation, a celebration of Ministry (anniversaries, retirements, and in memoriam), the installation of the new Chair, and the acknowledgement of the service of the outgoing Chair, Kathie Smith. As well, the bestowal of an Honourary Doctor of Divinity upon United Church Moderator Richard Bott by Huntington University was acknowledged.

The next meeting of the CSRC is scheduled for September 23-26, 2022, in Sudbury.

The primary mandate of your CSRC representatives is to keep you informed about the work and business of the Canadian Shield Regional Council. Thank you for entrusting us with this responsibility.

Respectfully submitted,

Bev Chapman (reporting)



111 Larch Street Sudbury, Ontario P3E 4T5 Canada 705 675 5303 www.st-andrews.ca

AGENDA

50TH ANNUAL MEETING

WEDNESDAY, MAY 18, 2022

1. Opening
2. Minutes of Previous Annual Meeting, April 28, 2021
3. Business Arising
4. President's Report
5. Audited Financial Statements - December 31, 2021
6. Auditor's Appointment
7. Approval of all actions of the Corporation in 2021
8. Confirmation and Election of Directors
9. Other Business
10. Adjournment

49th ANNUAL MEETING OF ST. ANDREW'S PLACE
MINUTES OF MEETING

Wednesday, April 28, 2021

Zoom Meeting

Agenda Amendments:

- 1) To change date of meeting to Wednesday, April 28, 2021.
- 2) To change date of President Report to 2020

Motion to approve: the Agenda

(Bernie Hughes, Scott Jeffrey)

Carried

Opening:

Rev. David Le Grand opened with a prayer.

Board President Scott Darling called the meeting to order at 5:00 pm and welcomed guests Cameron Crawford (McLelland, Crawford and Topp), Jay Mancini (Luxor Management and Alicia Lachance (Marketing and Facilities Manager of St. Andrew's Place).

Minutes Amendment – The Policy manual will be subject for approval at a future AGM meeting.

Minutes of Previous Annual Meeting, November 25,2020

Motion to approve: the Minutes

(Bert Brankley, Dale Myslik)

Carried

Business Arising

None noted.

President's Report:

Scott Darling spoke to some of the major developments from his report for 2020.

Areas of highlight include;

- The Place has had no positive cases of Covid-19 and around 50 tenants have been vaccinated,
- The Place has made significant investments in building security,

- In spite of the pandemic and following all health protocols the Tenant Christmas Dinner was held last December with a catered dinner delivered by Kuppajoe,
- The 111 Lounge renovations are complete
- The Peace chapel was renovated and will be re-dedicated as the Huntington University Peace Chapel,
- The west tower renovations are complete,
- The Place signed a new 10-year agreement with Toromont Energy, and
- The “Special Subsidy Agreement” 2005 with the Ministry of Municipal Affairs and Housing has been concluded and removed from title.

Scott D. extended his thanks and gratitude to Luxor Management and staff for their dedication during the pandemic.

Audited Financial Statements – December 31, 2020

Cameron Crawford our auditor walked us through our 2020 financial statements. Questions from the floor were answered.

MOTION #1 APPROVAL OF AUDITED FINANCIAL STATEMENTS *That the Audited Financial Statements for St. Andrew’s Place, Sudbury, for the fiscal year 2020 as prepared by the firm of McLelland, Crawford and Topp be accepted as presented.*

MOVED BY: Jill Bennett SECONDED BY: Dale Myslik Carried

MOTION #2 APPOINTMENT OF AUDITORS

That the firm of McLelland, Crawford and Topp be appointed as Auditors of St. Andrew’s Place, Sudbury for the fiscal year 2021.

MOVED BY: Bob Humphrey SECONDED BY: Diane Trollope Carried

MOTION #3 APPROVAL OF ACTIONS OF THE CORPORATION 2020

That all the actions of the Directors of St. Andrew’s Place, Sudbury carried on for the benefit of the Corporation, both recorded in the Minutes of the meetings, and those not recorded, but having been completed at this time, be and the same, are hereby ratified and confirmed.

MOVED BY: Bernie Hughes SECONDED BY: Robert Topp Carried

MOTION #4 CONFIRMATION AND ELECTION OF DIRECTORS

That in accord with the nominations made by St. Andrew’s United Church at its Annual Meeting, that the following be confirmed as Directors of St. Andrew’s Place, Sudbury for the 2021.

Phil Thurston, Scott Darling, Bob Humphrey, Wayne Cassidy, Scott McClure, Jane Baggs, Herb Fines, Rev. David Le Grand, Robert Topp, Scott Jeffrey, Dale Myslik, Bernie Hughes.

MOVED BY: Sylvia Carscadden **SECONDED BY:** Kathy Brankley Carried

Scott Darling acknowledged the recent passing of Alan Querney and reflected on his dedication to the Place Board and Church.

Other Business: Questions:

Scott Darling extended his thanks to the Place Directors for their conscientious oversight and encouraged congregation members to consider serving on the Place Board.

Ralph McIntosh informed the Congregation about a new partnership with other United Churches in the Sudbury area. There have been two meetings to date with 40 members in attendance representing 12 different churches. The goal of the partnership is to share resources and support each other.

Ralph thanked Scott D. for his leadership role as the Board President.

Motion for Adjournment. 5:56 pm (Bob Humphrey)

ST. ANDREW'S PLACE REPORT 2021

The Place is the not-for-profit corporation created by St. Andrew's United Church in 1971 with the mission to create a multi-purpose complex with a priority of providing affordable housing for seniors in downtown Sudbury. The Covid-19 pandemic, as well as the changing downtown culture, has meant that the Board's financial priorities in 2020 and 2021 had to focus on the safety and security of our seniors and commercial tenants. The Board appreciates the acceptance and cooperation by all as we meet the challenges we face as a downtown residence for seniors, commercial tenants, and the Church.

Approximately \$100,000 was spent in this category:

- Increased costs for sanitization procedures in common areas and touch points. These measures, as well as due diligence by our tenants and staff, have meant that remarkably there have been no Covid-19 outbreaks in our building.
- Activated the controlled access entrance.
- Installed garage fencing, and new door system to tighten up access at garage entrance and to reduce noise in sanctuary from door action.
- Partnered with a downtown business consortium to hire Wolfpack Security to enhance monitoring of our property.
- Approved installation of three new security cameras in and around the building.

Tenant Outreach: In spite of the pandemic, the Place Board was again able to partner with Kuppajo Espresso Bar at Christmas to safely provide a hot turkey dinner to our senior tenants.

Policy and Procedures Manual: I have greatly appreciated the support of Bernie Hughes, Dale Myslik, Bob Topp, Alicia Roy as we spent many hours creating and approving our manual.

Huntington University Peace Chapel

St. Andrew's United Church has a long affiliation with Huntington University. Along with other United Churches in Northern Ontario our Church raised funds and support to create Huntington. Our Rev. Earl Lautenslager was its first President and we continue to provide an annual scholarship in his name. As part of its 60th Anniversary, Huntington chose to reaffirm its connection to our Church by funding a major renovation to the Peace Chapel. This led to a new HVAC system to improve heat and provide air conditioning; new carpet; and inspiring lighting on the ceiling and on the stained-glass feature wall. In recognition of this generous donation and of our ongoing relationship with Huntington, the Place re-named the space the *Huntington University Peace Chapel*. New signage was installed in the fall and a re-dedication service held October 17, 2021 with Huntington University attendees: President Dr. Kevin McCormick, Chancellor Bela Ravi, and Board Chair Mary-Liz Warwick. We can all look forward to once again being able to use this cherished space for weddings, in memoriam services, bible study and small-group meetings.



Other Building Upgrades

- The 111 Lounge renovations to address plumbing, ceiling and lighting were completed. This includes a kitchenette contributed by One Eleven Seniors Inc. as a result of a grant received. This updated space is available for Church use and outside rentals.
- Two 2-bedroom apartments were created in the West Tower.
- A new environmentally friendly bottle-filling station and fountain was installed in the upper lobby.

Lease Agreement and other Collaboration with the Church

Re-investing in the building has led to a high occupancy rate and therefore to a sound financial position. The Board was pleased to announce in September 2020 that the Special Subsidy Agreement with the Ministry of Municipal Affairs & Housing was discharged from title. The Place has complied with all its obligations over the last fifteen years. A new Letter of Understanding is in place with the United Church of Canada regarding incorporated ministries. A 5-year lease extension has been signed by both Church and Place that includes a Special Pandemic Subsidy Agreement for the Church.

Other collaborations include the joint Emergency Planning Committee, sound booth discussions, and equipment purchases.

Our Luxor Management Staff was called upon to go above and beyond their normal duties. We express much appreciation to the on-site staff of Richard, Alicia, Roxanne, Denis, Bob and Victor, and to manager Jay Mancini for their commitment. During the past two pandemic years we have lost members of the church who served on the Place Board and I would like to acknowledge their service: Don Crang, Al Querney, Robin Thomson, Ken Gauley. I also want to express appreciation to the people who currently volunteer to serve as Directors:

Jane Baggs	Scott Jeffrey	Scott McClure	Bob Humphrey
Herb Fines	Bernie Hughes	Wayne Cassidy	Bob Topp
Scott Darling	Phil Thurston	Dale Myslik	Rev. Dave Le Grand

Respectfully,
Scott Darling, President of the Board of Directors

FEBRUARY - Warm Sweaters, Warm Hearts



Sandra and Alison



James and Alison collecting sweaters at their house.



Sandra and Pat



Betty



Graham



Catherine, Anne, Sylvia, and Myfawny bringing in even more sweaters.



Jen and Suzanne. Look at that load!

THANK YOU, EVERYONE!

MARCH



Marcel and Catherine getting muffins ready for delivery.



Marcel and Rhodine delivering muffins.

APRIL



Hot Cross Blessings – Good Friday

JUNE



Indigenous Day, June 21, 2021
Betty, Jane, Sylvia, and Joyce



Virtual Picnic – so much fun!



Mohammed's high school graduation!
Joyce, Mohammed, and Jane

AUGUST



Dale and Jane in Killarney after Goddesses canoe trip

SEPTEMBER



Fall planter in the Narthex

OCTOBER



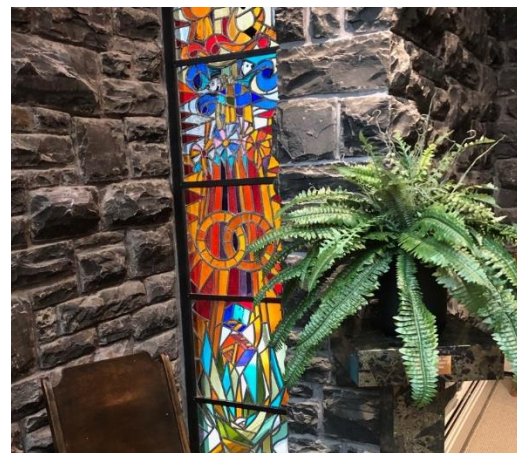
Time up Front during worship



Dedication of the Peace Chapel



Peace Chapel

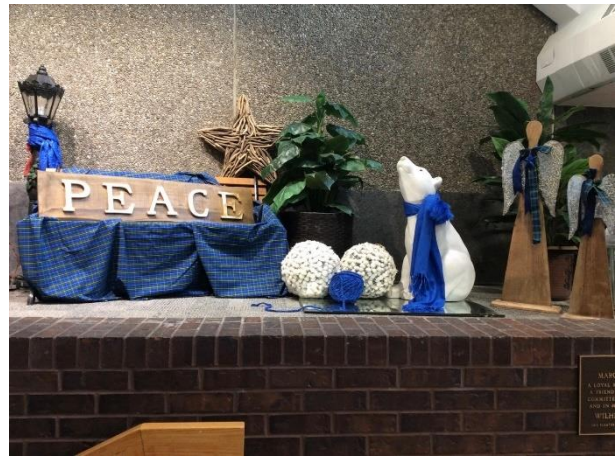


Peace Chapel

NOVEMBER



Muffin deliverers Jim and Mardi



St. Andrew's Day planter

DECEMBER



Advent Giving Project
Rhodine and Genevieve



Christmas planter



Lucette sewing face masks



Dave taking a selfie before worship!