



ST. ANDREW'S  
UNITED CHURCH  
111 LARCH STREET  
SUDBURY, ON P3E 4T5  
705-674-0721

**We all help each other.**



**2015** ANNUAL REPORT

*Growing Spiritually*

*Building Community*

*Transforming Lives*

## **VISION STATEMENT**

*St. Andrew's United Church ~  
Growing Spiritually,  
Building Community,  
Transforming Lives*

## **MISSION STATEMENT**

St. Andrew's United Church is a welcoming, compassionate and inclusive Christian community of faith in downtown Sudbury.

We offer meaningful and engaging worship, and provide leadership and support for mission-oriented programs and initiatives that are spiritually and socially relevant.

## **VALUES**

We live out our core Christian values and practice responsible stewardship by:

- Being in relationship with God
- Encouraging life-long learning
- Caring for our neighbours
- Extending hospitality
- Working for peace and justice in our community and throughout the world
- Respecting the environment
- Maintaining honest and open communication
- Cultivating an atmosphere of mutual respect and trust
- Managing our resources efficiently, responsibly and effectively
- Practising principled decision-making and leadership

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### **Leadership Team 2015**

Ministers:	Rev. Catherine Somerville Rev. Dr. Bill Steadman
Music Director:	Dr. Robert Hall
Office Manager:	Alison Warner-Smith (since May 19, 2015)
Treasurer:	Roger Pile (January 1-June 30, 2015) Alison Warner-Smith (since July 1, 2015)
Youth Leader:	Nissah Sleik
Church School Leaders:	Kate Barber Colleen Burns
Nursery Leader:	Shanda Mese
Chair of Church Council:	Phil Thurston

Deep appreciation is also extended to the many volunteers who add their leadership, gifts and skills to the life and mission of St. Andrew's.

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## AGENDA

### ANNUAL MEETING FOR THE YEAR 2016

#### St. Andrew's United Church

Sunday March 20, 2016

1. Opening
2. Adoption of the agenda
3. St. Andrew's Place Report
4. Acceptance of the minutes of Congregational Meeting of March 22, 2015
5. In Memoriam, Baptisms, Marriages, New Members
6. Appreciation of the Staff
7. Minsters' reflection
8. Staff reports
9. Committee Reports
  - 1) Congregational Life Committee
  - 2) Sharing our Resources
  - 3) Board of Trustees
  - 4) Ministry and Personnel
  - 5) Out of the Cold
  - 6) Connex
  - 7) Benevolent Fund
  - 8) Sudbury Presbytery
  - 9) Church Council
10. Review of Audited Financial Statements and Presentation of the Budget
11. Nominations
12. Affirming Ministry 101
13. New Business
14. Adjournment
15. Closing

**St. Andrew's United Church  
2015 Annual Meeting  
Sunday, March 22, 2015**

Chair: Phil Thurston

Recording Secretary: Joanne Ross

**1. Opening**

The meeting was called to order by Phil Thurston, Chair of Council, at 12.25 p.m. Reverend Catherine Somerville opened the meeting with a prayer. Approximately 63 people were in attendance.

**2. Housekeeping**

Phil Thurston noted the following items:

- (a) The new secretary of Church Council is Joanne Ross.
- (b) Roger Pile will be resigning as treasurer in June. We are all grateful for his excellent work in this regard.
- (c) Thank you was extended to all who brought food for lunch.
- (d) Voting on matters related to pastoral relations requires membership in the congregation. There are no issues related to the pastoral team on the agenda. *Therefore, it was moved by Sylvia Carscadden, 2<sup>nd</sup> by Anne Pile, that all present be extended voting privileges. Carried.*

**3. Vote on the Adoption of the Agenda**

*Moved by Diane Trollope, 2<sup>nd</sup> by Tracey Sanders, that the agenda be adopted as presented. Carried.*

**4. Vote on the Approval of the Minutes of the 2014 Congregational Meeting and the Report of the 2014 Search Committee**

*Moved by Scott Darling, 2<sup>nd</sup> by Lucette Schneider to approve the Minutes of the 2013 Annual Meeting dated March 23, 2014, and the Congregational Meeting of June 22, 2014 (Report of the 2014 Search Committee). Carried.*

**5. In Memoriam**

Phil Thurston acknowledged and read into the minutes the names of members of St. Andrew's Church whose deaths are noted on page 10 of the annual report. There was a moment of remembrance and prayer was led by Phil Thurston.

**6. Membership Statistics**

Phil Thurston spoke to the numbers, as listed on pages 6 and 7 of the Annual Report.

**7. Thanking the Staff**

Bert Brankley, chair of the Ministry and Personnel Committee, expressed appreciation on behalf of the congregation to the staff, and noted their talent and dedication. Office volunteers, who contribute significantly to the life of the church, were also thanked.

## 8. Ministers' Remarks

In addition to discussing items noted in their formal report, Bill Steadman and Catherine Somerville spoke to transitions, and expressed gratitude for the warm and respectful welcome which they have received.

## 9. Review of Committee Reports

There were no questions or comments regarding any of the above-noted reports, with the exception of the following:

- (i) Sharing our Resources: Addressing this report, Ralph McIntosh thanked all those who serve on church teams. He noted an error on p. 27: Freda Wilson has resigned as Envelope Steward, but is still an active volunteer. Betty McFarlane has not resigned as an Envelope Steward. Ralph McIntosh also thanked those who donated to the memorial gift fund, and noted that if a memorial gift is received without designation, it is assigned to the general memorial fund. These gifts are acknowledged annually in the spring. John Arbuckle queried what percentage of the congregation are PAR users, and the response was approximately 35%.
- (ii) Connex: Sylvia Carscadden noted that we are looking for Connex partners. If any members feel called, or have the ability and gift to be able to reach out twice annually to members of the congregation in informal ways, please contact Sylvia Carscadden or Catherine Somerville.
- (iii) The Samaritan Fund: Catherine Somerville noted that this fund is in the process of being wound down. Given the decrease in contributions over the years, it was determined that new direction was required. St. Peter's and St. Andrew's were the two biggest contributors to the fund, and it was decided that each congregation would be given money from the Samaritan Fund to start its own benevolent funds. The remainder of the fund was dispersed. Nissah Sleik spoke on behalf of Queen Elizabeth School, which received \$1000 from the Fund and was able to purchase snowsuits for the children in addition to food for children at home.

## 10. Slide Show

Phil Thurston presented a short power point slide show in order to showcase our changed church and our increased engagement.

## 11. Group Discussions

Phil Thurston requested that attendees spend three or four minutes contemplating the slide show presentation, and discuss the contents with tablemates. Please contact anyone on Council to engage in discussion regarding the direction and success of Council's direction.

## 12. Review of the Audited Financial Statement

Ralph McIntosh introduced Cameron Crawford, from the firm of McLelland, Crawford, Topp, Chartered Public Accountants, and spoke to the following:

- (i) Givings were up in 2014 thanks to the stewardship campaign and the generosity of congregants.
- (ii) Investments did very well.
- (iii) Transfers from the memorial fund to salaries and benefits for the church school employee and nursery staff are a preapproved item. Last year, some funds from Out of the Cold (OOTC) were used to offset occupancy costs including insurance fees associated with OOTC. A concern had been raised by a member of our congregation in this regard. Ralph McIntosh clarified that there are two OOTC funds. The first fund was established in 1998, with a mandate to use the funds for any costs related to OOTC. The second OOTC fund is specifically used to purchase food, and this fund is the recipient of the proceeds from Bob Bale's concerts. Any money used to pay for non-food costs associated with OOTC always comes from the first fund.

Cameron Crawford thanked the congregation for selecting his firm as auditor for the church and Place. Mr. Crawford noted that while the financial statement is objective and independent from the church, the statement itself is the responsibility of Council and church management. There are no underlying issues with the report. Mr. Crawford was pleased to note that this year, rather than a transfer of funds used to offset general operating deficits, the transfer was in the opposite direction: the church generated a small surplus and consequently money was moved back into the fund. Lucette Schneider queried whether repairs to the roof have been paid for, to which Mr. Crawford clarified that while this was a question for the Place Board, in fact the substantive work has been done to the roof and paid for. Ralph McIntosh thanked Mr. Crawford for his work and expressed our appreciation for our ongoing relationship with McLelland, Crawford, Topp.

*A motion to adopt the Audited Financial Statement was made by Ralph McIntosh, 2<sup>nd</sup> Bert Brankley. Motion carried.*

### **13. 2015 Budget**

Ralph McIntosh noted that a 3% increase in donations has been budgeted for 2015. He reported that a capital purchase of \$3800 for a new phone system in 2014 will pay for itself, as our combined phone and internet costs are anticipated to be cut in half going forward as a result of this new equipment. In addition, new microphones for the sanctuary and new computer equipment for the office were purchased in 2014, and these expenses will not repeat in the 2015 budget. The Ministry and Personnel budget in 2014 saw a decrease in ministers' salary due to the transition time between Judith Visser and the new ministers, which resulted in no ministerial salary expenses in July and August. This year, slightly higher than normal expenses in personnel are due to Jane Kuhn's retirement package. An error was reported at the bottom of the Proposed Budget: the difference in the anticipated increase is \$18,466, not \$23,268. The projected deficit of \$3000 is due in significant measure to the aforementioned retirement package. Ralph McIntosh also noted that a new administrative assistant has not been hired yet, and a discussion is underway



with the Place to potentially combine some roles within the church and Place, which may result in increased hours. Ministry and Personnel may come to Council in the spring and request a small increase in these hours which could result in an increase to this line item in the budget. Moved by Diane Trollope, 2<sup>nd</sup> by Alan Ritchie, that \$25,000 be allocated to Mission and Service, as per the Budget. Motion carried. Diane Trollope moved, 2<sup>nd</sup> by Maureen Oldham, that \$8000 be allocated to the Benevolent Fund for the 2015 budget. Motion carried. Lucette Schneider requested clarification regarding expenditures for personnel. It was clarified that the \$159,000 budget item included funding for all staff: our two ministers/youth worker/administrative assistant/music staff. We did receive a \$3000 grant from the United Church of Canada for the youth worker position. Ralph McIntosh moved that the proposed 2015 budget be accepted, 2<sup>nd</sup> Donna Mese. Motion carried. Ralph McIntosh again thanked Roger Pile for the tremendous work he has done in his capacity as treasurer since 2008, at a time of transition and great challenges.

#### **14. Nominations Report**

Bert Brankley submitted nominations in accordance with his report. It was noted that Ralph McIntosh is also a trustee. Bert Brankley also spoke to vacancies, including the need for a church school leader to replace Kate Barber, who will stay as facet leader for the entire youth portfolio. A facet leader is needed for Celebrating God's Presence, After Church Coffee Coordinating and Coordinating, Welcoming and Belonging.

*Bert Brankley moved that all appointments in the amended nomination report be accepted, 2<sup>nd</sup> James Warner-Smith. Motion carried.*

#### **15. Ratification of Place Board Members**

Bert Brankley noted that while the Place Board operates at arm's length from the church, it is still a committee of the church. Therefore, nomination of current Place Board members must be ratified.

*Bert Brankley moved that Scott Darling, Phil Thurston, Scott Jeffrey, Deb McIntosh, Janey Hall, Jane Baggs, Herb Fines, Bob Humphrey, Ken Gauley, and Wayne Cassidy be ratified as members of the Place Board, 2<sup>nd</sup> Tracey Sanders. Motion carried.*

#### **16. New Business: None**

#### **17. Motion to Adjourn at 1:50: Ralph McIntosh**

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Phil Thurston, Council Chair

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Joanne Ross, Secretary

## MEMBERSHIP STATISTICS

### **In Memoriam**

Bruce Philip Edward Doran - January 25, 2015

Elsie Young - February 12, 2015 \*

Nico Vanderstoel - March 22, 2015

Sara Diane Woods-Naismith - April 12, 2015 \*

Eberhardt Puschel - April 23, 2015 \*

Marjorie Stubbs - June 8, 2015

Lucille Castonguay - October 15, 2015

Karen Bannister - October 16, 2015 \*

Karen Saunders - November 17, 2015

Mary Zaharia - December 19, 2015 \*

\* denotes member of St. Andrew's United Church

### **Weddings**

Jordan Russel Kuruliak and Jillian Shell - June 20, 2015

Marc Robert Chabot and Janelle Katherine Holbrook - July 11, 2015

Adrian Michael Ivo Zambelli and Kara Lea O'Riley - July 25, 2015

Richard Lucien Joseph Ranger and Kimberly Lynn Johnson - August 15, 2015

Nigel James Robbins and Margaret Keller - December 30, 2015

### **Baptisms**

Connor Mitchell Ross - April 5, 2015

Amelia Mary McLean White - June 28, 2015

Amy Susan Plante - December 6, 2015

**New Members Received**

Tracey Sanders - March 1, 2015  
 Avery Cassidy - May 10, 2015  
 Connor Ross - May 10, 2015  
 Eric Maag - October 4, 2015  
 Maureen McGuinness October 4, 2015  
 John Thoms - October 4, 2015  
 Kimberley Wahamaa - November 1, 2015  
 Tracy Miller - December 6, 2015

**Total Membership, December 31, 2014**

Resident members: 236  
 Non-resident members: 58

**Official Members Removed**

By death: 5  
 Elsie Young, Sara Diane Woods-Naismith, Eberhardt Puschel, Karen Bannister, Mary Zaharia

In conjunction with Council - complete review of membership and adherent rolls in 2015: 30

**TOTAL MEMBERSHIP, DECEMBER 31, 2015**

Resident members: 210  
 Non-resident members: 39  
 Adherents: 100  
 Number of households financially supporting the church: 132  
 Number of households under pastoral care: 151  
 Total resident and non-resident members: 249

Respectfully submitted,

Bev Chapman

## CHURCH COUNCIL REPORT

### A Banner Year for Reaching Out

This past year was an important year for St. Andrew's United Church Sudbury in terms of the totality of our outreach to our community and beyond. In the following paragraphs we are summarizing our projects which bore fruit in 2015.

#### **Body & Soul**

Through sharing a simple lunch (soup and sandwich) "Good for the Body," and a bit of inspired music and a few thoughtful words "Good for the Soul," St. Andrew's reaches out to tenants in St. Andrew's Place, Club 111, and to the Laurentian architecture students. The program is led by our ministry team. Music has been provided this year by Duncan McMaster, the Club 111 choir and the Jubilee Folk group. In December the youth group from Trinity in Lively performed their Christmas Musical. A faithful group of volunteers prepares and serves the food, cleans up and also enjoys the fellowship and camaraderie. Body and Soul lunches took place seven times last year, with a BBQ on the roof top supported by St. Andrew's Place Board in June. Approximately 60 people attend each Body and Soul event.

#### **Downtown Churches**

St Andrew's members continue to meet monthly with others from Church of the Epiphany and Christ the King parish to plan activities that raise awareness around the needs of some of Sudbury's most vulnerable:

- The Downtown group provided a homelessness walk during Holy Week, where we visited some of the places people frequent downtown (APANO, The Sudbury Action Centre for Youth, Memorial Park, The Samaritan Centre); good press coverage of this event, 75 people attending;
- A street BBQ in June was hosted with the Sudbury Action Centre for Youth; 200 were served;
- The group had conversations around homelessness and the new emergency shelter; and,
- They joined for a media launching event at the Native Friendship Centre when the city's report on homelessness was released.

**APANO (Aboriginal People's Alliance of Northern Ontario), 23 Durham Street**

Through our relationship with APANO, St. Andrew's has become aware of many needs in the downtown population:

- During Lent, groceries, baskets and gift cards were collected to augment the supplies at APANO;

- Mitts, scarves, blankets were donated;
- Some attended an Arts Gala dinner sponsored by the SPOT (Supporting Potential Overtime with Teens) - a program for teens using art and dance to create opportunities;
- Food support was provided to the volunteer receptionist until July – generous help was offered;
- The closure of a drop in centre, called Noah’s Space, which meets the needs of the most vulnerable in the downtown. We are exploring how we might be able to offer assistance in its reopening;
- St. Andrew’s has been able to assist with education events hosted by APANO - a hoarding workshop and a First Nations Cultural Day by helping with rental costs for use of our second floor space;
- Ongoing supportive presence on Tuesday mornings, coffee, serving snacks, sharing conversation at APANO.

### **Community Kitchen**

The community kitchen is the project that has been developed at St. Andrew’s in response to the opportunity offered by St. Paul’s congregation on the closure of their church. It was approved by Church Council and Sudbury Presbytery to go forward in December, 2015.

St. Andrew’s is partnering with the Health Unit to provide cooking experiences for a target group in St. Andrew’s Place and Club 111 in 2016. Those interested in the community kitchen are requesting more information on nutrition, cooking skills, working together and sharing the food they prepare.

Six weekly cooking sessions are being offered in the first phase. In 2016, the Health Unit will provide the leadership, recipes, and expertise, with congregational volunteers assisting. Approximately 12 people will be involved in the cooking sessions. Our St. Andrew’s partnership with Club 111, through Colleen Burns, coordinator, is important in recruiting for the community kitchen.

### **Out of the Cold (OOTC)**

OOTC continues to be recognized in the downtown as the outreach program of St. Andrew’s United Church. Six teams from St. Andrew’s, Church of the Epiphany, Church of the Ascension, St. Peter’s United, and Holiday Inn/Trinity Lively serve dinners to about 200 people on Friday nights between November and April. Many volunteers come from other churches and the wider community to assist in all the tasks associated with this project. Community support is offered by Bob Bale who organizes

a series of concerts that raises money to provide the food for these dinners. Guests appreciate the good food and friendly environment.

### **Refugee Sponsorship**

Church Council discussed the Syrian situation at our September meeting. We decided that we wanted to sponsor a refugee family. When it came to leadership for the project, Joanne Ross immediately volunteered. She has had a broad view of the project right from the start and has involved the Sudbury Mosque in the areas of translation and cultural acclimatization. She has seen the potential need for medical care, adjusting to our more tranquil way of life, etc. We worked with the United Church of Canada through their agreement with Immigration Canada. Five members of the Qarqouz family arrived December 31, 2015.

### **A Personal Mission**

Erica Hall continues her mission and international development work in East Africa, having now spent four and a half years there. After two years in Tanzania working with the Jane Goodall Institute and The School of St. Jude, she is now working in Uganda as the Country Director for the Akola Project, a non-profit social business that empowers women coming from backgrounds of extreme poverty to become agents of transformation in their families and communities ([www.akolaproject.org](http://www.akolaproject.org)). She leads a team of over thirty staff who facilitate vocational training, dependable employment through the Akola fashion line, and holistic empowerment and ministry programs. Through this model, over 400 women in rural Uganda are caring for over 3,000 disadvantaged children and developing entire communities. Erica was also instrumental in the recent launch of Akola Dallas, which employs marginalized women in Dallas who have faced human trafficking. To leverage her passion for pursuing social justice, she is also a part-time student, and will graduate with an MA in International Development from Eastern University in St. David's, Pennsylvania in 2017.

In closing, I want to thank the members of Council for their faithful dedication, their thoughtful care and discernment, and for the way they share their love for St. Andrew's.

**2015 Council Members**

Rev. Dr. Bill Steadman, Minister

Rev. Catherine Somerville, Minister and Acting Chair Congregational Life Committee

Phil Thurston, Chair

Joanne Ross, Secretary

Sylvia Carscadden, Past-Chair

Bert Brankley, Ministry and Personnel (or designate)

Ralph McIntosh, Sharing our Resources

Donna Mese, Chair of Trustees and Presbytery Representative

Maureen Oldham, Presbytery Representative

Tracey Sanders, Member at Large

James Warner-Smith, Member at Large

Scott Darling, Place Board Representative

Alison Warner-Smith, Treasurer (ex officio)

Respectfully Submitted,

Phil Thurston

## MINISTERS' REPORT

Our involvement in the ministry here at St. Andrew's United Church continued in 2015 as we both fulfilled our first full year of ministry activity, having started in the fall of 2014.

The pattern of worship leadership has also continued as most months Catherine preaches once, and Bill preaches three times. Each takes one Sunday off a month in an attempt to keep the weekly commitment to close to 20 hours (as contracted).

Special services also have been planned during the year, including Ash Wednesday, Maundy Thursday, Good Friday, Longest Night, and two services on Christmas Eve (5:00 p.m. and 9:00 p.m.). This was the second year that we held a service in the late afternoon Christmas Eve to accommodate families with young children and members who do not wish to travel at night. It has been a helpful move, we believe. Both Catherine and Bill also participated with other community clergy in a service during the Week of Prayer for Christian Unity at the Church of the Ascension Anglican Church in New Sudbury.

Catherine has carried most of the pastoral care responsibilities, while both ministers have been involved in hospital visits, funerals, and special consultations. Catherine does a regular worship service at the Kirkwood Site of the Hospital. Catherine was part of the South Sudbury ministerial gatherings when they were at noon on Thursdays, and now they meet at noon on Tuesday, so Bill has picked up that piece.

Body and Soul continues on most months, and has been possible due to a number of committed volunteers. Congregational members, residents and architectural students have been among the participants. We appreciate Sylvia's cooking skills which have been prominent in these events, as well as the array of individuals who help serve, set-up, and take down for these events.

We had a youth confirmation class which resulted in two new members, and also received other adult members by profession of faith and by transfer. We also conducted three baptisms – two children and one adult.

Early in the year we had transitions in the office staff, and after a period of interim leadership we have had Alison Warner-Smith in the role of Office Administrator since the spring of 2015. Office hours also have been adjusted to make sure the office is open on mornings, 9:00 a.m. to noon, Monday to Thursday in the hopes that there will be more availability for our members and the community.



Bill attended the General Council meeting in August, 2015 in Corner Brook, Newfoundland where he presented a couple of major reports from the Theology and Inter-Church Inter-Faith Committee which he then chaired (finishing that role at the rise of General Council). He continues to work with the United Church EDGE network as a consultant.

Catherine has chaired the Congregational Life Committee (CLC) as an interim stop-gap solution for 2015, carrying a significant coordination role in its work, and she remains on the St. Andrew's Place Board. Both Catherine and Bill attend Church Council and Sudbury Presbytery. Catherine has served on a congregational needs assessment committee, while Bill conducted a presbytery workshop for Lay Worship Leaders during 2015.

Catherine spent much of 2015 working with individuals in a prayer evening on Thursdays, while Bill continued as part of the Monday night study group.

Our thanks go to the many volunteers who make this congregation a busy, productive, and faithful entity in the downtown core of the city. Our thanks to Bob Hall for his musical leadership, and to Alison Warner-Smith for her support in the office, as well as thanks to a number of volunteers who help with producing material for Sunday worship. Thanks, as well, to those who participate in many of the tasks needed to conduct a Sunday worship service week by week - from greeting to handling hearing assists to taking up the offering to scripture reading to sound booth assistants to offering counters and envelope stewards, just to name a few. We also appreciate the coffee crew under Jane Baggs' leadership.

As we write this report we have reached the half-way point in our appointments, so it will soon be time to plan for the future ministry goals for this congregation. We have appreciated being a part of the ministry here, and look forward to the year ahead.

Sincerely,

Catherine Somerville

Bill Steadman

## **DIRECTOR of MUSIC REPORT**

Rather than try to summarize all of the music that went on through 2015 at St. Andrew's, I would like to take this opportunity to thank everyone for all of the work that went into the concert and dinner in June that was held to celebrate the twentieth anniversary of my coming back to St. Andrew's in 1995. It was greatly appreciated and something that I will never forget. Thank you.

Respectfully submitted,

Robert Hall, Director of Music

## **CHOIR REPORT**

The choir at St. Andrew's continues to flourish! We rehearse on Sunday mornings at 9:30, one hour prior to the service. Dropping our Thursday night rehearsals seems to have helped increase our numbers without affecting the quality of the music that we are able to provide. We still hold a couple of social events each year and the choir continues to be a vital part of what is St. Andrew's United Church.

Respectfully submitted,

Robert Hall, Director of Music

## CONGREGATIONAL LIFE COMMITTEE REPORT

“Body, mind and spirit, nurtured in community,  
Prayer, concern, loving action, faithful humanity.”

(More Voices, #153, Margaret Motum)

When we look back on 2015, the words of Margaret Motum’s hymn that we introduced into worship a few times speak to us strongly about the work of the Congregational Life Committee at St. Andrew’s. We are the group that looks after “body, mind, spirit, and community.” We are the committee that makes sure the worship efforts of the congregation are supported, that there is opportunity and resources made available so that we can share coffee, fun, and fellowship after church, that education opportunities are offered to children, youth and adults, that our spirits are nurtured through visits, phone calls and prayers, and that we find ways to live out the faith we proclaim as a downtown church.

The facet leaders that pulled together the various pieces of our work have been:

Anne Pile and Jeannine Zadow, for Celebrate God’s Presence;  
Kate Barber, for Journeying with the Spirit;  
Maureen Oldham, Sylvia Carscadden, and Rev. Catherine Somerville for Connex;  
Jane Baggs, for Welcoming and Belonging; (Jane has overseen the Belonging piece.... We are still looking for someone to head up the Welcoming team.... If this sounds like a task you could do, please speak to one of us.)  
Sylvia Carscadden for Reaching Out; and,  
James Warner-Smith for Telling Our Story.

We have appreciated the support offered to our group by Ralph McIntosh from the Sharing Our Resources team. Margaret Winckel and Colleen Burns have helped us out immensely at our meetings and events.

As a committee, we would like to thank the St. Andrew’s family for all their help and support this year, from reading scripture, to offering a warm smile at the door, from setting up the coffee hour, to helping with a downtown barbeque, from encouraging the faith development of our children and youth, to being present with a member who is going through a dark time. Together we have been the church, striving to be faithful as we walk together.

**Celebrate God’s Presence** co-ordinates worship and the worship space. Banners and seasonal decorations help us enter into the time of worship. Volunteers are found to serve communion, present gifts to new members through baptism and confirmation,

read the lessons each week, and oversee the sound booth. It certainly takes many hands to carry the work of this facet, and all efforts are appreciated. We offer special thanks to Muffy and Alison for their assistance with finding volunteers.

We celebrated in so many ways during worship. During Lent, we worked with the theme of Grandfather Teachings, and used the seven wisdom teachings from First Nations culture to help us. Thanks are offered to Connor for sharing his Wisdom rocks with us; to Eli for showing us an Eagle feather, and offering a teaching moment in worship; and to The Rev. Dr. Will Kunder, the Executive Secretary of Manitou Conference who joined us in the spring and talked about the Cairn and the work of healing from the legacy of residential schools.

During Advent, we used the theme of Open Hearts- Open Doors, to help us make ready for Christ's birth in us. We collected a mountain of gifts to help stock the pantry for the Qarqouz family who arrived in Sudbury on December 31. A highlight was our White Gift service, when members of our Church School helped us realize that God calls all people to be shepherds in the world, by guiding, teaching, helping and caring.

We celebrated with Tracy as she told the story of going to Vancouver for the Special Olympics, and with Daniel, an emerging artist in our midst, who taught us how to make paper snowflakes.

We celebrated a welcome into God's family with Amelia, Connor, and Amy Susan who were received by baptism. We continued our celebrations as we shared the joy of Kimberley, Tracey, Connor and Avery, Eric and Maureen, John, and Tracy who made decisions to join the church family through Profession of Faith, Transfer of Membership and Confirmation. We worshipped God as we celebrated five weddings, and gave thanks for the lives of ten faithful people throughout the year.

We celebrated with music! Each week, worship includes the ministry of our able and growing choir (now up to 18 singers most Sundays), the inspiring ministry of Dr. Bob Hall, and guest musicians, like Jordan MacNeil, Henry Jansen and Geoff Tiller. We have learned many new hymns and we have sung our long-time favourites. It was a pleasure to join with Bob as we celebrated his twentieth anniversary of service at St. Andrew's in June, with a Silent Movie night, a concert featuring Matthew Jones from Timmins and our choir, and an incredible pot-luck supper. Bob, we offer you such thanks for the work you do here!

We celebrated summer with shared services, joining with the congregations of St. Mark's and St. Peter's United Churches. This tradition is important as we continue to find ways to build up the United Church community throughout the year. We also

celebrated the 90<sup>th</sup> anniversary of The United Church of Canada, using the service Bill Steadman prepared for use by the entire church. We even celebrated with our pets, at our first (annual?) pet blessing. Brennan Maag came up with this great idea, and dogs, turtles, cats, teddy bears, and even a red-heart toad joined in the service. It was a howling, barking success.

There is indeed so much to celebrate in our worship life. We offer thanks for the abundance of God's grace, shown to us this year through our experience of worship.

**Journeying with the Spirit** supports the Christian education and life-long learning opportunities for our members.

Shanda Mese offered a terrific program of welcome and learning to our littlest members. Nissah Sleik supported our youth through Sunday programming and Presbytery wide activities. Nissah took a huge leadership role with the year-long confirmation program, which celebrated the faith journey commitment of Avery Cassidy, Connor Ross and Torrin Maag.

The Church School program is exciting and fun. Our kids have learned about global development through the Kiva program, supported our refugee sponsorship initiative, and have been an important part of our Sunday worship. They are a strong community of support to one another.

Again this year, we held a hugely successful Santa Claus Parade Party, where we shared food, stories and activities with the community. A first this year was the sponsorship of a family camp, with about 15 of our members spending time at Windy Lake in August. We had so much fun!

**Belonging** co-ordinates the food ministries of St. Andrew's. We love to eat! And talk! And laugh! Coffee fellowship is organized with help from many willing volunteers... though we would appreciate more help, especially with the clean-up. This year, we moved to using recyclable cups to try to save time with dishwashing. It is an added expense, but we are trying to take some of the work off the already busy volunteers.

We have continued a pre-service coffee ministry, thanks to Bill McKnight, Maureen Oldham and our greeters, who make sure the coffee cart is ready to go early on Sunday mornings. Sharing coffee in the comfy chairs in the narthex is allowing people a chance to visit before the service. This has been a great addition to a more convivial atmosphere at St. Andrew's.

We continued to assist with funeral receptions, the Bel Canto post-concert receptions, and lunch for the annual meeting.

We have continued with the three times a year kitchen cleaning process to make sure that our wonderful kitchen is ready for use, and meets the standards set out by the Health Unit.

**Welcoming:** We are still looking for a co-ordinator of this front-line ministry, for arranging greeters and making sure everyone has what they need on Sunday mornings. We offer thanks to Alison and the crowd of volunteers who have made sure this ministry continues. The goal of this group is to provide a warm smile and a welcoming hand to everyone who comes to worship. We have the best greeters in the world... and we are not shy to say so!

**Telling Our Story** is about getting the word out that St. Andrew's is a great place to be. We have pre-service power points up on the screen that scroll through the announcements and include pictures of special milestones for our church family.

We send out the Carillon newsletter (twice this year - spring and fall), and the weekly e-current notices about what will be happening on Sunday mornings. This fall, the "NEWS" section of the bulletin (the announcements) has also been included with the electronic mail-outs.

We have a facebook page.... Please take a look at the great photos and information pieces that are updated weekly.

Bulletins and sermons are mailed out to 13 shut-ins weekly by Pat and Doreen, who offer this important ministry of connection.

**Reaching Out** has had a busy, busy year, and so many of their efforts have helped to raise our awareness of the many needs of the downtown community. We applied for a one-time \$6500 grant, administered by Sudbury Presbytery, the money coming from the sale of St. Paul's United Church. We are using the funds to start a community kitchen with partners including Club 111 and the Sudbury District Health Unit. At the time of this writing, we are well into our first 6 week cooking program. Our participants are learning about spices, creative cooking ideas on a budget, and how to use items in the good food box program. Thanks are offered to our three volunteers, Jill Bennett, Anne Pile, and Jeannine Zadow, for their shopping and chopping help! Appreciation is offered to Colleen Burns, for her enthusiastic support and guidance.

This Reaching Out committee worked to develop guidelines for the use of the Benevolent Funds. This is a resource that our ministers can access when someone comes to us in need of emergency help. This past year, we helped someone who needed help to pay a hydro bill, and provided emergency food help to others, as well as accommodation to travelers passing through the city.

We continue our partnership/accompaniment work with the Aboriginal People's Alliance of Northern Ontario (APANO). Some of our Reaching Out team members spend time at the drop in centre for street people on Tuesday mornings. We make coffee and have conversations with people who stop in. During Lent, we collected food to help their drop in program. We provided carloads of coffee, tea, paper towels, scarves, mitts, warm blankets, and small grocery items that were distributed to clients. We partnered with APANO this fall and hosted two workshops, one on hoarding, which saw a huge attendance of interested community partners, and a cultural day for APANO's clients, where First Nations teachings were shared. We have been part of the unveiling of the city's homelessness strategy, by providing an information session and speaking about the initiative with the congregation through some of the Minutes for Mission and Lenten reflections.

We are continuing to find ways to partner with Noah's Space, a drop in which tries to meet the needs of the most vulnerable on the streets. This program is run by the Social Planning Council, the Greater Sudbury Police, the Health Unit and other local partners. This is an on-going piece of work, but one that may open doors to future possibilities.

We work with a strong group as part of the Downtown Churches initiative, meeting monthly with friends from Christ the King Parish and Church of the Epiphany. This year, we organized a Holy Week Walk, to raise awareness of homelessness and poverty issues in the downtown. This event was well attended, and we received many positive comments about the experience. We held a BBQ on Larch Street, partnering with the Sudbury Action Centre for Youth, and serving hot dogs, hamburgers, and treats to well over 200 people.

**Connex** is about finding ways for us to stay connected as a busy church. A host of caring partners find ways to connect with individuals through phone calls, cards, friendly smiles and visits, if required. This year, we had a learning day on the art of communication with Leanne Tooley; we welcomed two new Connex partners, Rhodine White and Marian McKnight; we spent time reviewing our work and the expectations around this ministry; and we sent out cards to the people on our congregational lists at Advent.

Connex organized a Birthday Party for all of us in May. We were able to enjoy cake and conversation with the people who share the month of our birthday. We played games and had the most wonderful time. It was a great way for us to get to visit with others and meet new friends.

**One final note:** We are always looking for help, be it sitting at the table as we make plans for the year ahead, assisting with a specific project, or chairing one of our facets.

Please consider this your invitation to join us. Energetic and caring people are always needed as St. Andrew's continues to flourish and shine. Together, we are the body, mind, and spirit of God's community of faithful, generous, laughing, celebrating people in the world! Thanks be to God!

Respectfully submitted,

Catherine Somerville

### **BENEVOLENT FUND REPORT**

In June 2015, the guidelines for use of the Benevolent Fund were revised and approved by the Church Council. The fund can be used for immediate emergency requests that come through the church office, up to \$100. For requests that exceed \$100, one of our ministers is asked to contact a member of the Reaching Out facet and also one member of Church Council. Details of the request will be shared, and if the need is deemed appropriate, the request will be approved. Regular updates concerning the use of the funds will be provided to the Reaching Out facet, and through them, to the Church Council at regular times.

Last year, we provided food support for a number of families (average donation was \$30), bus tickets and ride money to people passing through town, and we paid the hydro bill for a community member. An interesting sidebar to this story is that this neighbour came back to the church and repaid a portion of the borrowed money. We were so touched by his gesture of kindness.

In 2015, we gave out \$220 in total. The current balance of the fund is \$7,145.00. Donations to our Benevolent Fund are always appreciated.

Respectfully submitted,

Bill Steadman, Alison Warner-Smith and Catherine Somerville



## YOUTH MINISTRY REPORT

2015 was a busy year for the youth here at St. Andrew's UC. It was a time filled with gatherings and exploring new opportunities within the Manitou Conference. The year started off with several youth travelling to Ottawa to attend Worshiplude 2015. This 3 day event gave them the chance to meet and greet with youth across the province in our Nation's Capital. We travelled again in May to North Bay where we spent a weekend exploring and learning during the many events of Manitou Youth Conference. Not only did we play and learn, but we had the amazing opportunity to sit, talk, and laugh with former United Church Moderator Gary Patterson. Several of our youth were able to attend Camp Loraine for one last time. This camping trip was an annual adventure for a couple of youth, and the loss of Camp has been felt. We are looking forward to an upcoming Minute for Mission that not only focuses on Camp Loraine, but will feature the youth here from St. Andrews. Our last out of city exploration came in October where several youth did a day trip to Canada's Wonderland with a bus load of youth from across Sudbury. Here we laughed and screamed to have a time of fun together.

A big event for three of the youth was the confirmation process. These Three Amigos, along with the guidance of our ministry team, came together to explore the United Church Creed and partake in a city-wide Confirmation group. We had the chance to learn and grow together. From spending hours after Sunday worship, to sleep over retreats at Grace Family Church and leading a worship at All People's United, the three youth came to see what it means to be fully confirmed members of the United Church.

I would very much like to extend my thanks to all who have helped guide, support, and extend their prayers to the youth in the past year. Having the full support of each and every one of you has helped provide this warm and caring environment for the youth to grow in their faith. I hope 2016 continues to Unite us all!

Thank you, and God Bless,

Nissah Sleik

Youth Ministry

## BODY AND SOUL: LET'S EAT!

This report is really a piece about gratitude. Seven times in 2015 we organized events to welcome the tenants, students of Laurentian's School of Architecture, and church members to lunch and worship. Attendance ranged from 60 to 80 people, a huge increase as word of this program has spread.

Seven times last year, our souls were nourished by worship, music, prayer and community.

Seven times last year, a diverse group of people gathered and made room for community-building in the midst of busy lives.

Seven times last year, we were treated to the most incredible musical offerings, from the Jubilee Orchestra under the direction of Sandra Faubert, The Club 111 Seniors Choir, Duncan McMaster, and the youth actors from Trinity United Church in Lively, and their minister, The Rev. Kathy Dahmer.

Seven times last year, we enjoyed yummy soup, sandwiches and desserts made by a whole cadre of volunteers, including Rhodine, Marcel, Margaret, Freda, Leigh, Doreen, John, Scott, Jack, Jim, Gloria, Marian, Barbara, Rona, Sylvia and others.... so many others.

Seven times last year, we appreciated the help of set-up and take down crews, who worked so hard to make the space welcoming and inviting.

And once last year, we had the most wonderful outdoor barbeque on the fourth floor terrace. It was a beautiful night for music and good food. Scott Darling's huge efforts were greatly appreciated with the co-ordination of this event. Special appreciation is offered to St. Andrew's Place staff and board members for their financial support and grunt-work to put this event on.

Sylvia Carscadden deserves a standing ovation for her cheerleading of this ministry.... not to mention her amazing soup making skills. The pea soup was incredible! Thank you Sylvia, for everything you do and all the ways you are able to bring people together to create something lovely.

Body and Soul is a real team effort! It is a testament to all the things we think are most important at St. Andrew's - community, worship, fellowship, and food and service. Thanks to all who see the value and importance of this ministry and make time and resources available to ensure that this good program continues.

Respectfully submitted,

Rev. Catherine Somerville

## REFUGEE ASSISTANCE REPORT

Along with many other Canadians, members of St. Andrew's have expressed concern over the past few years about the proxy war being fought in Syria, and the resultant exodus of millions of Syrians, fleeing for their lives from a corrupt government, rebel fighters, and ISIS. In September, Council decided to change our expression of concern into an expression of sponsorship, and on New Year's Eve, St. Andrew's welcomed Hussein Qarqouz, Sawsan Al Zahouri, and their three sons Mohammad, Ousama, and Nabil, to Sudbury. This lovely Syrian family had escaped from Syria three years earlier, and were living in exile in Lebanon.

It has been a whirlwind of activity, a steep learning curve, and a tremendous opportunity to extend the hand of friendship and support to these five individuals and to Hussein's father Mohammad, who joined the family here several weeks ago. More happy news is the joyously anticipated arrival of a baby in August.

The Qarqouz family has been working very hard to learn English and adapt to our culture and environment. The boys were eager to start school within a couple of days of arrival, and both Hussein and Sawsan have been soaking up English at every opportunity. Hussein started working at Golden Grain Bakery within weeks of his arrival. The family is settling in very well, and is grateful beyond words. Hussein recently said that never in their lives have they received such kindness and support, and it is his fervent wish to be able to take care of his own family, become a productive member of Canadian society, and return the goodness that he has received by helping others.

Sponsorship of the Qarqouz family has also brought to St. Andrew's a heightened awareness of, and involvement with, the Muslim and Jewish community. We have been honoured to have both the Imam and Cantor participate in one of our services, bringing us together and reminding us that we are all part of the same humanity, that our great faiths all preach loving our neighbours as ourselves, and that we are so blessed to have been born in our great country of opportunity and hope.

Thank you so much to each and every member of our congregation who has contributed to the support of this family, either in kind words, thoughts and deeds, materially, or with your time. It is an honour to be part of this initiative - I think Jesus would be pleased ☺

Respectfully submitted,

Joanne Ross, Chair, Refugee Support Committee

## REFUGEE ASSISTANCE FUND FINANCIAL REPORT

### REVENUES

Member donations (Sundays and other)	\$	9,136
Non-member donations	\$	18,001
Walden Public School	\$	365
McLeod Public School	\$	191
Fundraising dinner - ticket sales	\$	1,450
Fundraising dinner - other donations	\$	1,850
Robbie McDonald's birthday party	\$	125
Sale of Ray Laporte's prints	\$	940
<b>TOTAL REVENUES</b>	<b>\$</b>	<b><u>32,058</u></b>

### EXPENSES

Islamic Assoc. - Dec. 6 dinner	\$	3,300
<b>TOTAL EXPENSES</b>	<b>\$</b>	<b><u>3,300</u></b>

<b>FINAL BALANCE AS AT DECEMBER 31, 2015</b>	<b>\$</b>	<b><u>28,758</u></b>
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Submitted by Alison Warner-Smith, March 8, 2016

## SHARING OUR RESOURCES REPORT

The **Resources** Committees are responsible for the **temporal matters** of the congregation. These small teams oversee the annual budget and monthly financial statements; administrative and policy matters; Stewardship initiatives; Memorial Gift funds; fundraising; and property maintenance.

The following report includes: each team's mandate; a list of contributing members; a summary of their work in 2015; and some of our plans for 2016 and beyond.

### **Financial Oversight and Administration**

Ralph McIntosh, (coordinator), Roger Pile (treasurer to June 30, 2015), Alison Warner-Smith (treasurer as of July 1, 2015), Terry Carscadden (to June 30, 2015), Kathy Brankley (as of June 1, 2015), Susan Darling, and Sandra Simpson.

The Financial Oversight team provides oversight of the operating budget and the Memorial Gifts Fund, according to the policies developed by the United Church of Canada. While the Treasurer and Accountant administer the monthly operating revenue and expenditure activity, and the Memorial Gifts team administers the activities of the various other Memorial Funds, the Finance team also reviews these activities and develops new policies as required. Members also contribute to the development of rental agreements and fee structures, and draft the annual operating budget for the approval of Church Council and the congregation. The Board of Trustees is responsible for oversight of matters related to insurance and the church's investments.

2015 highlights:

- Refined the process for the development of the 2016 budget
- Improved the cheque requisition / reimbursement request process and request form
- In conjunction with the Place, developed a new invoicing system between the Place and the Church for our Occupancy and Event Insurance costs, and other Fees for Services
- Contributed to the revision of the Church's policies and procedures regarding the use of the Benevolent Fund, and the dissolution and subsequent redistribution of the Samaritan Fund

## Stewardship

Ralph McIntosh & Rev. Dr. William Steadman (co-chairs), Alison Warner-Smith (treasurer), Maureen McGuinness, Donna Mese, Phil Thurston, and James Warner-Smith.

The Stewardship team provides the congregation with information related to a variety of giving opportunities, encouraging us to share our time, talent and money in support of local and global mission initiatives. The team also oversees a comprehensive bi-annual financial campaign, shares updates related to mission and ministry, and promotes stewardship-oriented learning opportunities.

The 2015 Stewardship Campaign was built around a new resource from the United Church entitled “Called to be the Church.” We adapted the five week program by using week three – our mission – as the first Sunday, since it fell on World Wide Communion Sunday. It also highlighted why we do what we do as a church, and so emphasizing faith commitment on a Sunday where we celebrated communion, and received new members, seemed appropriate. We also showed a video of the work of the Mission and Service Fund following the Postlude that day. It was well received.

Other weeks highlighted “giving thanks” (Thanksgiving Sunday), focusing on our “local mission,” and encouraging “personal commitments.” Each week there was a presenter from the Stewardship Committee speaking in a personal way to their own commitment to, and involvement in, the congregation. A celebratory cake was shared in week four over the coffee hour.

The Stewardship focus had a very positive response, resulting in a projected increase of approx. 7.7% in givings for 2016 from those members who returned their pledge cards. We also experienced growth in terms of our volunteer resources for the church’s various committees.

We encourage the remaining members of the congregation to consider increasing their envelope givings by 3% this year, and urge more members to use the Pre-Authorized Remittance system (PAR). Our goal is to increase the percentage of PAR users to 40% or more. We also invite everyone to consider volunteering some of their time and talents on a weekly or monthly basis.

*Thank you* to everyone who stepped forward to contribute to the work of the church in 2015, and for your continued commitments in 2016.

## Memorial Gifts

Ralph McIntosh (coordinator), Francoise Arbuckle (to June 30, 2015), Kathy Brankley, Terry Carscadden (to June 30, 2015), and Susan Darling.

While the Stewardship team focuses on educating the congregation about *current* givings, with an emphasis on our day-to-day operational needs, the Memorial Gifts team focuses on educating the congregation about future *planned* givings (bequests) and our Restricted and Endowment Funds.

Gifts to the Memorial Gifts Fund are made in recognition of individuals who have contributed to the life and work of St. Andrew's United Church. All gifts are received with gratitude and appreciation. This team oversees the activity of our Memorial Funds, including the awarding of scholarships, processing requests for the use of Restricted Memorial funds, receiving and processing applications to the Innovation Fund, and providing general education around the use of Memorial Funds.

In 2015, the Memorial Gifts team completed a comprehensive two-year review of the church's Restricted Funds, including their current purposes. Since the development of our new Planned Giving Policy (approved by Council in May 2014), we have entered into consultations with some of the original donors (or, if the donor is deceased, members of their family) in an effort to revise the criteria for accessing some of the church's under-used funds. Recent revisions include the McNaughton bursary (increased to \$1,000 per recipient); the E. Brault Fund (to support the youth of St. Andrew's United Church to be able to attend leadership-promoting events); and the W. Wright Fund (to purchase plants and/or items of seasonal decor to support the re-design of the former planter in the narthex as a green space and welcoming area).

### **Memorial Bursaries and Scholarships 2015**

**The Pat Aitken Memorial Bursary** was established by St. Andrew's United Church choir following Pat's passing in 2005, and entrusted to Laurentian University to administer. It is to be awarded annually to a Laurentian Music student. In March 2015 two members of the Memorial Gifts team attended the Laurentian University Luncheon for bursary and scholarship winners and donors, where Angel Price was named the recipient of the bursary, set at \$400 for 2015 and increasing in value as the interest on the endowment increases. Angel intended to use the money towards the purchase of a brass instrument.

**The Reverend Earl and Elizabeth Lautenslager Memorial Scholarship** was established in 1983 by St. Andrew's United Church, to be awarded to a Huntington University student with high academic achievement. Other factors such as volunteerism with the Huntington or Sudbury community and financial need are considered. The amount was raised to \$750 in 2014.

Jasmine LeBlanc was awarded this scholarship at the Huntington Convocation on March 5, 2015. On April 12, Jasmine attended a service at St. Andrew's. In December 2015, Kathy Brankley participated in the Selection Committee meeting at Huntington where the 2016 recipient was selected.

**The Lola McNaughton Bursary** was established in 1998 with a portion of the funds donated by St. Andrew's member Lola McNaughton to the Church. The bursary is intended for one or more members of St. Andrew's in good academic standing and entering the second year of study in a post-secondary program. In 2015 Church Council raised the amount of the bursary to \$1000 per recipient. At the church service on December 20, 2015, the successful applicants Allison Desormeaux (Laurentian

University) and Jessica Ntahoturi (University of Ottawa) were recognized by the congregation.

Team members organized a Mission Focus presentation in May 2015 entitled *A Celebration of Gifts*, acknowledging gifts received in memoriam over the previous 12 months. A notice summarizing all funds and awards was inserted into Church bulletins for three Sundays leading up to the Memorial Gift service. Committee members also prepared a slideshow and script. Thank you to Rev. Dr. Bill Steadman, Kathy Brankley, and Susan Darling for their contributions.

In 2015 we received \$1500 in donations to the Memorial Gifts Fund, over \$6000 in donations to the two Out of the Cold Funds, and \$10,000 from the OOTC Concert Series held in the fall of 2015.

We also received Memorial Gift donations in memory of:

Karen Bannister	Marjory Belan	Bobby Jean Belfry
Lucille Castonguay	Bruce Doran	Helen Fouché
Gerald Goddard	Cathy Perry	John Perry
Joseph Polano	Eberhardt Puschel	Karen Saunders
John Trollope	Sara Woods-Naismith	Elsie Young
	Mary Zaharia	

Gloria Oldenburg, Maureen Oldham, Betty McFarlane, Barb Ritchie, Doreen Sanders, and Freda Wilson continue to receive donations made at funerals held at St. Andrew's, and provide receipts to the donors. As of fall of 2015, Doreen Sanders has volunteered to send out cards of appreciation to those who make donations to the Memorial Fund.

## **Fundraising**

Sandra Simpson (chair), Donna Mese, Betty Tooley.

The Fundraising team coordinates and promotes fundraising activities in support of the mission of the congregation. They review fundraising applications to ensure that all proposals are in keeping with SAUC mission, and coordinate the submission of financial reports following each activity or event. They also review/approve requests for charitable receipting following UC and Revenue Canada guidelines, including writing of receipts.

We have had a very successful Fun-d-Raising year, one which was measured not only in dollars, but by the incredible support of everyone who made it possible by volunteering to coordinate an event, by volunteering to work before/during/after an event and by donating/buying the items for sale.

Fundraising activities included Mardi Gras/Pancake Breakfast (February); Ladies Clothing sale (June); Afternoon Tea event (Sept. 27 to Oct. 3); Gifts Galore sale (October); Book sale (October 27-28); Spaghetti Supper (November); and Mini-fair



(December). All of these events raised almost \$8,000 to support the work of the church. Sincere thanks to everyone who contributed - you are all amazing!

2016 plans include a Mystery Tea, Pancake Breakfast, Games Night, a Roast Beef or Spaghetti Dinner, an Art Auction and a Toonie Sale. Our 2016 fundraising target is \$7,000 (net proceeds after expenses).

### **Property Task Group (joint *ad hoc* committee of Church Council and Place Board)**

Susan Darling, Janey Hall, Maureen Oldham.

The Joint Property Task Group was formed in 2013 as a result of the Church vacating the fourth floor. Relocating furnishings and accoutrements triggered storage needs and the disposal of surplus items.

The Property Task Group currently oversees the purchasing, maintenance and disposal of church furnishings and equipment, and addresses matters related to the usage, maintenance, storage and future replacement of jointly used property, and the need for ongoing education about the processes for initiating and carrying out church space improvements.

### ***2015 Highlights***

Third floor adjustments. With input from all staff, changes were made to the Boardroom, Office, Ministers' Study, and Reception area, e.g. furniture and artwork from the Bischoff lounge were relocated; portraits of previous ministers were hung; furnishings were re-arranged.

Storage Reorganization. With the help of others, three main areas were cleaned out: 1) 2<sup>nd</sup> floor storage room; 2) Organ Room off sanctuary; and 3) the basement Beehive. Reorganization was done in stages with some shuffling of items between areas. As per the Council-approved process, surplus items were offered first to the congregation, then to seniors in the building, then to the Aboriginal People's Alliance of Northern Ontario - APANO - or (as of fall 2015) to the Qarqouz family, then to charity organizations, and finally to disposal. The first surplus list was approved by Council in March 2015. A second list was prepared at year-end; the process will be completed in early 2016.

Narthex. Renovations to the upper lobby were undertaken as part of the Place's long-term plan to upgrade the aging building. On the Church's behalf, PTG had input into some of the decisions in the re-design. Specifically it requested improvements in lighting (including location of switches); the repositioning of the hexagonal stained glass into its original location; planter improvements (level, add flooring, add electrical outlets); an accessible water fountain; and wiring for a possible electronic message board.

Planter. The planter had become a neglected area as live plants were no longer viable. PTG took on responsibility to create a more welcoming feel to our sanctuary entrance. Items were purchased from both the Property budget and the W. Wright Fund, a

restricted fund used to maintain the planter. The long-term goal is to have a fairly permanent garden-like display with occasional seasonal additions.

Sculptural Doors. Reviewing the narthex design led to a new appreciation of the architectural doors sculpted by world-renowned artist Jordi Bonet. The St. Andrew's Day sermon highlighted the spiritual meaning of the panels. PTG facilitated an appraisal of the doors and Pentecostal flame over the entrance, and plans to submit a proposal to install a plaque acknowledging these works of art.

Office Storage Room/Kitchenette. PTG submitted a proposal to Council to fix up the staff room in the Church office. Discussion and consultation led to a scaled down renovation. A new energy-efficient under-counter fridge was purchased. Thanks to Al Oldham, the minor carpentry involved provided additional counter space and increased storage for staff and volunteers.

Stained Glass Windows. Several windows from the old St. Andrew's UC were donated to the Church in the past year. These were accepted with gratitude and arrangements made to display them in either the narthex, atrium, or 3<sup>rd</sup> floor reception window.

Tapestry Repair. In May, Evelyn Davies, owner of Stage & Street, donated her time and expertise to clean and repair the *In The Beginning* Tapestry in the sanctuary, which was in need of attention.

The Task Group's mandate will be reviewed in the spring of 2016 following the completion of this work. Both the Church and the Place are indebted to the PTG and others who have supported their work over the past three years for their many and varied contributions.

### **Joint Place/Church Lease Review Committee**

Ralph McIntosh and Roger Pile (Church), Scott Darling and Bob Humphrey (Place), Bert Brankley and Natasha Brosseau-Dufresne (Staff).

This *ad hoc* committee was jointly established by the Church and Place in October 2014, and met five times between November 11, 2014 and January 12, 2015. Their primary tasks were

- to determine which body (Church or Place) owns which pieces of property that are stored in shared spaces (e.g., sanctuary, 2<sup>nd</sup> floor, storage areas) for insurance purposes,
- to agree on recommendations to the Church and Place regarding shared contribution ratios to cover the costs of future repairs or replacement of furniture and/or equipment that are used by both bodies, and
- to clarify and simplify: (a) the procedures for requesting minor repairs; (b) the paperwork required to book space for church-sponsored activities, and (c) the accounting practices related to the various Fee for Services agreements between Church and Place.

The cost-sharing ratios were determined according to the frequency of use by each body, and are to be reviewed every two years as part of the bi-annual Lease review. (The next review will be in 2016.)

This committee also plans to develop a prioritized list of furniture and/or equipment that may need to be repaired or replaced over the next several years, which will assist both the Church and the Place with future budgeting.

The recommendations of the joint committee were approved by Church Council and the Place Board at their respective February 2015 meetings. Related discussions regarding insurance matters were forwarded to the Board of Trustees for their consideration.

**Office Volunteers:** Bev Chapman, Leigh Cook, Leslie King, Pat Martin, Peter Penttila, Roger Pile, Doreen Sanders, and Betty Tooley.

**Envelope Stewards:** Donna Mese, Betty McFarlane, and Freda Wilson (retired steward)

Our hard-working office volunteers give generously of their time to assist with various aspects of church finances and office administration, including counting, recording and tracking weekly offerings; answering the phone; assisting with the preparation of the church bulletins; sending weekly bulletin and sermons to congregants who are unable to attend church on a regular basis; preparing the pre-service and in-service power point slides; and taking care of other clerical tasks as needed.

The congregation extends our sincere gratitude and thanks to all of these dedicated volunteers for their work on behalf of St. Andrew's United Church. We especially wish to acknowledge the commitment and countless contributions of our recently retired Treasurer, Roger Pile, on whose expertise so many of our Resources teams have relied for the last several years. We welcome Alison Warner-Smith to her dual role as Office Manager/Treasurer, and we look forward to working with her in the years ahead.

Our church is indeed blessed to have so many talented and capable volunteers – but there's always room for a few more! If you are interested in volunteering your time to support the work of one or more of the Resource teams, please contact Ralph McIntosh at [mcintor@gmail.com](mailto:mcintor@gmail.com).

Respectfully submitted,

Ralph McIntosh  
Coordinator, Resources Committees

## **BOARD OF TRUSTEES REPORT**

The United Church of Canada mandates that each congregation will have a Board of Trustees. Our role here at St. Andrew's is to oversee the investment of our financial assets and to see that proper insurance coverage is provided for the congregation.

In order to achieve the goals we set for 2015 we met three times.

### **Church Investments**

Our financial assets are invested conservatively with RBC Dominion Securities (made up of cash, GIC's and equities) as well as through The United Church of Canada Foundation (made up of a balanced fund portfolio). Overall our investments are divided 2/3 cash & GIC's and 1/3 balanced funds including blue chip stocks. The year 2015 saw modest gains. The full details of the churches investments can be found in the financial statements.

We did review the 2008 Investment Policy, and made minor updates to it; it was endorsed by Church Council in June 2015.

### **Church Insurance**

In the spring of 2015, two representatives of the Trustees met with a representative of our insurance broker and felt extremely satisfied that the church's insurance needs were well represented by our carrier. It was decided by the Trustees to increase our liability from \$2,000,000 to \$5,000,000. The Trustees have responded to the new insurance needs related to our Syrian Refugee sponsorship as those needs have arisen.

The current membership of the Board of Trustees includes Bert Brankley, Wayne Cassidy, Ralph McIntosh, Bill Steadman (ex officio), Barry Tooley and Donna Mese (chair). As chair I wish to express a sincere thank-you to the members of this trustee body. They thoughtfully consider the needs of St. Andrew's and work hard to make the best possible decisions on behalf of the congregation.

Respectfully submitted,

Donna Mese

## MINISTRY and PERSONNEL COMMITTEE REPORT

The Ministry and Personnel Committee is a confidential consultative body with two main responsibilities. The first is to support the pastoral relationship by overseeing paid staff and volunteers. In doing this, the M&P Committee plays a supportive and mentoring role while at the same time carrying out supervisory functions. The second responsibility of M&P is to mediate congregational and staff concerns as well as inter-committee functional overlaps and issues.

2015 was a testament to the statement that the only constant in an organization is change. While M&P continued to support the ministerial team as they sought to find a work/life balance, we were faced with the retirement of the Church Secretary and the Treasurer. After a period of time with a temporary secretary, a new position of Office Manager and Treasurer was developed. A Search Committee was struck, applications were received and Alison Warner-Smith was hired. The M&P Committee is now working with Alison as she adjusts to the new role which combines the two former positions.

While doing this, the committee continued with the routine functions such as intervening in problem areas and conducting the annual performance reviews with all staff. The M&P Committee once again this year hosted the staff and office volunteers at a Christmas Potluck as a small way of thanking them for their work throughout the year. We continued with the normal practice of appointing a committee member as a liaison between individual staff members and the committee.

The committee would like to express its appreciation to our dedicated staff and the many volunteers who give so much of their time and energy to supporting the Church and its ministry. Without them, St. Andrew's would be so much the poorer. In conclusion, as Chair I would like to thank the M&P members for their support and advice.

### M&P Committee

Cheryl Murray, Freda Wilson, Leslie King, Bernie Hughes, Jim Smith, Bert Brankley (chair)

## OUT OF THE COLD 2015 ANNUAL REPORT

Busy! Busy as we move into our 19<sup>th</sup> year.

The OOTC offers a non-judgmental hot meal program serving people who may be homeless, on social assistance, lonely, out of town students with limited resources, and to other folks who enjoy fellowship in a safe environment.

Since this fall the number of clients (guests) has been increasing by 25%+.

This season the OOTC food purchasers have noticed a marked increase in the price of food, especially for meat, vegetables, and salad fixings.

Our meals are served from November 1 to the end of April (approx. 24 Fridays). Six teams each handle four dinners during the season.

Our teams:

- 1) The Church of the Epiphany
- 2) St. Andrew's U.C. (J. Dickson, J. Smith)
- 3) St. Peter's U.C.
- 4) St. Andrew's U.C. (S. Carscadden, B. & A. Ritchie)
- 5) Trinity U.C. Lively & The Holiday Inn
- 6) The Church of the Ascension (at the Epiphany)

The sale of tickets from concerts, provided by Bob Bale of Affinity Concerts and his 10+ sponsors, funds most of our program.

The Sudbury Food Bank donates funds to an account at National Grocers Wholesale Club which supports 1/3 of our program.

Holiday Inn working with Trinity U.C. Lively prepares and provides the food, and delivers and serves 4 dinners throughout the season, with an approximate savings of \$2,500 to our program.

The Lougheed family has provided funds for one dinner, other contributors have donated funds for dessert purchases, potatoes, etc., and some families have donated money in memory of loved ones.

St. Stephens on the Hill, St. Mark's U.C., St. James in the Valley and St. Luke's U.C., assist with baking, kitchen prep, serving, and clean up.

The OOTC dinners are served at 6 p.m. (coffee/tea is served as our first guests arrive at 5 p.m.), and dinner is essentially finished by 7:30 p.m. 90% of our guests are very pleased with our dinners and rub their stomachs, and express thanks for their dinner.

Our sincere thanks go to our many contributors, and all the volunteers who assist us. Without their help it would not be possible.

Each year Bob Bale provides three concerts (Sept. Oct. and Nov.) and has tickets for sale for the 2016 season. Please contact Bob for further info and tickets at 705-523-6200.

*Do not neglect to show hospitality to strangers  
for by so doing some have entertained angels without knowing it.  
Continue to love & serve others.*

Respectfully submitted,

Alan Ritchie & Jim Dickson, Co-coordinators of OOTC

## OUT OF THE COLD FINANCIAL REPORT

<b>2430 Out of the Cold Deferred</b>	<b>Balance on January 1, 2015</b>	<b>\$8,574.96</b>
<i>(Used for food purchases only – funded by OOTC Concert Series and donations)</i>		
Revenue	Concert Series	\$10,000.00*
	Donations	\$1,075.60
Expenses	Food	\$5,456.99
	Elgin St. Mission	<u>\$400.00</u>
	<i>Net gain (loss)</i>	<i>+ \$11,075.60 - \$5,856.99</i> <i>\$5,218.61</i>
	<b>Balance on December 31, 2015</b>	<b>\$13,793.57</b>

\*The revenue from the fall 2015 Concert Series was received in early 2016.

<b>3230 Out of the Cold Fund</b>	<b>Balance on January 1, 2015</b>	<b>\$3,314.12</b>
<i>(Used for all other OOTC expenses – funded by donations)</i>		
Revenue	Donations	\$4,978.00
	Interest	\$123.31
Expenses	Kitchen cleaning	\$264.60
	Laundry	\$90.00
	Occupancy & Insurance	<u>\$2,777.06</u>
	<i>Net gain (loss)</i>	<i>+ \$5,101.31 - \$3,131.66</i> <i><u>\$1,969.65</u></i>
	<b>Balance on December 31, 2015</b>	<b>\$5,283.77</b>

<b>National Grocers Account</b>	<b>Balance on January 1, 2015</b>	<b>\$3,139.79</b>
<i>(Used for food purchases – funded primarily by the Sudbury Food Bank)</i>		
Revenue	Sudbury Food Bank	\$5,000.00
	Other revenue	385.49
Expenses	Food purchases	<u>\$4,706.26</u> <i>+\$679.23</i>
	<b>Balance on December 31, 2015</b>	<b>\$3,819.02</b>

Submitted by Ralph McIntosh, February 29, 2016



## SUDBURY PRESBYTERY REPORT

The following members as appointed by St. Andrew's United Church to serve on Sudbury Presbytery - Maureen Oldham and Donna Mese. Also included as Presbytery members are Sylvia Carscadden, Retired Ministry Personnel, Diane Trollope, Retired Order of Ministry, and our two ministers, Catherine Somerville and Bill Steadman.

Presbytery meets usually on the 1<sup>st</sup> Wednesday of the month at Espanola United Church with the exception of the summer months. Full Court meetings with an education component and Committee work gatherings occur in alternate months.

The Committees are

- Collegial and Congregational Life - Maureen and Sylvia serve on this committee. Maureen reports that Conference and Presbytery dues will increase in 2016; however, for all congregations in Sudbury Presbytery the increase in the 2016 Presbytery dues will come out of the Presbytery Real Estate fund. The United Church was the only church in Canada to have a delegate at the Paris Climate Conference and also had delegation at the World Ecumenical Conference.
- Stewardship
- Faith Formation and Education - Donna and Bill serve on this committee. Donna has agreed to serve as a representative of presbytery on a Circle of Accompaniment group for a person exploring ministry in the United Church of Canada. Donna is working with MILC (Manitou Intentional Learning Community) to help develop a workshop on cultural awareness.
- SPRout (Sudbury Presbytery Reaching Out) - St. Andrew's proposal for the funding of the \$6500, a grant from the closure St. Paul's United Church reported on last year, has been approved and Sylvia and her Reaching Out team are moving forward with a Community Kitchen project

Maureen, Donna and Bill attended Manitou Conference in North Bay in May. The theme was "People Get Ready: There's a Train a-Coming." Many of the highlights described below formed much of the discussion and work of Presbytery over the past year.

HIGHLIGHTS of Manitou Conference included

- Memorial worship - remembering Tom Stott and Ed McDonald
- The active involvement of youth including 4 from our church
- President's Banquet - honouring Diane Trollope for 45 years of service
- Theme Presentations presented by Rev. Bruce Gregerson

- ✓ Theme #1: “Is This my Train? OR Why Would I Want to Get on This One?”
- ✓ Theme #2: “What Kind of Train is This? OR Who Are These People?”
- ✓ Theme #3: “Where is This Train Headed?”
- Excitement as Sudbury Presbytery pilots the Effective Leadership Pilot Program which places a greater focus on mission

Manitou Conference discussed the following which were then addressed at General Council in summer 2015:

- Comprehensive Review Task Force can be found on the United Church webpage [www.gc42.ca/comprehensive-review-report](http://www.gc42.ca/comprehensive-review-report)
- Right Relations – devoted to living into our calling as a Church to reconciliation and healing with our First Nations brothers and sisters
- “Called to be the Church Congregational Giving Program” – a 5 week comprehensive resource kit which was used by our church for its fall stewardship Campaign
- Manitou Conference adopted a new funding formula based on a % of total revenues received (line 32d of the annual statistical report to general Council) and further recommended to the 42GC that funding the work of the wider Church be based on congregational revenues (line 32d) rather than based on expenses (line 40) and forward to GC42 the background material prepared from Manitou Conference.

Respectfully submitted,

Maureen Oldham

Donna Mese

**ST. ANDREW'S UNITED CHURCH**

**BUDGET 2016**

## Operating Fund – 2015 Actual Revenues / Expenditures and 2016 Budget

Approved by Council – March 8, 2016

REVENUES	2013 Actual	2014 Actual	2015 Budget	2015 Actual	2016 Budget
Offering Envelopes & PAR	148,965	165,336	170,000	170,011	177,000
Other Donations from Members		3,724	4,000	970	1,000
Loose Offering	17,235	4,337	5,000	4,726	5,000
Miscellaneous	3,352	2,414	2,500	746	750
Donations from Events & Flowers	2,631	404	500	230	250
Fundraising & Catering	7,262	9,912	9,700	Fundraising 9,581 Catering 900	9,600 900
Fees for Service	3,477	4,000	2,500	2,645	3,000
Interest: General Fund (Operational)	19	18		36	25
Interest: Capital Fund (Housing)	5,623	2,917	2,500	2,137	2,100
Interest: Thornton (Pastoral Care)	3,090	1,603	1,500	1,174	1,100
Interest: Memorial Gifts Fund*	*18,526	*1,903	11,000	*7,876	*9,100
Trsfr: OOTC Memorial Fund	-	1,350	1,500	-	-
<b>SUB-TOTAL</b>	<b>210,180</b>	<b>197,918</b>	<b>210,700</b>	<b>201,032</b>	<b>209,825</b>
Trsfrs: Youth Leader		1,757**	4,282	3,040**	4,282**
MG Trsfr: Ch. Sch. Staff	1,299	1,647	1,470	1,507	1,469
MG Trsfr: Nursery Staff	2,502	2,807	2,300	2,284	2,300
MG Trsfr: Innovation Fund	0	0	650	1,281	??
<b>TOTAL REVENUE</b>	<b>213,981</b>	<b>204,129</b>	<b>219,402</b>	<b>209,144</b>	<b>217,876</b>
<b>EXPENDITURES</b>	<b>2013 Actual</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2015 Actual</b>	<b>2016 Budget</b>
Ministry and Personnel	156,840	136,809	162,853	158,413	158,889
Occupancy Costs	20,528	20,002	22,000	18,944	19,000
Fees for Service	1,152	2,234	1,500	2,865	2,615
Presbytery Dues	5,712	5,187	3,885	3,885	4,348
Church Council	348	334	500	463	1,000
<b>SUB-TOTAL</b>	<b>184,580</b>	<b>164,566</b>	<b>190,738</b>	<b>184,570</b>	<b>185,852</b>
<b>CONGREGATIONAL LIFE</b>					
Celebrating God's Presence		3,238	3,040	2,901	3,500
Journeying with the Spirit		1,164	1,767	959	1,800
Welcoming & Belonging		1,226	3,150	585	800
Reaching Out		663	1,437	628	1,200
Staying Connected		111	575	84	250
Telling our Story		476	750	97	500
<b>SUB-TOTAL</b>	<b>6,294</b>	<b>6,878</b>	<b>10,719</b>	<b>5,254</b>	<b>8,050</b>
<b>RESOURCES</b>					
Office/Administration		6,716	6,800	6,753	7,700
Audit, Insurance & Fees		7,327	7,350	4,415	6,700
Communications		4,315	2,440	1,662	1,800
Capital Purchases		4,629	1,000	216	1,900
Property Supplies/Repairs		787	1,000	131	1,100
Musical Instrument Repairs/Main.		1,501	1,700	2,008	1,800
Technology Supplies/Maintenance		1,875	500	340	500
<b>SUB-TOTAL</b>	<b>19,273</b>	<b>27,150</b>	<b>20,790</b>	<b>15,525</b>	<b>21,500</b>
Fundraising & Catering	1,771	2,112	2,500	Fundraising 1,777 Catering 288	1,800 300
Innovation Fund	0	0	650	1,281	??
Miscellaneous Expenses	2,918	3,423	2,000	449	1,000
<b>TOTAL EXPENDITURES</b>	<b>214,836</b>	<b>204,129</b>	<b>227,397</b>	<b>209,144</b>	<b>218,502</b>
<b>SURPLUS (DEFICIT)</b>	<b>(855)</b>	<b>0</b>	<b>(7,995)</b>	<b>0</b>	<b>(626)</b>
<b>Transfer: Memorial Gifts Fund</b>	<b>855</b>	<b>0</b>	<b>7,995</b>	<b>0</b>	<b>626</b>
<b>OTHER INCOME</b>	<b>2013 Actual</b>	<b>2014 Actual</b>	<b>2015 Goals</b>	<b>2015 Actual</b>	<b>2016 Goals</b>
Mission and Service & World Relief	21,327	24,090	25,000	22,435	25,000
Benevolent Fund & Other	5,827	8,417	8,000	7,365	6,000

**NOTES:** 1. All transfers from the Memorial Gifts Fund under Revenues are equal to related expenses under Expenditures.

\*The Memorial Gifts Fund earned \$18,526 in interest in 2013, \$11,508 in 2014, and \$9,140 in 2015.

- \*\*Youth Leader funding: 2014 - \$1,757 UCC Grant / 2015 - \$1,243 Grant + \$1,217 Innovation + \$1,796 Elliot Endowment / 2016 - \$3,401 Elliot Endowment + \$881 MG Trsfr
- Innovation Funds available in 2016: \$15,990. Funding requests must be approved through an application process.
- The target goals for the Mission & Service Fund and Benevolent Fund are determined by the congregation.



**ST. ANDREW'S UNITED CHURCH**  
**FINANCIAL STATEMENTS 2015**

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**ST. ANDREW'S PLACE AGENDA 45TH ANNUAL MEETING**

**AGENDA**

**SUNDAY, MARCH 20, 2016**

1. Opening
2. Minutes of Previous Annual Meeting , March 22, 2015
3. Business Arising
4. President's Report
5. Audited Financial Statements - December 31, 2015
6. Auditor's Appointment
7. Approval of all actions of the Corporation in 2015
8. Confirmation and Election of Directors
9. Other Business
10. Adjournment

**43<sup>RD</sup> ANNUAL MEETING OF ST. ANDREW'S PLACE**  
**MINUTES OF MEETING**  
**SUNDAY MARCH 22<sup>ND</sup> 2015**

**Motion to approve: the Agenda**

(Bert Brankley, Tracey Sanders)

**Carried**

**Opening:**

President Scott Darling called the 43<sup>rd</sup> Annual Meeting to order at 1:51 pm held in conjunction with the Annual Meeting of St. Andrew's United Church. Scott welcomed accountants Bob Topp and Cameron Crawford, Property Manager Jean Leblanc and recorder Natasha B. Dufresne.

**Minutes of Previous Annual Meeting, March 23<sup>rd</sup>, 2014**

**Motion to approve: Minutes**

(Phil Thurston, Ken Gauley)

**Carried**

**President's Report**

The partnership between the Place and the Church is very positive. Laurentian University School of Architecture signed a lease with the Place back in July and is occupying 8 000 square feet in the building. With their building construction delayed, the school would like to entertain an expansion. There have been ongoing negotiations dealing with the possible expansion of classroom and studio space. Having the school in the building has helped add to the community aspect within St. Andrew's Place. The students and the faculty are happy with the accommodations that have been provided and their parents are reassured by the safe environment that is offered by the Place. Our senior tenants have been welcoming to the students.

***Relationship with Club 111***

The Club 111 has a long history of contributing to the welfare of our senior tenants. The Club has undergone some changes and is looking forward to a continued presence in St. Andrew's Place.

***Construction***

The main roof replacement work is complete. The Narthex roof and skylight system remain to be completed in the new year. Over the years major re-investment has been made in the building: new garage, lobby area, elevators, doors systems and the new roof,



all of which are paid for. The HST rebate our accountants have gained will allow the Place to continue to re-invest in the building.

*Question:* How long will the School of Architecture be located at St. Andrew's Place?

There is no fixed date. The hope is that their building will be complete by January 2016 but the stay at St. Andrew's Place may be longer. It would be realistic to anticipate at least one more year.

*Question:* Is there warranty on the roof?

There is a warranty on the roof for 10 years.

### **Audited Financial Statements - December 31, 2014**

#### **Questions:**

The cash assets have decreased because the Place is paying for the roof and HVAC system.

HST receivable is the rebate that the Place qualified for. The rebate has amounted to \$290 000, which will be reinvested back into the building.

Note 6: Is related to the transfer of the Seniors' Rent Subsidy Endowment which was transferred back to the Place.

Note 3: Is the Special Subsidy Agreement. \$3.9 million mortgage payments have been frozen since March 17, 2005.

The increase in Professional fees is due to HST negotiations with CRA. The Place is in a strong financial position and would like to thank our accountants for all of their hard work.

#### **Motion #1 Approval of Audited Financial Statements**

*That the Audited Financial Statements for St. Andrew's Place, Sudbury, for the fiscal year 2014 as prepared by the firm of McLelland, Crawford and Topp be accepted as presented.*

MOVED BY: Deb McIntosh SECONDED BY: John Arbuckle **Carried**

#### **Motion #2 Appointment of Auditors**

*That the firm of McLelland, Crawford and Topp be appointed as Auditors of St. Andrew's Place, Sudbury for the fiscal year 2015.*

MOVED BY: Jane Baggs SECONDED BY: Diane Trollope **Carried**

### **Motion #3 Approval of Actions of the Corporation 2014**

*That all the actions of the Directors of St. Andrew's Place, Sudbury carried on for the benefit of the Corporation, both recorded in the Minutes of the meetings, and those not recorded, but having been completed at this time, be and the same, are hereby ratified and confirmed.*

MOVED BY: Ken Gauley SECONDED BY: Phil Thurston

### **Motion 4 Confirmation and Election of Directors** **Carried**

*That in accord with the nominations made by St. Andrew's United Church at its Annual Meeting, that the following be confirmed as Directors of St. Andrew's Place, Sudbury for the 2015.*

Phil Thurston, Scott Darling, Bob Humphrey, Wayne Cassidy, Janey Hall, Rev. William Steadman, Ken Gauley, Deb McIntosh, Jane Baggs, Herb Fines, Rev. Dr. Will Kunder, Rev. Catherine Somerville, Scott Jeffrey

MOVED BY: Margaret Winckel SECONDED BY: Maureen Oldham **Carried**

### **Questions**

Tracey: Roof just about done, what is next?

We had a meeting Wednesday (March 18<sup>th</sup> 2015) to establish capital budget and reinvestment in the seniors' apartments. Over the last months vacancies have been on the rise. A pilot project which will see money spent on renewing the apartments, common spaces and the HVAC system has been initiated.

Before closing

Thank you to Bert Brankley for his role in providing leadership as mentor for our Internship program. A special thanks to all the volunteers on the Place Board.

**Motion to adjourn: (Deb. McIntosh) Carried**

## ST. ANDREW'S PLACE REPORT 2015

Laurentian University School of Architecture. Due to significant delays in the construction of their new home the School approached the Place Board with the possibility of extending its lease and increasing the space it would rent. The Board deliberated and agreed to extend the lease to June of 2016 and to provide additional classroom and laboratory space on the ground floor. In total the School now occupies approximately 10,000 sq. ft. in St. Andrew's Place.

A mutually beneficial relationship has developed. The Place has benefitted from the additional revenue and the University has been able to provide a safe and welcoming environment for their students. Our tenants enjoy the presence of the youth and there have been planned and unplanned opportunities for interaction - coffee & goodies in the lobby, conversations in the Narthex, and Body & Soul luncheons.

A Place Board representative was invited into several classes to give the history and mission of St. Andrew's Place. The 2<sup>nd</sup> Year class was given a design project on revitalizing our courtyard. Students were expected to do some research which incorporated interviews of tenants and then they prepared design charettes. The completed projects were presented to their Professors for evaluation and the creative designs will be shared with the Place Board for its consideration down the road.

Tenants' Lounge & One-Eleven Senior Citizen's Centre. A short-term downside to the increased LU tenancy was the need to temporarily relocate the community-based One Eleven Senior Citizens' Centre in which many of our tenants have membership. The new arrangement on the second floor activity hall has not been without challenges. The Board has appreciated the co-operation of the Church, Club 111 members, and Co-ordinator of Services Colleen Burns during this transition period. Since the 111 Lounge was due for renovations, the Board plans to improve this area once LU vacates; amenity space for our tenants has always been a priority.

Tenant Support. Again this year the Board held a Christmas Dinner for tenants, a June BBQ, contributed to the Church's hosting of Body & Soul Luncheons, and provided financial support regarding membership in the One Eleven Senior Citizens' Centre.

Kuppajoe's Espresso Bar - The Board was pleased to attain its goal of once again having a restaurant in the building.

Joint Place-Church Planning. In January 2015, the 2014 work of two committees was approved, i.e. the Joint Place-Church Space Committee and the Joint Place-Church Lease

Review Committee. The teams worked on details re user-fees; repair & replacement cost sharing; accounting practices; and insurance costs.

## **2015 PROJECTS**

Apartment Upgrades. An important accomplishment was renovations to the seniors' apartments -- 31 units received new kitchen cabinetry, flooring, and bathroom fixtures. Next, hallways will receive improvements to lighting, millwork and carpeting.

Narthex. The roof and skylights were replaced and additional steel structural support installed to meet current codes. There were unfortunate delays due to materials that could not be delivered, but work is expected to resume early in 2016. The narthex re-design will improve lighting and flooring, including for the planter area. The stained glass will be re-installed into its original home in the ceiling. There will be an accessible water fountain and more electrical outlets.

HVAC. A new system was installed in the West tower common areas to improve the quality of air circulation. This matches the HVAC improvements made to the East Tower.

Considering the building's age of 43 years, the Board feels it is in excellent condition and continues to serve its mission as a multi-purpose centre that provides affordable housing for seniors. Plans for 2016 are as follows:

Continue renovations to apartments

- Upgrade hallways in apartment towers
- Renovate the 111 Lounge, pending LU vacating
- Acquire new commercial and residential tenants
- Continue to market St. Andrew's as a multi-purpose community facility

As a result of a successful internship in 2014 we were fortunate to retain Natasha Brosseau-Dufresne as Marketing and Facilities Manager. Natasha manages space rentals, day-to-day needs of the tenants, and attends Board meetings as Recording Secretary. Also important to the smooth running of our facility are Jean Leblanc of Luxor Management, and Superintendent Rick Lachapelle and his staff.

The members of the Church who serve on the Board of Directors are Scott Darling, Scott Jeffrey, Janey Hall, Ken Gauley, Jane Baggs, Herb Fines, Bob Humphrey, Kim Wahamaa, Scott McClure, Wayne Cassidy, Phil Thurston, and Rev. Catherine Somerville, as well as Rev. Will Kunder of Manitou Conference. I wish to express much appreciation to all Board Members for their time and service.

In November 2015 the Board accepted with regret the resignation of long-time member Deb McIntosh. A very special thank you goes to Deb who provided astute financial oversight as Treasurer for many years and was an important contributor to the work of the Board.

Respectfully submitted,

R. Scott Darling  
President of Board of Directors

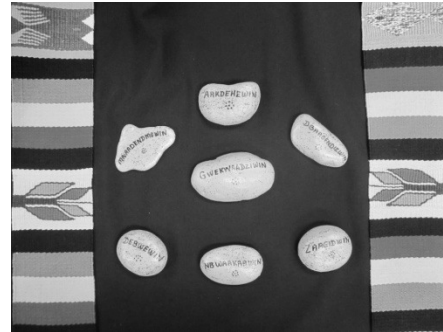
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Worshiplude, January 2015



Lesson stones, February 2015



Mardi Gras, February 2015



Receiving a new member,  
March 2015



Manitou Youth Conference, May 2015



Faithjourney, May 2015



Congregational Birthday Party, May 2015



Ringing the bell in recognition of lost  
Aboriginal women, June 2015





Bob's 20<sup>th</sup> anniversary celebration, June 2015



UCC 90<sup>th</sup> anniversary choir, June 2015



90<sup>th</sup> anniversary, June 2015



Body & Soul rooftop BBQ, June 2015



Pet Blessing, June 2015



*Growing Spiritually*

*Building Community*

*Transforming Lives*



General Council 42 Cross-Country Youth Pilgrimage, July 2015



Youth trip to Wonderland, October 2015



Annual "defunct" St. Andrew's Membership & Visitation "gals" get-away, September 2015



Another new member! December 2015



Lunch buddies!



Lovely hats, lovely ladies!



Busy worker bees!



Generous support for our Syrian family from children in the community.



Let little children come unto me.

*Growing Spiritually*

*Building Community*

*Transforming Lives*