



ST. ANDREW'S
UNITED CHURCH

111 LARCH STREET
SUDBURY, ON P3E 4T5
705-674-0721



2019 ANNUAL REPORT

Growing Spiritually

Building Community

Transforming Lives

VISION STATEMENT

*St. Andrew's United Church ~
Growing Spiritually,
Building Community,
Transforming Lives*

MISSION STATEMENT

St. Andrew's United Church is a welcoming, compassionate and inclusive Christian community of faith in downtown Sudbury.

We offer meaningful and engaging worship, and provide leadership and support for mission-oriented programs and initiatives that are spiritually and socially relevant.

VALUES

We live out our core Christian values and practice responsible stewardship by:

- Being in relationship with God
- Encouraging life-long learning
- Caring for our neighbours
- Extending hospitality
- Working for peace and justice in our community and throughout the world
- Respecting the environment
- Maintaining honest and open communication
- Cultivating an atmosphere of mutual respect and trust
- Managing our resources efficiently, responsibly and effectively
- Practising principled decision-making and leadership

St. Andrew's United Church

111 Larch Street, 3rd Floor
Sudbury, Ontario P3E 4T5
705-674-0721

Fax 705-222-5303

Email: church@st-andrews.ca

Website: www.st-andrews.ca/church

Facebook: www.facebook.com/standrewsunitiedchurchsudbury

Leadership Team 2019

Ministers: Rev. Catherine Somerville
Rev. Dave Le Grand

Music Director: Dr. Robert Hall

Office Manager: Alison Warner-Smith

Youth Leader: Kate Barber

Church School Leaders: Tom Kozak
Tracey LeGrand

Chair of Church Council: Dr. Phil Thurston

Treasurer: Jill Bennett

Deep appreciation is also extended to the many volunteers who add their leadership, gifts, and skills to the life and mission of St. Andrew's.

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AGENDA**ANNUAL MEETING FOR THE YEAR 2019****St. Andrew's United Church****Sunday March 22, 2020**

1. Opening
2. Adoption of the agenda
3. St. Andrew's Place Business Meeting
4. Acceptance of the Minutes of Congregational Meeting of March 24, 2019
5. In Memoriam, Baptisms, Marriages, New Members
6. Appreciation of the Staff
7. Ministers' Reflection
8. Staff Reports
 - a) Music Director
 - b) Office Manager
 - c) Youth Ministry
 - d) Church School
9. Committee Reports
 - e) Church Council
 - f) Congregational Life Committee
 - g) Sharing our Resources
 - h) Board of Trustees
 - i) Ministry and Personnel
 - j) Benevolent Fund
 - k) Refugee Assistance
 - l) Out of the Cold
 - m) Sudbury Presbytery
10. Review of Audited Financial Statements and Presentation of the Budget
11. Nominations
 - a) Council members
 - b) Representative to Canadian Shield Regional Council
12. New Business
13. Adjournment
14. Closing

MINUTES

ANNUAL MEETING FOR THE YEAR 2019 St. Andrew's United Church Sunday, March 24, 2019

Chair: Phil Thurston Recording Secretary: Tracey Sanders

Meeting called to order by the chair of St. Andrew's council; Phil Thurston at 12:10 pm

1. **Opening Prayer** – Rev. Dave LeGrand
2. **Adoption of Agenda** – Adopted by consensus from attendees. CARRIED
3. **St. Andrew's Place Business Meeting** - Scott Darling chair of the St. Andrew's Place Board
MOTION: to allow all those who are present at the annual general meeting be allowed to vote.
SECONDED: Sylvia Carscadden
CARRIED
4. **Acceptance of the Minutes of the Congregational Meeting of March 25, 2018**
MOTION: Sylvia Carscadden; To accept the meeting minutes of the March 25, 2018 Annual General Meeting for St. Andrew's.
SECONDED: Ralph McIntosh
CARRIED
5. **In Memoriam** – Baptisms, Marriages, New Members
A list was read aloud into record by the Chair; Phil Thurston followed by a prayer for those we lost in 2018.
6. **Appreciation of the Staff** – Bert Brankley spoke on the importance of our St. Andrew's staff and how much they all do to help keep St. Andrew's running smoothly.
7. **Minister's Report** – Lead by Rev. Catherine Sommerville and Rev. Dave LeGrand – Ministers Reports also attached in the AGM report
8. **Staff Reports** – Chair Phil Thurston mentioned that the staff reports are attached in the AGM report – No follow up questions were asked.
 - a. Director of Music – Provided by Bob Hall, report attached to the AGM report
 - b. Office Manager – Provided by Alison Warner-Smith, report attached to the AGM report
 - c. Children, Youth and Family ministry team – Provided by Kate Barber, report attached to the AGM report
 - d. Church School Report – Provided by Tracey LeGrand, report attached to the AGM report

- 9. Sudbury Presbytery** – Donna Mese gave the report to the St. Andrew’s members in attendance. Canadian Shield Regional Council (Region 6) report attached in AGM report

Committee Reports:

- a. Refugee Project - Refugee Committee Chair Roger Pile spoke on how well the Quarqouz family is doing now that they are now self-sustaining with Hussein’s business going strong.

The following committee reports are attached to the AGM report:

- b. Church Council
 c. Celebrate God’s Presence
 d. Connex Visiting
 e. Telling Our Story
 f. Monday Night Study Group
 g. Welcoming and Belonging
 h. Sharing Our Resources
 i. Board of Trustees
 j. Ministry and Personnel
 k. Benevolent Fund
 l. Out of the Cold
 m. Canadian Shield Regional Council

- 10. Review of the Audited Financial Statements and Presentation of the Budget** – Report provided by Ralph McIntosh with a Power Point presentation

Independent Auditor’s Report provided by McLelland Crawford Topp LLP Chartered Accountants – Cameron Crawford spoke on the report provided at St. Andrew’s AGM

- 11. Nominations:** all nominations made by the Nominations Committee consisting of Ann Pile, Sylvia Carscadden, and Phil Thurston

- a. Church Council Members Leslie Cassidy and Gail Wahamaa
 b. Representatives to Canadian Shield Regional Council – Eric Maag, Bev Chapman, and Donna Mese
 c. Place Board: Dale Myslik
 d. Resources: Debby Laporte

12. New Business

- a. Welcoming Initiatives
 b. Volunteers needed

- 13.** Closing prayer – Rev. Catherine Summerville

- 14.** Adjournment – MOTION: Scott Darling to adjourn at 2:30 pm CARRIED

Submitted by: Tracey Sanders, Secretary
 St. Andrew’s United Church Council

MEMBERSHIP STATISTICS

In Memoriam

Arlene Arnill – December 9, 2018 (service May 25, 2019)

Susan Stuart – January 3, 2019

Marion Henderson – January 19, 2019

Jean Vuk – February 7, 2019

Athalinda Hanninen – February 10, 2019

Nancy Thurston – March 19, 2019 *

Mary Madelaine Wright – March 22, 2019 *

William McKnight – April 4, 2019 *

Janey Hall – April 23, 2019 *

Claire Falls – August 21, 2019

Sandra Lynn Moore – September 14, 2019

Joan Ludgate – September 25, 2019 *

George Brown – October 3, 2019 *

Doreen Scott – December 1, 2019 *

* denotes member of St. Andrew's United Church

Weddings

Robert Martin Shine and Joanne Elizabeth Ross – March 29, 2019

James Wilfred Tackaberry and Cecilia Agnes Norman – June 15, 2019

Trevor James Young and Michelle Kenzie Hager Carscadden – June 29, 2019

Clinton Dale Jameus and Crystal Ann Gibbs – July 20, 2019

Tylor Earl Robert Roy and Alicia Willa Sydney Lachance – August 3, 2019

Daniel Jacques Robitaille and Marie Pauline Diane Ranger – August 8, 2019

Joshua Rosaire-Joseph Rheaume and Kelly Dawn O'Brien – August 17, 2019

Mitchell Thomas Joseph McCann and Jenna Marie Pillarella September 14, 2019

Ian Scott Vautour and Lindsay Victoria Glennie – September 21, 2019

Baptisms

None.

New Members Received

Jennifer Bruneau – November 24, 2019

Beverley Harris Cecutti – November 24, 2019

Tom Kozak – November 24, 2019

SueAnn Land – November 24, 2019

Tracey Le Grand – November 24, 2019

Vivian MacKenzie – November 24, 2019
 Suzanne Nykilchyk – November 24, 2019
 Nissah Sleik – November 24, 2019
 Rebekah Speedie – November 24, 2019
 Cecilia Tackaberry – November 24, 2019
 James Tackaberry – November 24, 2019

Total Membership, December 31, 2018

Resident members: 192
 Non-resident members: 42

Official Members Removed

By death: 7
 Nancy Thurston, Mary Madelaine Wright, William McKnight, Janey Hall, Joan Ludgate,
 George Brown, Doreen Scott

Total Membership, December 31, 2019

Resident members: 197
 Non-resident members: 40
 Adherents: 60
 Number of households financially supporting the church: 119
 Number of households under pastoral care: 130
 Total resident and non-resident members: 234

Respectfully submitted,
 Bev Chapman, Membership Records

**REPORT of the MINISTER of WORSHIP, STEWARDSHIP,
and CONGREGATIONAL OUTREACH**

A full year under my belt here at St Andrew's, and the learning curve continues to be steep. It is a profound privilege to support the ministries here, from worship on Sundays to nurturing generosity and compassion in so many ways. I'm so grateful to the gifted leaders for their patience with me, especially as we navigate significant changes – in Worship, Christian Education and in how we Communicate God's Good News with each other and our world. I feel so blessed to be surrounded by a dedicated team, staff and volunteers, who are open to where Spirit is guiding St Andrew's in these turbulent times.

Some of the challenges we faced with such grace in 2019 included: the loss of people whose impact on St Andrew's will be felt long into the future; going "image rich" in worship, which connected with so many while also causing some interesting logistical challenges; and, I continue to be humbled to learn how I can support such a dedicated and skilled team of leaders. One new "team" we developed in 2019, the Communications Team, is focused on improving communication both among our leaders and congregation, and, Sharing Our Stories of God's Love with Sudbury.

God is doing something exciting among us, and it is indeed a privilege for me to be among the number, living out the St Andrew's vision: Growing Spiritually, Building Community, and Transforming Lives.

Dave Le Grand

Minister of Worship, Stewardship & Congregational Outreach

REPORT of the MINISTER of PASTORAL CARE and OUTREACH

Thankful. Grateful. Blessed.

Those words are displayed on a plaque hanging in Rev. Dave's office. Every time I look at that plaque, I can't help but think that I not only agree with the feeling that those words embody, but I understand them deeply through my experience of working at St. Andrew's United Church.

I am **thankful** to be able to visit members and friends in their homes, long term care facilities, hospitals and coffee shops. I learn so much about God, faith, kindness and courage whenever I visit. This year, we started an after-church prayer and healing group, and I learn from those who stop in for prayers about resilience in their times of darkness. When I am asked to preside at a funeral or officiate at a wedding, I am thankful for the gift of community and the blessings of sacred stories that help to guide

our journeys. I am always deeply honoured and humbled when I think of how you invite me to share a piece of your life story.

I am **grateful** for the opportunities you give me to do mission and justice work through our Reaching Out team and the Downtown Churches network. We have accomplished some incredible things this year: like delivering carloads of household items to our partners at Better Beginnings; making soup for guests at the Off the Street Shelter; making sure that snacks are available to the children at Louis Street's after school homework club; flipping burgers and planting gardens at Louis Street; hosting a couple of after-church conversations around Right Relations; creating and distributing a pamphlet to our churches about the opioid crisis; making presentations to city council and the Health Unit about the work of Downtown Churches, and sharing vegetables with the tenants of St. Andrew's Place. The light of your care for neighbours makes the world of difference in so many lives.

I am **blessed** to work with such good people, and have colleagues like Dave, Alison, Bob, Jill, Kate, Tracey, and Tom. Thank you to St. Andrew's United Church for your support and prayers. You bring such joy to my life!

Respectfully submitted,

Rev. Catherine Somerville

Minister of Pastoral Care and Outreach

DIRECTOR of MUSIC REPORT

I've tried quite a few different things over the past years to complete an annual report, including poems and recycled previous reports (did you notice?). For this year, I'm going to try:

Ten Things That You Might Not Know about Church

1. The Common Lectionary is the prescribed three-year cycle of scripture that we read in church, designed so that we get through most of the Bible. It is also designed to leave out the juicy parts. Try reading The Song of Songs. There are only 5 verses out of 116 that are included in the lectionary.
2. There is no such thing as a Season of Epiphany. There are Sundays after Epiphany. An epiphany is a one-shot deal.
3. There is no such thing as a Season of Pentecost. There is a Season after Pentecost. (See Epiphany.)

4. The Bible never mentions Christmas, nor does it say anything about commemorating the event. And the shepherds and wise men are in separate accounts. (Keep them apart in your creche displays...)
5. The reason that we use grape juice instead of wine was originally grounded in the Temperance Movement and was facilitated by a man named Welch who developed the pasteurization of grape juice.
6. The Congregational Church that joined with Presbyterians and Methodists in 1925 to form the United Church of Canada was a denomination founded upon the principle that congregations should be autonomous and control their own affairs.
7. The name Presbyterian literally means the church of the elders, which might literally be defined as "The church of the old men." This is not a name that one would pick for a new denomination.
8. Methodist was originally a nickname given to those worshiping in the method of the Wesleys but the moniker stuck and became the name of the denomination.
9. Up until 1979 the Roman Catholic Bible had different numbering for the Psalms (among other things) and what we know as Psalm 23 was Psalm 22 in that Bible.
10. The forty days of Lent does not include the Sundays so if you are giving up something for Lent you may consider that the Sundays are an exception. (Sundays are always feast days in the Christian calendar.)

Respectfully submitted,

Robert Hall, Director of Music

OFFICE MANAGER'S REPORT

2019 was, as usual, a very busy year at St. Andrew's United Church and I feel immeasurably blessed to be able to play a part in the many activities.

My main role, of course, is to support the ministers, Rev. Dave Le Grand and Rev. Catherine Somerville preparing worship-related materials, maintaining schedules, researching and disseminating information, corresponding and communicating with other agencies, groups, and individuals, and "other duties as required." I thoroughly enjoyed working with the ministers, and, along with our Music Director, Dr. Bob Hall, we enjoy a camaraderie that makes it the work environment pleasant and enjoyable to provide the administrative support needed.

My other role is to provide support the volunteers at our church. A tremendous number of volunteer hours go into every aspect of church life - worship services, sanctuary and

narthex preparation, including bulletins, the News, and posters; children's activities such as church school and youth events; Out of the Cold and Community Kitchen, fielding questions from the general public and formatting the recipes; catering and Fun-D-Raising events; community outreach and support; St. Andrew's Place tenant events such as the monthly Vegetable Share; promoting and advertising St. Andrew's United Church activities; scheduling meetings and booking space; website and Facebook page updating and maintenance; and the list goes on. I'm also on the Communications Team. Working with so many dedicated and kind-hearted people is challenging, but only in that there never seems to be enough time to do everything I need and want to. However, it's very rewarding working with the volunteers and knowing that somehow, with "the team," it all gets done.

As you are likely aware, we have a great deal of music at St. Andrew's, and another important task of mine is to report all of the music we use in worship services and other church events to ensure composers and publishers are appropriately compensated. We must hold a music license in order to sing or print all the music we use, which we have through "One License." Through this service, we have access to thousands of congregational hymns, songs, and service music to use in our projections, worship aids, and bulletins. This past year, there have been changes to how we report our music, and I have attended two training sessions on how to use the new reporting formats and systems to ensure there is no copyright infringement.

I also work closely with St. Andrew's Place and One-Eleven Seniors to help ensure all three "branches" of The Place attend to and meet the needs of congregation members, tenants, visitors, and the downtown community. The Downtown Churches Group has six member churches, and I have the privilege of being the person who formats letters, creates posters, and helps to disseminate information to the media and community.

There is certainly never a dull moment in the church office. It is immensely satisfying, knowing I have been able to contribute to church family life at St. Andrew's. And the best part is working with all of you. Thank you for making St. Andrew's the incredible place it is.

Respectfully submitted,

Alison Warner-Smith
Office Manager

CHRISTIAN EDUCATION REPORT

Over the past year, the leadership team adopted a provisional name for the Team, the *Children Youth and Family* (CYF) Team.

A new coat of paint, and a clean/purge of toys has given the Nursery a brighter new look! Thanks to several volunteers for the spring “refresh”. We thank all the volunteers who are part of the nursery ministry, and we always welcome new volunteers.

We hired a new Church School teacher in 2019, Tom Kozak, who now shares the teaching role with Tracey LeGrand. The CYF Team continues to welcome people of all ages to participate in a variety of ways at St. Andrew’s.

Barbara Jeffrey (Outgoing Chair of CYF)

Church School

Leadership

With the leadership of Tracey LeGrand and Tom Kozak, ranges from 2 to 8 children (averaging around 4) each Sunday. Our children enjoy weekly activities based on The United Church *Season of the Spirit* curriculum.

Fundraising

Lent was a very special season for our Church School children – rather than ‘giving something up’ for this time, we decided to ‘give something’. The children asked congregants if they could do simple jobs for them at church or at home in exchange for contributions to their coin boxes. After four weeks, we raised \$615.56! The children decided to donate the money to a deserving cause - the Wild at Heart Animal Refuge in Lively!

The Church School prepared items in November to sell at the St. Andrew’s Mini Fair. Thanks to the generosity of a very supportive congregation, the children raised \$215! The United Church’s *Gifts with Vision* campaign was the benefactor, specifically for “Bikes for Pastors” and meals for people in need.

End of year picnic

At the end of our Church School year, we celebrated with a Picnic in Memorial Park after worship in June. The event was well attended by people of all ages, and passers-by in the Park also joined in our celebration. Our children witnessed first hand that afternoon how the Circle of God’s Love expands well beyond our comfortable community.

Camping

Wilabosca: In 2019, 25 people participated in the annual Church Camp at Camp Wilabosca! Campers stayed in shared cabins for three nights, all meals were enjoyed

communally in the dining hall and meal preparation and duties were divided amongst the campers. Children and youth were always fully integrated into camp roles, including cleaning dishes and sweeping floors after meals, or tending to younger children. Others were invited to join us at Camp, including: friends from Capreol, including the Al Zahrans who were sponsored by the United Church in Capreol. Diverse cultures and religious experiences offered everyone a great education! Some who were not able to stay in cabins overnight joined us over the first day and stayed for a group meal. We ended with a lively worship to close our time at Camp, and we hope that even more people will join us for a camping adventure in 2020!

McDougall: After some significant renovation, Camp McDougall (a United Church Camp in Thessalon, Ontario) has now, as we are part of a larger Canadian Shield Regional Council, become “our” camp too! One younger member from our church attended and Rev Dave spent a week there as a volunteer chaplain. If you know of a child who could benefit from this camp just down the road, please visit <https://www.campmcdougall.com/> for more information.

Christmas Pageant

Led by Tracey LeGrand, the 2019 Christmas Pageant was a great success thanks to members of the Church School along with youth and adults from our congregation. Our vibrant and dedicated cast ranged in age from 7 to 93, and they moved the congregation with their message.

Tracey LeGrand

St. Andrew’s Youth 2019 Report

2019 was a busy year for youth at St. Andrew’s. The “Youth” age group includes people from grade 7 all the way through post-secondary so it is a diverse and exciting group to work with. There are about 18 teens and young people in this age group with varying needs and interests. The Youth coordinator position is a (very) part-time, paid position that provides a “go to” person to provide programming and support for youth and young people at St. Andrew’s. In addition to the work directly with youth, in 2019 the youth coordinator (Kate) participated in a St. Andrew’s staff retreat, a Regional Youth Leaders retreat at Villa Loyola, as well as some professional learning opportunities for youth leaders at the Niagara Youth event.

The following activities and programming for youth took place in 2019.

Couch Church: An informal monthly youth program in Club 111 Lounge during worship time on Sunday. Youth in grade 7 and up share breakfast and fellowship, to listen in to Sunday worship through the phonic ear system and have youth friendly discussion and activities. This program will continue into 2020.

Confirmation Program: Starting in September 2019, we invited youth to consider confirmation, four youth, in grades 7, 8 and 9, signed up. The youth coordinator and

Rev. Dave have been working together to offer a six-session program to prepare these youth to decide whether or not to proceed with the commitment of confirmation. Confirmation has been a mix of engaging activities and outings into the community – all designed to help participants engage our United Church beliefs as laid out in “A New Creed”, and figure out how they relate to their lives and their beliefs.

Sessions thus far:

- An Urban Hike, asking how we live in and care for God’s Creation (some in the group also participated in the Junction Creek *Amazing Race*, earlier in September).
- Overnight event at St. Andrew’s in November: we took a “Cheer Cart” out with goodies to Santa Claus Parade watchers, enjoyed food from the Damascus Café, and learned from a street outreach Nurse from SACY and a well-known indigenous educator. Then, the youth were part of planning and leading worship the next morning.
- A Session to talk about God - sharing some videos, memes and other ways that perceptions of God are portrayed in the world.
- Sessions are ongoing in 2020 with the Confirmation service planned for late Spring.

Many Wider Church Youth Events - Our youth are encouraged to participate in events outside St Andrew’s.

In June, four St. Andrew’s youth participated in the Youth Forum that was held in Sault Ste. Marie while the Regional Council AGM was held;

In August, St. Andrew’s youth participated in Northern Youth Camp at Hannah Lake;

In October, five St. Andrew’s youth (Connor Ross served as a youth leader) attended the Niagara Youth Festival – attracting United Church Youth from across the province and beyond.

Weekly, St Andrew’s youth participate in the “Sudbury Sub Hub” at Trinity United Church in Lively.

Youth involvement in church activities throughout the year - Another important way that youth are involved at St. Andrew’s through their participation in St. Andrew’s events and worship. Examples of places where your St. Andrew’s youth are involved: The Mini Fair, Out of the Cold dinners, the Christmas Pageant, as well as in leading worship, helping in the Sound Booth and helping in the Nursery program. We appreciate their efforts!

Kate Barber, Youth Co-ordinator

Monday Night Study Group

The Monday Night Study Group meets on Monday at 7:00 p.m.

The first book was AND SHE SAID: MONOLOGUES ON BIBLICAL WOMEN by Betty Turcott. This book invites the reader into familiar stories of women in scripture, intimately exploring their unique journeys. Each story brings to light the courage, strength, compassion, and faith that these women demonstrate, giving them a voice that

can be heard and felt. While the challenges and celebrations experienced by these women take place in the biblical era, their perspectives transcend the bounds of time and are highly relevant to the women of contemporary society.

The second book was Walter Brueggemann's *INTERRUPTING SILENCE*. Silence is a complex matter. It can refer to awe before unutterable holiness, but it can also refer to the coercion where some voices are silenced in the interest of control by the dominant voices. It is the latter silence that Walter Brueggemann explores, urging us to speak up in situations of injustice. *INTERRUPTING SILENCE* illustrates that the Bible is filled with stories where marginalized people break repressive silence and speak against it. Examining how maintaining silence allows the powerful to keep control, Brueggemann motivates readers to consider situations in their lives where they need to either interrupt silence or be part of the problem, convincing us that God is active and wanting us to act for justice.

We have great discussions and hear interesting stories. Everyone is welcome.

Freda Wilson and Alison Warner-Smith

New Members at St. Andrew's

In order to prepare people who came from traditions outside of the United Church of Canada to join the St Andrew's Community, we held 2 Sessions for participants to learn about The United Church of Canada, our Church's theology and the "stands" it has taken on issues of importance at particular moments in history. Good News! In November we welcomed 11 new "members" into St Andrew's, some by transfer of membership while others joined by "profession of faith".

CHURCH COUNCIL REPORT

The year 2019 has been exciting as we watched the attendance at worship remain steady and we are seeing some demographic shifts toward a slightly younger congregation AND, some growth in membership! This year represented the first full year of Dave Le Grand's ministry. We have also increased Catherine Somerville from 1/3 time to 1/2 time. We all are aware of Catherine's work in the area of pastoral care, but as well, Catherine is involved in representing St. Andrew's at meetings of the Downtown churches. She is also involved in supporting the Reaching Out Team and the Connex partners.

The United Church of Canada consisted, up until this year, of 4 "courts": 1) individual congregations, 2) Sudbury Presbytery, 3) Manitou Conference (offices in North Bay), and 4) the national church. With declines in funding and membership, General Council decided to move to a 3-court model. In that model we have: 1) individual congregations, 2) Regions and 3) the national church. We are part of the Canadian Shield Region which

is headed by Rev. Peter Hartmans. The Canadian Shield Regional Council is responsible for communities of faith ranging from Val d'Or Quebec to Thunder Bay totalling over 90 faith communities. The Regional Council met for the first time last June in Sault Ste. Marie. Our delegates to that meeting were Donna Mese, Bev Chapman, and Eric Maag as well as Catherine, Dave, and Sylvia (as retired staff associate). Diane Trollope, Retired Diaconal Minister, was unable to attend. The decision was taken there to have the next Regional Council meeting this May in Sudbury with St. Andrew's as the host church. We are definitely looking forward to the events happening here including Sunday worship.

I have "only" spent 27 years here at St. Andrew's so, there are times I call upon those who have been worshipping here for longer to give me historical perspective in our decision making. The 'veterans' have been quite helpful when I struggle with the congregational history. I want to thank those involved in all our programs. Out of the Cold is in its 21st year, presently under the able eye of Jill Bennett. Every week when we come to worship that experience is improved by those doing important functions such as greeting, taking up the offering, being the coffee hosts. There is also quite a bit of "behind the scenes" stuff that happens: who puts out the tables and chairs for coffee? Who clears the dais for concerts? Who makes the sound booth work almost seamlessly especially in the face of Rev. Dave's more graphic intensive style of worship? Every week, Bev Chapman produces the PowerPoint slides with the hymns, and various other parts of the service with Alison doing the graphics and a script for the sound booth. Some of these functions have separate reports in this annual report, others are things that just happen. And no, they don't just happen - it takes time on the part of Alison Warner-Smith to remind us about who is needed to make a given week's worship work seamlessly.

The downtown Churches Group is an informal grouping of the downtown churches, all of whom are involved in various forms of mission to the downtown. The group is comprised of: St. Andrew's, Church of the Epiphany, Ste-Anne-des-Pins, Christ the King, All Nations Church and Trinity Evangelical Lutheran Church. Last spring we had Deacon Roland Mazzotti speak to us about how Christ the King was serving as host for homeless people in the downtown because of renovations--To the proposed site of a new Off the Street shelter on Larch St. Rhodine White and Marcel helped with that by making soup every week. Our efforts with others in helping the Louis Street neighborhood has included planting gardens, working with the children and much more.

St. Andrew's Place is a partnership between our congregation and the separate corporation we set up nearly 50 years ago to run the apartment complex and retail facilities in our building. That corporation is St. Andrew's Place Inc. with St. Andrew's congregation as the sole shareholder in the corporation. The chair of the Place Board of Directors is Scott Darling. Details of the activities of the Place are discussed in a separate

section of this report. It is, however, important to realize that with the increasing problems with opioids all around us, security is an ongoing concern. Church Council is working together with the Place board to keep the congregation and our residents safe. The Place report describes in detail the various phases of multiple upgrades of the residential towers.

In 2012 our financial relationship with the Place underwent significant change such that we pay for services to the Place on a “per use” basis rather than paying 24/7 for our use of the sanctuary for example. The main space for which we pay on a 24/7 basis is the third floor where our church offices and the boardroom are. We continue to engage in some interchange with our neighbours, the Church of the Epiphany. They are similar to us in the demographics of their congregation. Things such as Bible Study and educational lunches are open to members of both congregations.

2019 Council Members

Rev. Dave Le Grand, Minister
 Phil Thurston, Chair
 Tracey Sanders, Secretary
 Sylvia Carscadden, Past Chair
 Eric Maag, Reg. Council Rep (resigned Dec. 2019)
 Bev Chapman, Reg. Council Rep.
 Donna Mese, Regional Council Rep. and Trustee
 Debby Laporte, Sharing our Resources
 Jill Bennett, Treasurer
 Scott Darling, Place Board Representative
 Anne Pile, Ministry and Personnel
 Leslie Cassidy, Member at Large
 Gail Wahamaa, Member at Large

Respectfully submitted,

Phil Thurston, Chair, Church Council

EXPLORER PROJECT REPORT

The United Church of Canada picked Connor Ross for its Explorer Project, “... designed to involve people who have demonstrated leadership in our Church but who have not yet discerned a call to ministry or begun the candidacy process or theological education.” Connor’s Explorer experience was with Lakeshore United Church, to help in leadership at Lakeshore United in Goderich, Ontario under the supervision of the Rev.

Kate Ballagh-Steeper. His responsibilities also included leadership at the nearby United Church Camp, Camp Menesetung.

Connor reflected after this experience that “He was deeply grateful for the mentorship of Rev. Kate at Lakeshore United, and for the ways that she treated him with honesty and forthrightness.” The experience helped him in his discernment about his future, and he “returned with a renewed energy and will continue to seek ways to be involved with the United Church, through his involvement with St. Andrew’s, General Council and regional youth events.”

Thanks also to the Home Site Committee comprised of Donna Mese, the Rev. Catherine Somerville and Sylvia Carscadden, Connor has concluded that he has important contributions to make to the church and to the world.

WORSHIP PLANNING TEAM REPORT

The Worship Planning Team works with the Rev Dave and Bob Hall to provide lay input and support in the weekly worship and special services throughout the year. The team is responsible for setting up and recruiting help for Communion (first Sunday of the month and special services), finding Sunday morning readers, providing liturgical décor which is in keeping with the seasons of the church year, special services such as Ash Wednesday, Funerals, and assistance with the development of liturgy for Lent, Easter, Advent and Christmas as well as other themes throughout the year. The Team meets 4-6 times a year with members taking a lead in the various areas of responsibilities outlined above.

In 2019 we have had some remarkable services through Ash Wednesday, Lent, Maundy Thursday and Easter into Pentecost. During this time, we saw sandscapes built upon in worship, a moving Palm Sunday parade and passion drama, a reflective Maundy Thursday and a joyous and musical celebration of Easter. Summer services moved us into a fall of Celebrating Creation, partnering with Stewardship for a 6-week theme and moving into Advent services, which were coordinated with the Reaching Out team. Here we continued the idea of a “Green Celebration” complete with eco-friendly gift-wrapping services provided by Maureen McGuinness and the choir. The Longest Night of the Year service, an amazing Christmas pageant held in partnership with the Children Youth and Family team and finally 2 well-attended Christmas Eve services full of light and reflection.

The thanks of the committee goes out to ALL members of the congregation who have contributed to worship over the past years. In the life of our church, in baptisms, confirmations, weddings and funerals, your commitment to reading scripture and

minute for mission, helping with sanctuary set-up and take down, serving communion, assisting with liturgy development and implementation is a very important part of supporting our church family and we thank you!

Your Worship Planning Team – Donna Mese, Anne Pile, Jill Bennett, Sylvia Carscadden, Sierra Peskett, Jeannine Zadow, Gail Wahamaa (till fall 2019), Bob Hall and Dave Le Grand.

Respectfully submitted,

Anne Pile, Secretary for Worship Planning Team

CONNEX VISITING REPORT

The Connex visiting program is one of the ways our congregation offers care and support to members. Connex is a way to help us keep in touch with one another.

Each person on our membership list is paired with a Connex Partner. The partners “connect” with the people on their lists two or three times each year with cards, emails, phone calls and visits. If the partners become aware of a special need in a member’s life, then referral calls are made to one of our ministers. In 2019, the partners organized an extra-special after service coffee hour on May 5 with a maypole theme. We thank Margaret Winckel for her help with the beautiful decorations she designed that day. We sent out Advent cards with personal notes, along with a list of the upcoming services for December. Training for our partners took place in November with expert wisdom offered by Dr. Michael White. He spoke with us about depression and what we, as visitors, might do to help when we meet up with someone who is going through a dark time in their lives.

Our Connex Partners deserve a huge “shout out” of thanks for all they do to keep us connected: Thanks to Jane Baggs, Sylvia Carscadden, Pat Martin, Betty McFarlane, Marian McKnight, Maureen Oldham, Roger Pile, Barbara Ritchie, Anne, Smith, Jim Smith, Rhodine White and Jeannine Zadow.

Respectfully submitted,

Rev. Catherine Somerville (Staff Support to Connex)

REACHING OUT REPORT

The Reaching Out Team is committed to promoting the mission of St Andrew's United Church in the downtown and beyond the bounds of our congregation.

Downtown Churches Committee

Until September, the Rev. Catherine Somerville and Rhodine White were our representatives on the Downtown Churches Committee, an ecumenical group that seeks to provide support for those who live on the margins in the downtown. Presently Pierrette Desormeaux and Catherine are sharing that task. We participated in a giant street BBQ on the lawn of Christ the King parish in June. At Christmas we joined with these churches to collect various necessities and amenities and to distribute them through various agencies.

Better Beginnings Better Futures

In the Advent season our collection went to this agency's Community Closet. Genevieve Gibbons, a member of St. Andrew's, coordinates this resource which supplies food, household articles and clothing to many residents in the Flour Mill and Donovan neighbourhoods, particularly a number of refugees who came here in the fall. Many families benefitted from the huge generosity of the St. Andrew's church and its extended family.

Refugee Committee

St. Andrew's was asked to support the work of a community group Sudbury Welcomes Immigrants by acting as a recognized constituent group under the Sponsorship Agreement between the United Church of Canada and Immigration Refugees and Citizenship Canada. To this end, a refugee committee was formed as part of the mandate of Reaching Out. The Sudbury Welcomes Immigrants group is responsible for financial and personal support for the Al Zahran family who are Syrian refugees coming to join family members in Sudbury.

The Community Kitchen

The Community Kitchen serves residents in St Andrew's Place and the community. The leadership for the kitchen has passed to the attendees. We are deeply grateful to those who continue to support the development of the community kitchen - Rhodine White, Marcel Lapalme, Anne Pile and Jill Bennett. We continue to pay tribute to St. Paul's United Church for their vision to plant outreach projects within Sudbury Presbytery in the planning of their church closure. The kitchen is now supported by the Benevolent Fund as part of our downtown mission.

Good Food Boxes

This project is being managed by Pierrette Desormeaux and Catherine Somerville who purchase vegetables they know the residents of St. Andrew's Place really enjoy. Then they offer these veggies in a popular monthly give-away in the church office.

Sabbath -Focused Lenten Study

This program was offered and led by Natasha Gerolami. This time for reflection and renewal, one evening per week throughout Lent, was appreciated by approximately 12 people.

Right Relations

Right relations with indigenous peoples was established as a priority in our work this year.

- The movie *Truly and Humbly* was shown on Apr 28 to a large appreciative audience, and the reflection was led by Bernie Hughes.
- Will Kunder was invited to speak at an after-church info session on Nov 3. Will was at the General Council meeting in Sudbury in 1988 when the first apology was made to the First Nations. He also made people aware of the United Church involvement with residential schools. There was a large attendance at this event and people showed a lot of interest in Will's presentation.
- Sylvia and Catherine met with Will Morin to plan a further event

A Mission &Service Hullabaloo

This event was organized on May 26 to promote awareness and projects of the wider church. This included a pancake brunch and booths and activities. Rev. Melody Duncanson-Hales provided worship leadership and information. Partners for this event were the Canadian Shield Region of the United Church of Canada and the Canadian Foodgrains Bank.

Stewardship Fair

This November event was sponsored by the St. Andrew's Stewardship Committee. The Reaching Out served soup and promoted our team with a slide show of our activities and involvements and with several displays.

Bridges Out of Poverty Workshop

This workshop was held at the Sudbury & District Public Health Unit and was attended by Rev. Catherine and Sylvia with Alicia Lachance (from St Andrew's Place). The purpose was to develop more awareness of the issues around poverty.

Welcome Banner

We initiated the purchase of the digital rights to this resource. The welcoming words on the banner promote inclusivity and it can be used in many ways. It is yet to be launched but we hope you will see it soon.

Partnerships:

- **Reseau Access.** Red scarves were knit by members of the congregation to distribute to the downtown during HIV/AIDS Awareness Week.
- **Louis St. Community Association** is one of the Hubs of the Social Planning Council. After school snacks were supplied to the children and we helped with their gardening project which beautified their community. We also provided snacks for their end of school BBQ and the Christmas party this year.

- **Senior Advisory Panel, City of Greater Sudbury.** We supported six women in the Keeping Seniors' Warm program, some of who were residents of our building.
- **Elgin St Mission.** A donation was made to the mission to further their purpose of "feeding the body & the soul," and we are developing a video that will promote their work.
- **Off the Street Shelter (Canadian Mental Health).** St. Andrew's volunteers and others made soup weekly in the winter for the shelter at Christ the King.
- **Body and Soul** program was discontinued because it was thought there were other ways to support the residents of the building through Club 111 Seniors particularly.
- **Communications/Strategy Team, St. Andrew's United Church.** Sylvia became a member of this team.

Contributions to the Benevolent Fund are made in the weekly offerings of those in the St Andrew's congregation. Their generosity and care have touched many people this past year.

The Reaching Out Team appreciates the support and leadership of the Rev. Catherine Somerville who is willing to turn her hand to any task.

Members of the Reaching Out Team are: Kathy Brankley, Sylvia Carscadden (Team Facilitator) Natasha Gerolami, Marian McKnight, Kate Vachon, Rhodine White, Freda Wilson. New members: Bev Harris-Cecutti, Joyce Dickson.

Members of the Refugee Committee: Joanne Ross, Bev Harris-Cecutti, Al Cecutti, Sylvia Carscadden.

Words that inspire us to Reach Out.

*When believers break the bread,
When a hungry child is fed,
When a stranger's not alone,
Where the homeless find a home,
Praise the love that Christ revealed,
Living, working, in our world.*

Brian Wren. Voices United #582

Respectfully submitted,

Sylvia Carscadden, Team Facilitator, February 2020.

Reaching Out - Proposed Mission Activities for 2020					
Prepared February 2, 2020					
Event/project initiated or supported	Partners	Time of Year	Expenditures	Source of Funds	Target groups/ persons
Advent Project 2020	TBD	Nov-Dec.	None	Congregational donations	TBD
Mission & Service event	Education for congregation	May 2020	\$100	Reaching Out	Congregation
Blanket Exercise (Right Relations)	Will Morin /Kairos	April 2020	\$900	Reaching Out	Congregation and wider community
Food Boxes	Community Kitchen and 111 Senior Citizens	Every month	\$720 (\$60x12)	Benevolent Fund	Residents of St Andrew's Place
Elgin Street Mission		Sept 2020	\$2000	Benevolent Fund	Mission patrons
Keeping Seniors Warm	City of Greater Sudbury -111 Seniors' Centre	October 2020	\$1000 Sponsoring 6 people	Benevolent Fund	Vulnerable, senior women and men
Value Vault	Sudbury Secondary School	Sept 2020	\$500	Benevolent Fund	Students at risk
Blessing Bags	Church Staff	All year	\$100	Benevolent Fund	Drop ins
Community Kitchen	111 Seniors Citizens' Centre & St. Andrew's Place	6 sessions	\$2500 6 sessions x3 (Church rate)	Benevolent Fund	St. Andrew's residents and seniors
Downtown Churches, Louis St.	Downtown Churches			Benevolent Fund	Families of Louis St. Community Association
End of school BBQ Snacks & Christmas collection		June 2020 Feb/Mar December	\$100 \$100 \$200		
APANO			Money in trust	Former Samaritan Fund	

Reaching Out- Proposed Budget 2020	
<i>Source: Reaching Out Budget</i>	
Blanket Exercise	\$900
M & S event – food	\$100
Miscellaneous	\$150
TOTAL	\$1150
<i>Source: Benevolent Fund</i>	
Good Food Boxes	720
Blessing Bags	100
Downtown churches	200
Elgin St. Mission	2000
Keeping Seniors Warm	600
Trinity Lively park picnic	200
Community Kitchen	2500
Value Vault	500
Louis St	400
TOTAL	\$ 7220

TELLING OUR STORY REPORT

Telling Our Story is the facet of St. Andrew’s United Church that has the responsibility of telling everyone what this congregation is up to, both in the building and in the community.

Probably the biggest success for this group in 2019 was setting up a Google calendar to give everyone one place to go to see everything that is going on at St. Andrew's. If you haven't seen the calendar yet, it's only a couple of clicks away. Go to the church website www.st-andrews.ca/church, and on the blue menu bar at the top, click on CALENDAR and you are there. If you have an event to add, or a request for the use of one of the rooms at the church, contact the Church Office. If you have questions about the calendar, Alison would be more than happy to help.

The group also makes sure that church activities and events like the Spaghetti Dinner, Nativity Walk, Teas, Garage Sales, Special Services and everything else St. Andrew's does is promoted throughout the community. This involves email blasts to the congregation, other churches and like-minded organizations throughout Greater

Sudbury, posting on the St. Andrew's website and Facebook page and contacting the many media outlets, both digital and traditional, serving the community.

As St. Andrew's Office Manager, Alison updates the church website, links those posts to Facebook, and moderates comments on both sites. All other functions related to "Telling Our Story" are volunteer driven and again, if you have any skills in these areas, your help is wanted and needed. Rev. Dave also frequently posts on Facebook and the website.

One thing that needs a dedicated volunteer is putting together the PowerPoint that runs before the service most Sundays. It's a collection of information about upcoming events, promotion of FUN-D-Raising events undertaken by the congregation and the sharing of pictures of St. Andrew's people and what they've been up to. The requirements for doing this work include a good knowledge of PowerPoint and a bit of creativity. It really shouldn't take any more than about an hour per week. Please contact Alison in the church office if you're interested in taking this on. Alison will provide all the information needed for this pre-service PowerPoint.

In this day and age, social media is often a first point of contact for many people who are curious about our congregation and what it stands for. If Jesus walked among us today, I do believe he would have a Twitter account!

James Warner-Smith
Telling Our Story

COMMUNICATIONS TEAM REPORT

In 2019, Council established an ad hoc Communications Team to examine how we communicate within the congregation and also how St. Andrew's United Church brands itself and markets that branding to the community that we serve outside the building.

The team is made up of Eric Maag, Sylvia Carscadden, Ralph McIntosh, Alison and James Warner-Smith, and Rev. Dave Le Grand. The group had a number of meetings in the latter half of the year where these higher-level concepts were discussed and some good ideas filtered down.

Probably the greatest success internally was the recognition that, quite often, various groups are doing good work that the congregation isn't fully aware of. Also, when planning activities groups inside the church sometimes run into conflicts around the use of space, the dates that events take place, and who is responsible for organizing those things.

The team suggested that a calendar be incorporated into the St. Andrew's website and, after some discussion about which platform was best suited to the task and most accessible to people, a Google Calendar was established for that purpose by the Telling

Our Story team. The calendar is fully functional now through a quick link on the menu bar of the main page of the St. Andrew's site and offers "one stop shopping" for people looking to find out what's going on, as well as where it's happening. Bookings can be made through the Church or Place offices, depending on the event, and can be easily updated by Alison so that teams, committees and the congregation at large can see what each other are doing.

Another internal challenge is the sharing of information within committees. For that the team will be investigating what software is available for groups to use in meeting planning, document sharing and team interaction. One such tool that the team has explored is Doodle polls. This software offers a way for team leaders to coordinate meetings more efficiently when everyone has such busy schedules and to quickly and easily arrive at a consensus on various issues without necessarily having to show up for "another meeting."

The other piece of work that this group is engaged in is going to require more thought, prayer and discussion by the group in 2020. This is the piece that deals with External Communication. This is the part of the groups mandate that explores what our "brand" is as a church. Forbes Magazine defines the current version of "brand" as a trademark. In other words, what are the things that St. Andrew's stands for that makes us unique and how do we share that image in the community?

That will be the work of this team in 2020. If you have skills or a desire in this regard, your input and presence are always welcome. Please speak to Rev. Dave about a possible role for you on the team.

James Warner-Smith

WELCOMING and BELONGING TASK GROUP REPORT

Members: Sylvia Carscadden, Leslie Cassidy, Rev. Dave LeGrand, Ralph McIntosh

This task group formed in April 2019 out of a joint desire to develop and implement a new recruiting/training system for our Sunday morning volunteers that would:

- be easier to organize and facilitate
- foster a sense of teamwork and ownership amongst the Sunday volunteers, and
- be more self-sustaining, leading to fewer last-minute callouts for volunteers.

We also wanted to engage other interested church members in discussions on the broader topic of Welcoming: what does it mean to you, what does it look like, and how do our Sunday volunteer roles align with the Mission Statement of our church - Growing Spiritually, Building Community and Transforming Lives.

Our first goals were to:

- regularly recruit new volunteers while encouraging the continued involvement of experienced volunteers who could mentor new recruits
- encourage the participation of volunteers with both regular and occasional availabilities, and
- implement a sign-up system that works several months ahead, and which could eventually be self-managed by each of the volunteer teams.

The group began by signing up Sunday morning volunteers for greeting, collecting offering, and facilitating the after-church social hour for the spring and summer months (April through July). Later in the summer, we began recruiting volunteers for the fall months (September to November).

Next, we invited a small group of experienced Sunday morning volunteers to a brainstorming session in early September, where we collectively shared and examined different viewpoints on the topic of Welcoming and Hospitality, and how we can foster a sense of Belonging within our congregation.

Their insights and suggestions led us to invite all new and experienced Sunday volunteers to attend a Saturday morning breakfast gathering in October, attended by almost 40 volunteers. We shared ideas and personal stories about Welcoming and Belonging, and encouraged people to sign up for Sunday morning roles for the rest of the church year (December through July).

This event was a great success both in terms of the fruitful discussions and filling the volunteer roster. Ralph and Leslie followed up with those who were unable to attend the fill the remaining gaps in the schedule, which is now almost complete for the year.

One of the important elements of the new system is that if an individual or couple learns that they have a conflict with one of their chosen dates, they email or phone the other volunteers on the same roster (e.g., Greeters contact other Greeters) to work out a switch. Once they've done so, they communicate the scheduling changes to the lead volunteer contact (currently Ralph) and Alison in the church office. This new system is working very well so far, and we anticipate using a similar sign-up and recruiting system in the future.

Our Task Group intends to continue organizing periodic welcoming & hospitality-related orientation/training opportunities for all Sunday volunteers as well as other church staff and volunteers. With this in mind, we are inviting new members to join our group to help with this important work, so that our church can continue to grow as a welcoming and hospitable congregation that encourages a sense of belonging amongst all of its members.

SHARING OUR RESOURCES REPORT

The Resources Committees are responsible for the temporal matters of the congregation. The Resource teams oversee: the annual budget and monthly financial statements; administrative and policy matters; Stewardship initiatives; Memorial Gift funds; Fundraising; and Property maintenance.

The Board of Trustees oversees all matters related to insurance and the church's investments.

The following report includes: each team's mandate; a list of contributing members; a summary of their work in 2019; and some of our plans for 2020 and beyond.

Financial Oversight and Administration

Debby Laporte (chair), Jill Bennett (treasurer), Susan Darling, Ralph McIntosh, Rev. Dave Le Grand

The Financial Oversight team provides oversight of the operating budget and the Memorial Gifts Fund, according to the policies developed by the United Church of Canada. While the Treasurer and Accountant administer the monthly operating revenue and expenditure activity, and the Memorial Gifts team administers the activities of the various other Memorial Funds, the Finance team also reviews these activities and develops new policies for Council's approval when required. Members also contribute to the development of rental agreements and fee structures and draft the annual operating budget for the approval of Church Council and the congregation.

Stewardship

Debby Laporte (coordinator), Maureen McGuinness, Phil Thurston, Diane Trollope, Alison Warner-Smith, Rev. Dave Le Grand

Stewardship is the wise use of time, talents and money. The committee oversees guiding the congregation to encompass a framework for living life in an ever-growing understanding of what it means to be a Christian today. The team encourages and nurtures support of local and global mission initiatives and coordinates a comprehensive financial campaign over several weeks in the fall as members return from summer activities.

This year's program was a continuation of last year's theme, "Loving our Neighbours". It was based on the resources provided by the national church which we adapted to suit our needs. The program started on the Sunday after Thanksgiving - October 20th and ran until November 24th. We stepped up our program and tried to emphasize the importance of our members and our own church. We Inspired, Invited and Thanked as we explored the resources and set out on a journey that spread over six weeks that included videos, speakers, testimonials and many emails. Members of our congregation received a comprehensive package with invitational letters from the team and both of our ministers, a pamphlet, and a commitment card with return envelope.

Week 1: October 20th – Invite. Connor Ross gave a passionate speech about his experiences at the three-month program he attended

Week 2: October 27th – Inspire. Mallon Appianing spoke about how he found his way to St Andrew’s from Ghana and how much our community of faith means to him.

Week 3: November 3rd – Communion Sunday. Jacqueline Warner-Smith delighted us a description of her recent trip to Japan that was sponsored by the United Church of Canada and spoke passionately about the issues some communities are dealing with.

Week 4: November 10th – Remembrance Day. This service focused on remembering.

Week 5: November 17th – Ask Sunday. Leigh Cook walked us down memory lane as she spoke about her history with St Andrew’s and how our church can change lives for the better. We sponsored our first Stewardship Fair and had positive feedback from many committees from the church participating – snacks were provided, and we celebrated having new volunteers sign up.

Week 6: November 24th - Celebration of Gifts. Bev Chapman spoke eloquently about what St. Andrew’s means to her and what it had meant to her family. This was also St. Andrew’s Sunday, so we celebrated after the service with a potluck luncheon complete with shortbread cookies.

Special thanks goes to Rev. Dave for his role in the campaign, especially for his weekly sermon focus on what Stewardship means to each and every one of us and how we can incorporate it into a living testimony of what it means to be a Christian today and a member of St Andrew’s.

We are a generous congregation, giving of our time, talents and financial resources. We came close to meeting our 2019 financial goals in terms of member givings and loose offerings, as well as our Mission & Service target goal. We also received 54 responses this year slightly up from last year, including six new PAR commitments. However, due to the loss of some very special people the overall givings were down – we are looking for ways to increase our revenue in 2020.

To wrap up the campaign this year we offered Merci Chocolates for everyone who responded during fellowship after the February 16th, 2020 service.

Everyone’s gifts, be they financial or the giving of time and talents, are appreciated. There are so many places that we can offer these gifts; for example, helping with worship activities such as welcoming new and long-time members, ushering, decorating, and making coffee and tea - it takes many hands to continue the work of our Lord. Please speak to any of our team members or to either of our caring and devoted ministers if you would like to become more involved.

Memorial Gifts

Susan Darling, Kathy Brankley, Alison Warner-Smith and Debby Laporte

This Committee oversees the Memorial Gifts Fund, including matters pertaining to bequests and the use of Restricted Funds. As well it takes responsibility for two awards funded by St. Andrew’s UC -- the Lola McNaughton Bursary and the Rev. Earl & Elizabeth Lautenslager Memorial Scholarship. At a spring church service, the

Committee presents a segment *Celebration of Gifts*, to honour those in whose memory we have received gifts. At the April 28, 2019 service we acknowledged the passing of

Gaston Giroux	Marion Henderson
Ronald Dunn	Jean Vuk
David Chapman **	Athalinda Hanninen
Jean Wickstrom **	Nancy Thurston **
Peter Clark **	Mary Madelaine Wright **
Margeurite Blakely **	William 'Bill' McKnight **
Susan Stuart	Janey Hall **

In the 2019 calendar year we received donations in memory of

Ann Hick	Janey Hall **
Rheal Giguere	Jean Vuk **
Sharon Urquart	Valerie Dickson
Ruth Christilaw	Gwen Thomas
Mary Madeleine Wright **	Doreen Scott **
William McKnight **	

*** Denotes member of St. Andrew's United Church*

Thank you to volunteers Betty McFarlane, Gloria Oldenburg, Maureen Oldham, Barb Ritchie, Doreen Sanders, Betty Tooley, Jill Bennett and Freda Wilson who continue to receive donations and provide receipts at funerals held at St. Andrew's.

In 2019 we received \$7, 055 in donations to the Memorial Gifts Fund and \$10,000 from the annual OOTC Concert Series.

Memorial Bursaries and Scholarships awarded in 2019

The Reverend Earl and Elizabeth Lautenslager Memorial Scholarship was established in 1983 by St. Andrew's United Church, to be awarded to a Huntington University student with high academic achievement. Other factors such as financial need and volunteerism with the Huntington or Sudbury community are considered.

George Tsavelis was this year's recipient of the \$750 scholarship. He is an international student majoring in Communications Studies and has an impressive record of giving back to others through the Student Life Mentor program and with the local SPCA.

The Lola McNaughton Bursary was established in 1998 and is intended for one or more members or adherents of St. Andrew's who are in good academic standing and entering their second year of study in a post-secondary program. There were two recipients in 2019: Torrin Maag who is in an Arts & Science Program at McMaster University; and Catherine Von Oosten who is working towards a Bachelor of Science in Nursing degree at Laurentian University. Each recipient was introduced and acknowledged at a Sunday service.

Fundraising

Sandra Simpson (chair), Donna Mese, Betty Tooley, Alison Warner-Smith

The Fundraising team coordinates and promotes fundraising events in support of the mission of the congregation. They also review all fundraising proposals/applications to ensure they are in keeping with SAUC mission; co-ordinate the submission of financial reports following each activity/event; and review/approve requests for charitable receipting following UCC and Canada Revenue guidelines.

Thanks to the generosity and support of our church family, we are pleased to report we have had an exceptional FR year, raising over \$10,000 to support the programs and work of our Church. None of this would have been possible without the tremendous support of the congregation and the many volunteers who give so generously of their time and talent at the many events held in our church life. We sincerely thank you!

On February 14th, we kicked off our 2019 FR year with a Valentine's Spaghetti Dinner. We held the annual Garage Sale (May), Ladies Clothing sale (June), Bel Canto Receptions (May/Dec.) and our Nativity Walk and Mini Fair (November and December). These same events are planned for 2020 and we look forward to working with you at one or more of these events.

If you have a fundraising idea or would be interested in being a part of the FR planning committee or helping with an existing event, please contact Sandra Simpson.

Property

Susan Darling, Maureen, Oldham and Jane Baggs

The Joint Property Task Group, an *ad hoc* committee of Church Council and Place Board, oversees the purchasing and maintenance of church furnishings and equipment, and the disposal of surplus items. It makes recommendations to Council and to the Place Board related to the usage, maintenance, storage and replacement of property, and contributes ideas for space improvements as per the Space Improvement Protocol. For donations of tangible items, the JPC follows the Council-approved Gift Acceptance Guideline to ensure both the donor's and the church's best interests are served.

2019 highlights

Donations accepted this year include items from the original St. Andrew's United Church - wood molding, a folding choir chair, an oak pew, a framed sketch of the old church, and a stained-glass window.

The Committee was tasked with determining a plan for the Organ Room windows including signage that would draw attention to the presence of the Church within the complex. A plan was finalized after consultations with Church Council, the Place Board, SignCity, and Luxor Management. The acquired stained glass window was re-framed and hung; a metal sign will be installed outside stating "St. Andrew's United Church"; and one-way-viewing film will be adhered to the window panels.

The Committee has appreciated assistance from Place superintendent Rick Lachapelle in arranging for installation of a heating unit in the organ room, new adjustable ceiling lights across the back of the sanctuary, repair of some sanctuary blinds, and disposal of surplus church furnishings.

The JPC continues to set up the seasonal displays in the narthex Welcoming Area, i.e. the former planter. It was pleased this year to play a small role in the rejuvenation of two church school spaces.

Administrative Volunteers

Office: Jill Bennett, Bev Chapman, Leigh Cook, Pat Martin, Betty McFarlane, Myfawny McIntosh, Peter Penttila, Roger Pile, Doreen Sanders, Betty Tooley, Gail Wahamaa, Freda Wilson and Jeannine Zadow

Envelope Stewards: Donna Mese and Anne Pile

Our hard-working office volunteers and envelope stewards give generously of their time to assist with various aspects of church finances and office administration, including: counting, recording and tracking weekly offerings; answering the phone; assisting with the preparation of the church bulletins; sending weekly bulletins and sermons to congregants who are unable to attend church on a regular basis; preparing the pre-service and in-service power point slides; and taking care of other clerical tasks as needed.

The congregation extends our sincere gratitude and thanks to our dedicated volunteers for their work on behalf of St. Andrew's United Church.

We also wish to extend a huge vote of thanks to our valued Treasurer Jill Bennett, for her many contributions in support of St. Andrew's, and to Ralph McIntosh for his guidance and support given to Debby as she learns the many facets of our church's administration. Thank you also to Susan, Kathy and Alison for their dedication to the Memorial Gifts fund.

And special thanks to Sandra Simpson who guides a wonderful group of volunteers in the many fun "d" raising activities that were held during the year.

Our church is indeed blessed to have so many talented and capable volunteers – but there's always room for a few more! If you are interested in volunteering your time to support the work of one or more of the Resource teams, please contact Debby Laporte at delaporte@bakertilly.ca .

Respectfully submitted,
Debby Laporte
Resources Coordinator

BOARD OF TRUSTEES REPORT

St. Andrew's Board of Trustees has as its immediate mandate insurance and investment matters. We meet at the beginning of each year with a representative from RBC Dominion Securities to review our investments, and to discuss investment scenarios for the coming year. Other meetings are called as necessary at the discretion of the Chair, according to the needs of the church.

Insurance: This past year the Trustees approved the payment of church insurance and insurance for our families attending the Camp Wilabosca camping weekend. We purchase our church insurance through the United Church of Canada - HUB: our provider continues to be Royal Sun Alliance.

Investments: Our church's funds are invested through RBC Dominion Securities and Canoe Financial (formerly Fiera Capital Funds) through the United Church of Canada. We continue to follow our investment policy to ensure the prudent use of the church's funds, maintaining an appropriate balance between fixed income and equities. We arrange for our various fixed investments to come due in January and June of each year over a two-year period so that funds may be easily accessed if needed by the church, or reinvested for an appropriate interval.

In 2019 St. Andrew's realized a gain of \$9,141 through with funds held at Canoe, at a growth rate of 6.46%. Our funds held at RBC Dominion Securities realized a gain of \$28,408 in 2019 through a combination of dividends, interest, and gains in market value, a gain of 6.2%.

Members: Bert Brankley, Wayne Cassidy, Donna Mese (chair to June 30-19 / secretary as of July 1-19), Ralph McIntosh (chair as of July 1-19), Freda Wilson, and the Rev. Dave Le Grand (staff resource).

On behalf of the congregation, I want to thank the hard-working members of the Trustees for their care and concern over the important fiduciary matters entrusted to them. We greatly appreciate the intense discussions and research that go into the decision-making process. I especially wish to thank past chair Donna Mese for her many years of continued service on the Board of Trustees, and for her mentorship during my recent transition into the Chair's role.

Respectfully submitted,

Ralph McIntosh, Chair
Board of Trustees

MINISTRY and PERSONNEL COMMITTEE REPORT

The Ministry and Personnel (M&P) Committee acts under the guidelines of The Manual of the United Church of Canada. The committee functions around three roles, which are the consultative and supportive role, the healthy relationships role, and the supervisory role. We provide resources and support for the staff and the community of faith with respect to any issue affecting staff of our church, including ministry personnel and lay employees. M&P works to build positive and trusting relationships between staff and members and adherents of the community of faith.

M&P's focus in 2019 was on the staff. We continued to work with Rev. Dave and Rev. Catherine to refine their ministerial partnership, and with Alison to adjust office administration to better suit the needs of our ministers. M&P brought the issue of Catherine's workload to Council and negotiated an increase in hours from a .33 contract to a .50 contract. M&P renewed contracts for Kate Barber, Youth Leader, and Tracey Le Grand, Church School Leader. In addition, we were fortunate to hire and welcome a second Church School Leader, Tom Kozak.

Periodically, Council assigns special projects to M&P. In 2019, the committee developed a Church Service Closure Protocol for St. Andrew's, and delivered a report on the United Church of Canada (UCC) and naloxone use by church staff. M&P will be following up on this matter with the UCC in 2020.

As always, M&P conducted annual year-end performance reviews with all staff, and commenced a review of the St. Andrew's "Conditions of Employment" document which applies to paid staff. This review will be completed in 2020 and reported to Council.

We concluded 2019 with one of our most enjoyable projects, the annual Christmas potluck lunch during which M&P hosts staff and office volunteers.

As a committee responsible, in part, for the operation of the "business" of the church, we see that there is so much to be thankful for. We are fortunate to have dedicated staff and the many volunteers who give so much of their time and energy to supporting the church and its ministry. Without them, St. Andrew's would be so much the poorer. As Chair, I would also like to highlight the M&P members themselves. Each one contributes in many other ways to St. Andrew's, serving on other committees and in volunteer positions. I am so fortunate to be working with these fine people and I thank them for the support they provide to the church and to me.

Bert Brankley (Chair)

M&P Committee: Bert Brankley, Leslie King, Dale Myslik, Anne Pile, Jim Smith, Freda Wilson.

BENEVOLENT FUND REPORT

The Mission of St. Andrew's Church is only six words in length, but it contains powerful words, words that help to guide who we are as a community of faith. Our Mission statement is *Growing Spiritually, Building Community and Transforming Lives*. One of the programs that helps us as a community of faith to live out that Mission is our Benevolent Fund. Thanks to your generous support, we have grown spiritually, built up community and transformed lives by:

- Assisting a family with transportation to a refugee hearing in Toronto;
- Providing grocery gift cards for six families at Christmas time;
- Providing food for seven emergency food calls;
- Making a donation to a health funding campaign for a young man;
- Providing monthly vegetables to the tenants of St. Andrew's Place (monthly);
- Assisting a person with tenant insurance costs;
- Assisting a family with rental costs for their apartment;
- Purchasing a car seat for a toddler;
- Helping with winter clothing costs for a newly arrived family to Sudbury;
- Providing snacks for the Louis Street after school homework club;
- Providing winter clothing through the "Keeping Seniors Warm" program to six tenants from St. Andrew's Place;
- Providing supplies for the Downtown Churches BBQ held in June (that fed close to 300 people);
- Providing funding for the Larch Street Community Kitchen Project (food, hairnets and utensils);
- Supporting a picnic in Memorial Park hosted by Trinity United Church in Lively;
- Providing food and crafts for the Louis Street Summerfest party;
- Offering a gift for a member of the United Church's Explorer Project;
- Helping with rent costs for a family;
- Providing soup for the Off the Street Shelter (3300 bowls of soup were enjoyed by overnight guests!), and
- Providing single ride bus tickets for the Blessing Bag program

Cash donations were made to the Elgin Street Mission (\$2000), Queen Elizabeth and Lansdowne Schools (\$200 to each school for snow pants for children), the Keeping Seniors Warm Program (\$600) and the Keeping Kids Warm Program.

The balance of the Benevolent Fund as of December 31, 2019 is \$16,725.87

Disbursements in 2019 totaled \$6,792.36. Generous donations totaling \$ 10,842.25 were gratefully received.

The fund is administered by our ministers. All requests over \$100 must be co-signed and approved by two members of church council.

Respectfully submitted,

Rev. Dave Le Grand and Rev. Catherine Somerville

OUT OF THE COLD (OOTC) PROGRAM REPORT

In 1997-98 we proposed offering weekly meals to people who may need a hot meal and/or an evening of fellowship during the winter months. In the winter of 2019-2020 the Out of the Cold program continues, based on faith, hard work and generosity of donations of time and of funding.

Wonderful meals are served to 150 to 250 guests every Friday evening from the beginning of November to the second Friday of April. In a six-week rotation, four dinners are hosted at St. Andrew's Church and the other two dinners are next door at The Church of The Epiphany.

As with many programs, the volunteer base is one of the main reasons for the success of the Out of the Cold program. The teams are led by people from several churches in the city - St. Andrew's United (2 teams), St. Peter's United, Trinity United in Lively, Church of the Ascension and Church of the Epiphany. Many other churches in our community consistently contribute huge support year after year - Grace United, St. Stephen's on the Hill, Copper Cliff United, St. James in the Valley, All Nations Church, Christ the King and Holy Redeemer, as well as student volunteers from several area secondary schools and volunteers from a number of local businesses.

The leaders of the six teams meet three times a year to share issues and ideas and to receive updates, support and assistance from each other. As the OOTC Coordinator I have a standing invitation to attend St. Andrew's Place Board meetings to keep communication lines open in the important relationship between the OOTC Program and St. Andrew's Place.

The OOTC also continues to be blessed with the incredible support of Bob and Sue Bale who have organized and run the Out of the Cold Concert Series for the past 17 years. The proceeds of these concerts directly benefit the OOTC food account.

At the mid-point of our 2019-2020 OOTC season we are averaging over 200 guests each dinner. And our cooks create tasty, nutritious meals with an average cost of less than \$4.00 per plate.

OOTC evenings have an atmosphere of joy and gratitude, even on our busiest nights. I truly believe God's presence is guiding us in our work, helping us to understand our mission, and ensuring that we learn to recognize God in the faces of all we meet.

Deep, deep thanks to all of you for your support for the OOTC program over the years.

CANADIAN SHIELD REGIONAL COUNCIL REPORT

In January 2019 the United Church of Canada undertook to restructure itself with respect to governance, moving from the old four court system with three Presbyteries to the new three court system with Regional Councils. This move was based largely on the sense that the former model seemed to be focusing more and more time and resources on administrative tasks and less time and fewer resources on ministry and creativity, both of which were deemed to be highly important. St. Andrew's became a faith community within the Canadian Shield Regional Council (CSRC).

At the annual meeting of St. Andrew's United Church in March 2019, those attending elected three members of the congregation to be the CSRC representatives for this faith community. Donna Mese, Eric Maag and Bev Chapman were the elected representatives.

On the weekend of May 31 - June 2nd, 2019, the CSRC held its first annual meeting in Sault Ste. Marie, Ontario. Donna, Eric and Bev attended this meeting, as did Reverend Dave Le Grand, Rev. Catherine Somerville and Sylvia Carscadden.

Friday afternoon and Saturday morning were filled with whole-group sessions which covered a wide range of topics handled by numerous presenters. Among the issues considered were M&S stewardship, Right Relations, Affirming Ministry, Discipleship in the Faith Community, budget and funds, and Clusters in Action. As well, nominations for the positions of officers required for various governance duties were presented. Subsequently, the position of Chair was voted upon by the delegates and the names of the other chosen officers were announced.

On Saturday afternoon delegates were invited to select three workshops from a slate of offerings. Donna, Eric and Bev each attended three different workshops in an effort to have a St. Andrew's delegate at as many of these sessions as possible. These workshops provided a smaller, more personal setting where delegates could hear guest speakers focus on specific topics of interest.

Saturday concluded with a banquet dinner for all in attendance at the conference.

On Sunday, the final day of the conference, some outstanding pieces of business were discussed, followed by a worship service at St. Andrew's United Church. The highlight of this service was the ordination of the Reverend Susan Peverley.

On November 6, 2019, St. Stephen's on the Hill United Church in Sudbury hosted a town hall meeting with the Reverend Peter Hartmans, Executive Minister for the CSRC, as guest speaker. At this time the new system had been in place for eleven months. Peter outlined the progress that had been achieved to date and acknowledged the concerns that needed to be addressed, some of which were communication issues, the number of faith communities without an ordained minister and the shortage and difficulties with respect to available interim ministers.

Overall, it was agreed that at the eleventh month mark, the new system was still a work in progress and that it was important to recognize and build on the pluses while addressing the concerns and questions that had arisen.

Throughout the workshop there were opportunities for those attending to provide input and ask questions.

In January 2020 Eric resigned from his position as a CSRC representative for St. Andrew's. We are grateful for the leadership, experience and work that Eric contributed so generously during his time in the position. Many thanks, Eric!

In June 2020, the second meeting of the CSRC will take place here in Sudbury and is sure to be engaging and inspiring. Your team looks forward to attending and keeping you informed.

Thank you very much for entrusting us to be your representatives.

Respectfully submitted,

Bev Chapman

January 26, 2020

Operating Fund – 2019 Actual Revenues/Expenditures and 2020 Budget

Approved by Council – March 5/20

REVENUES	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2019 Actual	2020 Budget
Offering Envelopes & PAR	158,564	171,216	171,188	185,000	161,030	170,000
Other Donations from Members	711	30	0	100	5,655	100
Loose Offering	4,660	5,387	6,342	5,000	5,424	5,000
Miscellaneous	1,038	993	1,654	1,000	5,216	1,000
Donations from Events & Flowers	700	190	1,440	1,000	1,939	1,000
Fundraising	6,715	7,939	9,432	9,000	10,534	10,000
Catering	1,020	950	810	800	1,620	1,500
Fees for Service	2,200	3,504	2,200	2,000	1,600	2,000
Interest: General Fund	38	42	37	35	66	50
Interest: Capital Fund (Housing)	1,806	3,876	3,086	3,000	3,299	3,100
Interest: Thornton (Pastoral Care)	992	2,130	1,696	1,600	1,813	1,700
Interest: Memorial Gifts Fund	7,869	15,081	11,638	11,000	12,890	11,000
Trsfr: OOTC Memorial Fund	0	0	0	0	0	0
SUB-TOTAL	186,313	211,338	209,523	219,535	211,086	206,450
Trsfrs: Youth Leader	3,387	1,656	1,095	2,600	2,662	1,855
MG Trsfr: Ch. Sch. Staff	1,507	451	0	2,600	522	1,275
MG Trsfr: Nursery Staff	2,361	2,135	1,469	0	0	0
MG Trsfr: Innovation Fund	96	0	0	0	655	0
TOTAL REVENUE	193,664	215,580	212,087	224,735	214,925	209,580
EXPENDITURES	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2019 Actual	2020 Budget
Ministry and Personnel	155,736	147,625	142,590	175,926	184,849	182,065
Occupancy Costs	17,852	20,013	21,321	24,000	23,272	25,000
Fees for Service	2,513	2,148	1,208	1,500	2,250	1,500
Regional Council Dues	4,343	4,285	6,950	8,191	8,191	8,047
Church Council	1,028	312	125	1,000	605	1,000
SUB-TOTAL	181,472	174,383	172,194	210,617	219,167	217,612
CONGREGATIONAL LIFE						
Celebrating God's Presence	1,778	2,199	1,560	2,200	1,714	1,500
Journeying with the Spirit	854	591	1,485	2,000	2,485	1,000
Welcoming & Belonging	1,075	595	500	600	584	600
Reaching Out	503	470	234	500	352	300
Staying Connected (Connex)	0	38	0	100	239	300
Telling our Story	0	205	0	600	685	500
SUB-TOTAL	4,210	4,098	3,779	6,000	6,059	4,200
RESOURCES						
Office/Administration	7,979	7,314	8,304	8,500	7,650	8,000
Audit, Insurance & Fees	6,930	6,881	7,706	7,900	6,611	7,000
Communications	2,032	1,986	1,975	2,100	2,363	2,400
Capital Purchases	862	0	0	1,000	0	1,000
Property Supplies/Repairs	1,239	294	425	1,000	607	800
Musical Inst. Repairs/Maintenance	708	1,716	2,383	2,000	1,200	1,500
Technology Supplies/Repairs	161	693	318	500	450	500
SUB-TOTAL	19,911	18,884	21,111	23,000	18,881	21,200
Fundraising	677	751	1,036	1,000	1,769	1,500
Catering	750	225	212	300	340	300
Innovation Fund	96	0	0	0	655	0
Miscellaneous Expenses	575	764	979	1,000	3,510	6,000
SUB-TOTAL	2,098	1,740	2,227	2,300	6,274	7,800
TOTAL EXPENDITURES	207,691	199,105	199,311	241,917	250,381	250,812
SURPLUS (DEFICIT)	-14,027	16,475	12,776	-17,182	-35,456	-14,027
Transfer: Memorial Gifts Fund	14,027	-16,475	-12,776	17,182	35,456	14,027
OTHER INCOME	2016 Actual	2017 Actual	2018 Actual	2019 Goals	2019 Actual	2020 Goals
Mission & Service and World Relief	23,321	23,447	23,077	25,000	24,240	23,000
Benevolent Fund & Other	7,735	9,019	11,282	8,000	10,842	8,000

2019/20 Budget Notes – March 5, 2020

REVENUE LINE ITEMS	2019 Actual	2020 Budget	REASON(S) FOR DIFFERENCE (where applicable)
Envelopes + PAR	161,030	170,000	increase based on 2020 pledges received to date
Other Donations from Members	5,655	100	major 2019 "other donors" are now on PAR or envelopes
Loose offering	5,424	5,000	
Miscellaneous	5,216	1,000	2019: Linnea Good concert, Broadview subscriptions, donations to offset costs related to youth activities, etc.
Donations: Events & Flowers	1,939	1,000	unusually high in 2019
Fundraising	10,534	10,000	
Catering	1,620	1,500	
Fees for Service	1,600	2,000	wedding/funeral/rental fees
Intrst: General (operational)	66	50	
Intrst: Capital Fund (housing)	3,299	3,100	
Intrst: Thornton (pastoral care)	1,813	1,700	
Interest: Memorial Gifts Fund	12,890	11,000	
Trsfers: Youth Leader	2,662	1,855	Partially funded by a grant in 2019
Trsfr MG: Ch. Sch. Staff	522	1,275	from former L. McNaughton Fund
Trsfr MG: Nursery Staff	0	0	
Trsfr MG: Innovation Fund	655	?	all requests must go through an application process
SUB-TOTAL	\$214,925	\$209,580	Anticipated decrease of \$5,345 (2.6%)
EXPENDITURES	2019 Actual	2020 Budget	REASON(S) FOR DIFFERENCE (where applicable)
Ministry & Personnel	184,849	182,065	2019+2020 include 1.5 ministers
Occupancy Costs	23,272	25,000	reflects annual occupancy fee increase
Fees for Service	2,250	1,500	generally offset by Fees for Service revenue above
Regional Council Dues	8,191	8,047	reflects a pre-assessed value set by Regional Council
Church Council	605	1,000	
Congregational Life	6,059	4,200	
Celebrating God's Presence	1,714	1,500	some related costs will be funded from other sources
Journeying with the Spirit	2,485	1,000	some other costs are offset by donations (misc. revenue)
Welcoming & Belonging	584	600	
Reaching Out	352	300	several Outreach projects are funded from other sources
Staying Connected/Connex	239	300	
Telling Our Story	685	500	2019: Photo directory / 2020: new marketing initiatives
Sharing our Resources	18,881	21,200	
Administration/Office	7,650	8,000	
Audit/Insurance	6,611	7,000	
Communications	2,363	2,400	
Property – Capital purchases	0	1,000	contingency amount set aside annually
Property Supplies/Repairs	607	800	contingency amount set aside annually
Musical Inst. maintenance	1,200	1,500	
Technology supplies/repairs	450	500	
Fundraising	1,769	1,500	
Catering	340	300	
Innovation Fund	655	?	expenditures are offset by Innovation transfer above
Miscellaneous Expenses	3,510	6,000	2019: see Revenues above / 2020: moving expenses
TOTAL EXPENDITURES	\$250,381	\$250,812	Increase of \$431 (0.2%) over 2019 actuals
TOTAL REVENUES	\$214,925	\$209,580	Anticipated decrease of \$5,345 (2.6%)
SURPLUS (DEFICIT)	(\$35,456)	(\$41,232)	Projected deficit = @ 6.3% of the Church's net assets

*Mission & Service Fund and World Relief Fund – see Audited Financial Statements, pg. 3 (Donations = Disbursements)

*Benevolent, First Nations Reconciliation, Community Kitchen & Out of the Cold Funds – see Financial Statements, pg. 8

ST. ANDREW'S UNITED CHURCH
FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2019

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McLelland Crawford Topp LLP

Chartered Professional Accountants

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INDEPENDENT AUDITOR'S REPORT

To the Members of **St. Andrew's United Church**

Report on the Audit of the Financial Statements

Opinion

We have audited the financial statements of **St. Andrew's United Church** (the Organization), which comprise the statement of financial position as at **December 31, 2019**, and the statements of operations and changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Organization as at **December 31, 2019**, and its financial performance and its cash flows for the year then ended in accordance with Canadian Accounting Standards for Not-for-Profit Organizations (ASNFPO).

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with ASNFPO, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organization's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Sudbury, Ontario
March 5, 2020

McLelland Crawford Topp LLP
CHARTERED PROFESSIONAL ACCOUNTANTS
Licensed Public Accountants

ST. ANDREW'S UNITED CHURCH
STATEMENT OF FINANCIAL POSITION
AS AT DECEMBER 31, 2019

ASSETS

	<u>General Fund</u>	<u>Investment Fund</u>	<u>Total 2019</u>	<u>Total 2018</u>
CURRENT				
Cash	\$ 15,619	\$ 81	\$ 15,700	\$ 66,615
HST Rebate Receivable	6,199	-	6,199	3,763
Amounts Receivable - Other	886	-	886	600
Interest Receivable	-	9,348	9,348	6,100
Prepaid Expenses	2,898	-	2,898	4,641
Inter-Fund Receivable (Payable)	<u>24,700</u>	<u>(24,700)</u>	<u>-</u>	<u>-</u>
	<u>50,302</u>	<u>(15,271)</u>	<u>35,031</u>	<u>81,719</u>
INVESTMENTS (Note 3 -page 7)				
Mutual Funds	-	152,395	152,395	175,967
Guaranteed Investment Certificates	-	368,765	368,765	317,154
Canadian Equities	<u>-</u>	<u>95,506</u>	<u>95,506</u>	<u>81,070</u>
	<u>-</u>	<u>616,666</u>	<u>616,666</u>	<u>574,191</u>
	<u>\$ 50,302</u>	<u>\$ 601,395</u>	<u>\$ 651,697</u>	<u>\$ 655,910</u>

LIABILITIES

CURRENT				
Accounts Payable and Accrued				
Liabilities	\$ 17,878	\$ -	\$ 17,878	\$ 18,548
Due to Related Party (Note 10 -page 10)	3,404	-	3,404	3,335
Deferred Revenue (Note 8 -page 8)	<u>29,020</u>	<u>-</u>	<u>29,020</u>	<u>16,503</u>
	<u>50,302</u>	<u>-</u>	<u>50,302</u>	<u>38,386</u>

NET ASSETS

RESTRICTED (Note 11 -page 10)				
Capital Funds	-	91,000	91,000	91,000
Endowments and Others	<u>-</u>	<u>196,335</u>	<u>196,335</u>	<u>199,446</u>
	<u>-</u>	<u>287,335</u>	<u>287,335</u>	<u>290,446</u>
Memorial Gifts	<u>-</u>	<u>314,060</u>	<u>314,060</u>	<u>327,078</u>
	<u>-</u>	<u>601,395</u>	<u>601,395</u>	<u>617,524</u>
	<u>\$ 50,302</u>	<u>\$ 601,395</u>	<u>\$ 651,697</u>	<u>\$ 655,910</u>

COMMITMENT (Note 4 -page 7)

FINANCING (Note 6 -page 8)

APPROVED BY THE COUNCIL


 _____ Member


 _____ Member

See Accompanying Notes to the Financial Statements

ST. ANDREW'S UNITED CHURCH
STATEMENT OF OPERATIONS AND CHANGES IN NET ASSETS
YEAR ENDED DECEMBER 31, 2019

	<u>General Fund</u>	<u>Investment Fund</u>	<u>Total 2019</u>	<u>Total 2018</u>
REVENUE				
Local Offerings	\$ 168,624	\$ 7,474	\$ 176,098	\$ 178,002
Loose Offerings	5,425	-	5,425	6,342
Fee for Service	1,600	-	1,600	2,200
Fundraising	12,564	-	12,564	9,432
Sanctuary Chairs Offerings	10,332	-	10,332	11,503
Catering	1,620	-	1,620	810
Investment Income (Note 3 -page 7)	-	23,121	23,121	21,321
Unrealized Gain (Loss) in Fair Value of Investments	-	22,683	22,683	(26,630)
Other Income	3,251	-	3,251	1,691
Investment Fund Income to General	<u>18,002</u>	<u>(18,002)</u>	<u>-</u>	<u>-</u>
	<u>221,418</u>	<u>35,276</u>	<u>256,694</u>	<u>204,671</u>
EXPENSES				
Committees				
Ministry and Personnel	184,849	-	184,849	142,590
Sharing Our Resources	18,882	10,730	29,612	66,810
Congregational Life	6,059	-	6,059	3,779
Presbytery Dues	8,191	-	8,191	6,950
Church Council	605	-	605	125
Fee For Service	2,250	-	2,250	1,208
Fundraising	3,488	-	3,488	1,036
Sanctuary Chairs	10,332	-	10,332	11,503
Catering	340	-	340	212
Miscellaneous	2,446	-	2,446	979
Maintenance and Occupancy	<u>23,272</u>	<u>-</u>	<u>23,272</u>	<u>21,321</u>
	<u>260,714</u>	<u>10,730</u>	<u>271,444</u>	<u>256,513</u>
(Deficiency) Excess of Revenue Over Expenses Before Other Items and Transfers	<u>(39,296)</u>	<u>24,546</u>	<u>(14,750)</u>	<u>(51,842)</u>
Other Revenue				
Mission and Service	24,240	-	24,240	23,077
Benevolent Fund and Other	16,792	-	16,792	13,334
Out of the Cold - Food	13,379	-	13,379	12,912
First Nations Reconciliation Fund	-	-	-	200
Community Kitchen	<u>2,024</u>	<u>-</u>	<u>2,024</u>	<u>3,906</u>
	<u>56,435</u>	<u>-</u>	<u>56,435</u>	<u>53,429</u>
Other Expenses				
Mission and Service	24,240	-	24,240	23,077
Benevolent Fund and Other	16,792	-	16,792	13,334
Out of the Cold - Food	13,379	-	13,379	12,912
First Nations Reconciliation Fund	-	-	-	200
Community Kitchen	<u>2,024</u>	<u>-</u>	<u>2,024</u>	<u>3,906</u>
	<u>56,435</u>	<u>-</u>	<u>56,435</u>	<u>53,429</u>
Transfers				
Authorized (Note 5 -page 8)	3,184	(3,184)	-	-
(Surplus) Deficit (Note 6 -page 8)	<u>36,112</u>	<u>(36,112)</u>	<u>-</u>	<u>-</u>
	<u>39,296</u>	<u>(39,296)</u>	<u>-</u>	<u>-</u>
(DEFICIENCY) EXCESS OF REVENUE OVER EXPENSES FOR THE YEAR	-	(14,750)	(14,750)	(51,842)
Net Assets, Beginning of Year	-	617,524	617,524	669,366
Sanctuary Chair Fund Transfer	<u>-</u>	<u>(1,379)</u>	<u>(1,379)</u>	<u>-</u>
NET ASSETS, END OF YEAR	\$ <u>NIL</u>	\$ <u>601,395</u>	\$ <u>601,395</u>	\$ <u>617,524</u>

See Accompanying Notes to the Financial Statements

ST. ANDREW'S UNITED CHURCH
STATEMENT OF CASH FLOWS
YEAR ENDED DECEMBER 31, 2019

	<u>2019</u>	<u>2018</u>
CASH PROVIDED BY (USED IN)		
OPERATIONS		
(Deficiency) Excess of Revenue over Expenses	\$ (14,750)	\$ (51,842)
Add (Less): Unrealized Loss (Gain) in the Fair Value of Investments	<u>(22,683)</u>	<u>26,630</u>
	(37,433)	(25,212)
Changes in Non-cash Operating Working Capital		
Amounts Receivable	(5,970)	(5,602)
Prepaid Expenses	364	(2,364)
Accounts Payable and Accrued Liabilities	(671)	232
Due to Related Party	69	(304)
Deferred Revenue	<u>12,517</u>	<u>(6,593)</u>
	<u>(31,124)</u>	<u>(39,843)</u>
FINANCING		
Note Receivable from Related Party	<u>-</u>	<u>83,609</u>
INVESTING		
Purchase of Investments	(232,765)	(82,000)
Proceeds from Maturing Investments	<u>212,974</u>	<u>65,328</u>
	<u>(19,791)</u>	<u>(16,672)</u>
(DECREASE) INCREASE IN CASH	(50,915)	27,094
Cash, Beginning of Year	<u>66,615</u>	<u>39,521</u>
CASH, END OF YEAR	<u>\$ 15,700</u>	<u>\$ 66,615</u>

See Accompanying Notes to the Financial Statements

ST. ANDREW'S UNITED CHURCH
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2019

1. ORGANIZATION

St. Andrew's United Church (The Church) is a religious and benevolent organization with its congregation in Sudbury, Ontario. It is unincorporated and is a registered charity under the Canadian Income Tax Act and is therefore not subject to either federal or provincial income taxes.

2. SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of Accounting

These financial statements have been prepared in accordance with Canadian Accounting Standards for Not-for-Profit Organizations and includes the significant accounting principles set out below.

These financial statements have been prepared for statutory and internal reporting purposes.

(b) Fund Accounting

The Church follows the restricted fund method of accounting for contributions. As the Church receives funding for special as well as operational purposes, the financial statements are presented in a manner which segregates the following fund balances:

- (i) The general fund, which accounts for program delivery and administrative activities and represents the day-to-day operations of the Church; and,
- (ii) The investment fund, which represents those funds set aside by The Church for investment purposes. The expendability of these funds, which consist of internally restricted capital, externally restricted endowments, and internally restricted memorial gift funds are restricted to specific purposes as prescribed by the benefactors or, as set out at the discretion of The Church. Investment income earned on the resources of these funds are included in the investment fund income.

Interest earned on the Capital fund, the restricted Thornton fund, and the restricted Memorial Gifts fund has been authorized for annual transfer to the operating fund in order to offset specific expenses.

(c) Revenue Recognition

Donations and other contributions are recognized as revenue in the year of receipt. Investment income is comprised of interest, dividends, realized gains and losses on the sale of investment, and unrealized gains and losses in the fair market value of investments. Interest on guaranteed investment certificates is recognized over the term of these investments using the effective interest rate method.

ST. ANDREW'S UNITED CHURCH
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2019

2. SIGNIFICANT ACCOUNTING POLICIES (Cont'd)

(d) Financial Instruments

The Church initially measures its financial assets and financial liabilities at fair value and then subsequently measures all of its financial assets and liabilities at amortized cost except for investments in equity instruments that are traded in an active market, which are measured at fair value. Changes in fair value are recognized in the statement of operations in the period incurred.

(e) Capital Assets

The Church meets the criteria that allows for capital assets to be expensed in the period incurred. Capital assets are accounted for as an expense when acquired and charged to the committee or fund to which it relates. Any specific funding received related thereto is recorded as revenue of the fund.

(f) Contributed Services

Volunteers contribute hundreds of hours annually to assist The Church in carrying out its service delivery activities. Due to the difficulty of determining their fair value, contributed services are not recognized in these financial statements.

3. INVESTMENTS

Mutual funds consist of a combination of an investment savings account and an investment in a capital balanced fund. Guaranteed investment certificates have effective interest rates ranging from 2.33% to 3.03% and maturities of no longer than two years. For 2019, Canadian equities paid out dividends averaging 8.2% of their original cost of \$52,734.

For 2019, investment income of \$23,121 included dividend income of \$4,341 interest and other income of \$9,639 and \$9,141 of Fiera fund income distributions on the investments.

4. COMMITMENT (RELATED PARTY)

The Church is committed to the lease of its premises from The Place at an annual rental cost of \$14,400 for 2018, \$15,600 for 2019 and \$16,800 for 2020 & 2021 (plus any applicable HST). The Church also rents additional facilities within the building on a fee for service, per occasion, basis.

ST. ANDREW'S UNITED CHURCH
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2019

5. OTHER AUTHORIZED TRANSFERS

During the year, one time expenditures were incurred which were partially financed by transfers from the Investment fund. The details are as follows:

	<u>Cost</u>	<u>Fund Transfer</u>
Nursery wages	\$ 522	\$ 522
Youth wages	<u>2,662</u>	<u>2,662</u>
	<u>\$ 3,184</u>	<u>\$ 3,184</u>

All fund transfers were from the Memorial Gifts Fund with the exception of the fund transfer for the Youth wages which was partially from the Elliot Endowment.

6. FUND FINANCING TRANSFERS

As in past years and when required, The Church has provided for annual general fund deficits or surpluses through the use of funds allocated annually from the Memorial Gifts fund.

7. CAPITAL ASSETS

As noted in the significant accounting policies, The Church expenses capital asset purchases in the period incurred. There were no capital asset purchases expensed in 2019.

Major categories (or specific capital assets) owned and safeguarded by The Church include; the Casavant pipe organ, the sanctuary and chapel doors, various pieces of stained glass, the sound and lighting systems, pianos, oak chairs in the Church, chapel furniture and fixtures (including marble podium and altar) as well as various other fixtures, equipment, office furniture, art works and other accoutrements.

8. DEFERRED REVENUE

Deferred revenue represents receipts that specifically relate to expenses to be incurred in the period subsequent to the current fiscal year.

	<u>2019</u>	<u>2018</u>
Benevolent Fund Revenue	\$ 14,702	\$ 12,676
First Nations Reconciliation Fund	3,777	3,777
Property Fund	370	-
OOTC Fund Revenue	9,896	50
Piano Capital Fund	<u>275</u>	<u>-</u>
	<u>\$ 29,020</u>	<u>\$ 16,503</u>

ST. ANDREW'S UNITED CHURCH
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2019

9. FINANCIAL INSTRUMENTS

(a) Fair values

The Church's financial instruments consist of cash, amounts receivable, investments, accounts payable and accrued liabilities.

Cash is reported at fair value in the statement of financial position. Amounts receivable, accounts payable and accrued liabilities are reported at amortized cost which approximates fair value due to their short-term nature.

Investments are reported at their fair market value.

(b) Risks arising from financial instruments

Credit Risk

The Church's cash and investments are all held at major financial institutions.

Interest Rate Risk

The guaranteed investment certificates that are held by the Church do not have maturity dates of greater than one year.

Market Risk

Market risk is the risk that the fair value of a financial instrument will fluctuate because of changes in market prices. The Canadian equity securities that are held by The Church would be subject to market risk.

It is Management's opinion that The Church is not exposed to significant credit, interest rate or market risk arising from these financial instruments.

10. RELATED PARTY TRANSACTIONS

(a) Relationship

St. Andrew's Place, Sudbury ("The Place") is a corporation, incorporated without share capital, whose Board of Directors is made up entirely of members of St. Andrew's United Church.

ST. ANDREW'S UNITED CHURCH
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2019

10. RELATED PARTY TRANSACTIONS (Cont'd)

(b) Significant Transactions

These related party transactions were made at exchanged values.

For 2019, The Church made lease payments (including parking) and ancillary rental payments to The Place in the amount of \$30,468 plus HST (2018 - \$30,837 plus HST).

During the year, The Place also made payments to The Church for miscellaneous piano rentals in the amount of \$1,500 (2018 - \$2,000) .

(c) Due to Related Party

At year end, \$3,404 (2018 - \$3,335) of the above mentioned transactions was due to The Place from The Church.

11. ENDOWMENTS AND OTHER RESTRICTED FUNDS

Endowment funds are restricted for a variety of purposes including audio and visual, scholarships, bursaries, organ, pastoral care, capital, youth education, music, and student ministry.

Internally restricted net assets include the Capital fund and the Memorial Gifts fund. The Capital fund arose from the sale of the church manse. Church Council set aside these funds and only the interest is to be used to cover housing costs of the minister. The Memorial Gifts fund results from individuals making donations "in memory" of someone who has passed away. These funds are not restricted by the donors, but Church Council has restricted the use of both the actual funds and the interest for several purposes, including deficit financing.

Within the Memorial Gifts fund is a balance set aside as the Innovation fund. This is calculated as 5% of the uncommitted balance of the Memorial Gifts fund as of January 1 of that year.

12. OTHER INFORMATION

Certain prior year information has been restated to conform to the presentation adopted for the current year.

ST. ANDREW'S UNITED CHURCH
SCHEDULE OF OPERATIONS AND CHANGES IN RESTRICTED FUND BALANCES
YEAR ENDED DECEMBER 31, 2019

	<u>Balance</u> <u>Jan. 1, 2019</u>	<u>Revenue</u> <u>Donations</u>	<u>Investment</u> <u>Income</u>	<u>Expenses</u>	<u>Transfers</u>	<u>Balance</u> <u>Dec. 31, 2019</u>
ENDOWMENTS						
James Taylor	\$ 6,199	\$ -	\$ 171	\$ 1,471	\$ -	\$ 4,899
Lautenslager	19,239	-	670	750	-	19,159
Out of the Cold	58,846	444	1,928	6,107	-	55,111
McNaughton Bursary	29,198	-	986	2,000	-	28,184
Griffin	6,377	-	231	-	-	6,608
Thornton	50,000	-	1,813	-	1,813	50,000
Wright	2,520	-	86	150	-	2,456
Martin	3,211	-	116	-	-	3,327
Elliot	294	-	-	-	294	-
Brault	3,638	-	123	252	-	3,509
Legge	7,491	-	272	-	-	7,763
Scott	12,433	2,350	536	-	-	15,319
	<u>199,446</u>	<u>2,794</u>	<u>6,932</u>	<u>10,730</u>	<u>2,107</u>	<u>196,335</u>
CAPITAL	<u>91,000</u>	<u>-</u>	<u>3,299</u>	<u>-</u>	<u>3,299</u>	<u>91,000</u>
MEMORIAL GIFTS	312,993	4,680	12,890	-	53,271	277,292
Unallocated (Depreciation)						
Appreciation of Investments	14,085	-	22,683	-	-	36,768
	<u>327,078</u>	<u>4,680</u>	<u>35,573</u>	<u>-</u>	<u>53,271</u>	<u>314,060</u>
TOTAL FUNDS	<u>\$ 617,524</u>	<u>\$ 7,474</u>	<u>\$ 45,804</u>	<u>\$ 10,730</u>	<u>\$ 58,677</u>	<u>\$ 601,395</u>

RECAP OF ANNUAL TRANSFERS :	2019	2018
Authorized Transfers to the General Fund - Interest and Income Distributions		
Endowments	\$ 1,813	\$ 1,696
Capital	3,299	3,086
Memorial Gifts	<u>12,890</u>	<u>11,638</u>
	18,002	16,420
Other Authorized Transfers (Note 5 - page 8)	<u>3,184</u>	<u>40,169</u>
	21,186	56,589
Sanctuary Chair Fund Shortfall Transfer	1,379	-
General Fund (Surplus) Deficit Transfer (Note 6 - page 8)	<u>36,112</u>	<u>(12,776)</u>
TOTAL ANNUAL TRANSFERS	<u>\$ 58,677</u>	<u>\$ 43,813</u>

See Accompanying Notes to the Financial Statements

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